

No	WOID	Status	Descriptions	ActionTaken	Request Date	Completion Da	Priority	Requester	AssignedTo	Location	Building	Area Type	Area Number	Equipment	Craft
1	19661	Work In Progress	String from Intercom came off. String in office		2/16/2018		Medium	Ashley Tyler	Barnett, Chris	French (21)		Classroom	15		Intercoms
2	25386	Work In Progress	Fix fence across from Door C. It is leaning, not sure if it belongs to French.		6/5/2019		Medium	Sydnee Sturdivant	Burns, Cody	French (21)			Door C		Fence Repair
3	25584	Work In Progress	Several lights in classroom don't work, missing one end where the light bulb hooks in to.		7/11/2019		Medium	Sydnee Sturdivant	Burns, Cody	French (21)			12		Lighting (Indoor)
4	26554	Work In Progress	I would love it if someone could move my Lego League table from the third floor storage closet to		9/27/2019		Medium	Carissa Craven	Green, Craig	French (21)		Classroom	7		Grounds
5	28235	Work In Progress	French needs our laminator fixed. If it gets fixed after we move to the Enterprise campus please		4/15/2020		Medium	Julie Fane	Barnett, Chris	French (21)		Hallway/Corridor	Teacher's Lounge		Appliance Repair

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1	4974	Complete	The intercom in our science lab is not working right. The volume needs adjusted.	adjusted volumn	6/2/2015	7/5/2016	Medium	Julie Fane	Barnett, Chris	French (21)					Intercoms
2	5501	Complete	Hot Laminator in Teacher's Lounge is jammed.	per email from Julie Fane - Cancel - laminator no longer jammed. Disassembled laminator and relieved jam. Chain Slipping, tightened	7/24/2015	2/8/2017	Medium	LaQuerrie T. Hooper	Barnett, Chris	French (21)		Hallway/Corridor	Teacher's Lounge		Lab Equipment
3	12229	Complete	The door won't close so I can lock it. It seems the door is swollen possibly.	Work completed - No form submitted	9/29/2016	10/13/2017	Medium	Merijha Branson	Karas, Paul J.	French (21)		Classroom	15		Doors and Hardware
4	12672	Complete	3rd floor girls restroom paper towel holder needs replaced. New one is located in closet by bathroom. If you have any questions, please see Ms. Patty	Replaced towel holder.	11/1/2016	11/16/2016	Medium	LaQuerrie T. Hooper	Wetzel, Michael T.	French (21)		Restroom (Girls)	3rd Floor		General Maintenance
5	12713	Complete	AED mounted at a level where children are running into it. Need the box moved up on the wall or moved just outside the gym where it won't be a potential hazard during PE. Please see Ms. Patty with any questions.	Was assigned to Sotiroff. Please verify if this is still needed. Jim Gortner 10 Apr 2017	11/2/2016	5/16/2017	Medium	Dianne Wooters	Shepherd, Duane	French (21)		Cafeteria	all purpose room		Miscellaneous
6	12799	Complete	Paper towel holder in the boy's restroom located on the 3rd floor needs replaced. If you have any questions please see Ms. Patty.	Was assigned to Sotiroff. Reassigned to CBolt. Appears to have been replaced and working properly. Jim Gortner 10 Apr 2017	11/8/2016	5/10/2017	Medium	LaQuerrie T. Hooper	Shepherd, Duane	French (21)		Restroom (Boys)	3rd Floor		General Maintenance
7	13399	Complete	Carpet squares to be replaced/re-glued by water fountain.	Most of the carpet squares in a 21 x 10ft area have very little adhesive under them. Just laying on the floor Floyd and I reglued the floor and reset the carpet tiles	12/15/2016	1/3/2017	Medium	LaQuerrie T. Hooper	Tapscott, Scott E.	French (21)		Hallway/Corridor	3rd floor by water fountain		Flooring
8	13455	Complete	Desks tagged for A. Jennings to be delivered from the warehouse to French.		12/20/2016	1/3/2017	Medium	LaQuerrie T. Hooper	Helm, Timothy	French (21)		Hallway/Corridor	Door D		Internal Delivery
9	13488	Complete	Replace pull string on intercoms in classroom 3&4	Replaced both strings and intercoms are working	1/3/2017	1/3/2017	Medium	Scott E. Tapscott	Tapscott, Scott E.	French (21)					
10	13489	Complete	Hang a picture in principals office that had fallen off the wall	Anchored and rehung by Floyd Bolt	1/3/2017	1/3/2017	Medium	Scott E. Tapscott	Tapscott, Scott E.	French (21)					
11	13540	Complete	Need a door sweep installed at main doors (door A). Cold air is coming in. Please see Patti with any questions.		1/5/2017	1/10/2017	Medium	Julie Fane	Torbert, Jeff	French (21)					Doors and Hardware
12	13541	Complete	Need chair rail installed on 2nd and 3rd floor behind the futon couches. Wall needs to be repaired first. Please see Patti with any questions.		1/5/2017	1/10/2017	Medium	Julie Fane	Torbert, Jeff	French (21)					General Maintenance
13	13542	Complete	Boys and girls restroom signs need installed on doors on second and third floor bathroom doors. Please see Patti with any questions.		1/5/2017	1/13/2017	Medium	Julie Fane	Torbert, Jeff	French (21)					Signage
14	13543	Complete	In the women's bathroom on the first floor (staff restroom) the sink faucet on the left hand side hot water just spins. Please see Patti with questions.	replaced hot cartridge in both faucets - new braided supply on right sink hot water side	1/5/2017	1/5/2017	Medium	Julie Fane	Alexander, Gary	French (21)					Plumbing
15	13612	Complete	Fire extinguisher seal is broken. If you have any questions please see Ms. Patty	CC Fire repaired extinguisher - was missing seal wire - probably accidentally knocked off but was not leaking or discharged.	1/9/2017	1/11/2017	Medium	LaQuerrie T. Hooper		French (21)		Cafeteria	Fire Extinguisher		Fire Alarm System
16	13613	Complete	2nd table on the north side, the right bench hard to put up. If you have any questions please Ms. Patty	replaced center log on 2nd table bench on right	1/9/2017	1/10/2017	Medium	LaQuerrie T. Hooper	Shepherd, Duane	French (21)		Cafeteria	All Purpose Room		Furniture Repair
17	13624	Complete	Keypad on medicine locker on the wall in the nurse's office is not responding. Key will not work either.		1/9/2017	1/11/2017	Medium	Dianne Wooters	Karas, Paul J.	French (21)		Classroom	Nurse's office		Electronic Door Access
18	13627	Complete	Elevator is not working. Please rush this order as we have a wheelchair bound student. Any questions please see Ms. Patty	Kone Elevator was called at 7:50 am for service. They arrived at 10:20 am and reset the control system software. Left at 10:51 am with elevator back in service.	1/9/2017	1/10/2017	Medium	LaQuerrie T. Hooper		French (21)		Hallway/Corridor	Door D		Elevators
19	13668	Complete	Locker 5/6 by room #1 won't close. If you have any questions please contact Ms. Patty		1/11/2017	1/17/2017	Medium	LaQuerrie T. Hooper	Peck, Dwight D.	French (21)		Hallway/Corridor	By room 1		Locker Repair
20	13670	Complete	The lock on my cabinet next to my library desk where I lock up my belongings is not turning. It has been fixed once before, but the fix was short lived. I have no other place to lock up my purse, so I need this lock to work. Thanks in advance!	repaired	1/11/2017	1/11/2017	Medium	Aimee Moss	Karas, Paul J.	French (21)			library		Key and Lock
21	13678	Complete	Ants in room 19.	Monitoring, traps.	1/11/2017	1/25/2017	Medium	LaQuerrie T. Hooper	Karas, Paul J.	French (21)		Classroom	19		Pest Control
22	13685	Complete	Bolts are needed to be put back into the chairs. There are about 25 chairs. If you have any questions please see Julie		1/12/2017	1/17/2017	Medium	LaQuerrie T. Hooper	Torbert, Jeff	French (21)		Classroom	18		Furniture Repair
23	13686	Complete	Guttering fell of building. Please see Ms. Patti for location of guttering	Guttering was not the Districts but a neighbors - returned to neighbor	1/12/2017	1/13/2017	Medium	LaQuerrie T. Hooper	Peck, Dwight D.	French (21)		Athletic Field	Guttering		Roof
24	13728	Complete	Door handle on main entrance DOOR A. The handle is hanging and ready to fall off. This is a security hazard.	repaired - parts	1/17/2017	1/17/2017	Medium	LaQuerrie T. Hooper	Karas, Paul J.	French (21)		Hallway/Corridor	DOOR A		Doors and Hardware
25	13750	Complete	The cord that I pull to contact the office has torn off. I am unable to contact the office.	replaced pull cord	1/18/2017	1/22/2017	Medium	Katie Dilbeck	Barnett, Chris	French (21)		Classroom	4		General Maintenance
26	13757	Complete	Door H does not close properly. This causes a huge security risk.	adjusted	1/18/2017	1/18/2017	Medium	LaQuerrie T. Hooper	Brewer, James L.	French (21)		Hallway/Corridor	DOOR		Doors and Hardware
27	13787	Complete	2nd floor water fountain is broke. If you have any questions please see Mrs. Fane.	Water fountain had lost power.	1/20/2017	1/23/2017	Medium	LaQuerrie T. Hooper	Cory, Brian	French (21)		Hallway/Corridor	2nd floor		Water Leaks
28	13788	Complete	Light bulb needs changed - main stairwell going to the 2nd floor. While you have time could you get the bugs out of the light cover in main entrance. If you have any questions please see Ms. Patty.		1/20/2017	1/23/2017	Medium	LaQuerrie T. Hooper	Young, Robert A.	French (21)		Hallway/Corridor	Door A		Lighting (Indoor)
29	13789	Complete	Please check all emergency lights in new addition. If you have any questions please see Ms. Patty	Ran and tested lights.	1/20/2017	1/30/2017	Medium	LaQuerrie T. Hooper	Brewer, James L.	French (21)		Hallway/Corridor	Emergency Lights in new addition of the building		Lighting (Indoor)
30	13794	Complete	Clock in office needs to be reset. Time stopped when power went out.	Adjusted analog clock to reflect current time in office area. Bell clock currently is correct time.	1/20/2017	1/23/2017	Medium	LaQuerrie T. Hooper	Knierim, Robert E.	French (21)		Classroom	Main Office		Clocks/Bells
31	13821	Complete	ARA milk cooler by back door is missing carter pin and is leaking.	Fixed drain pan on evap and sealed bottom of cooler.	1/24/2017	2/1/2017	Medium	LaQuerrie T. Hooper	Horvath, Gary N.	French (21)		Cafeteria	ARA		Refrigeration
32	13822	Complete	Bells need to sound. Bells stopped working when the building lost power. Clock is fixed however bells have not been fixed.	Adjusted temperature in room 1.	1/24/2017	1/27/2017	Medium	LaQuerrie T. Hooper	Knierim, Robert E.	French (21)			Main Office		Clocks/Bells
33	13901	Complete	Front door is hard to open.	Made bracket to hold center post and mounted.	1/30/2017	2/1/2017	Medium	LaQuerrie T. Hooper	Brewer, James L.	French (21)		Hallway/Corridor	Door A		Doors and Hardware
34	13940	Complete	Confirming work order for Door A that was difficult to open. Scot Johnson fixed.		1/31/2017	2/1/2017	Medium	LaQuerrie T. Hooper	Bolt, Cloyd	French (21)		Hallway/Corridor	A		Doors and Hardware
35	13943	Complete	Door A (left door) is uneven & right side of door A is not releasing.	Replaced auto strike and repaired short in circuit. Adjusted doors to shut and lock.	2/1/2017	2/2/2017	Medium	LaQuerrie T. Hooper	Brewer, James L.	French (21)		Stairway	A		Doors and Hardware
36	13960	Complete	Laminator in the teacher's lounge is making a knocking noise.	Adjusted tension (less) on feed rollers and disassembled laminator to relieve a jam.	2/1/2017	2/8/2017	Medium	LaQuerrie T. Hooper	Barnett, Chris	French (21)		Classroom	Teacher's Lounge		Miscellaneous
37	13998	Complete	Door A right side is stuck again.	Checked door.	2/3/2017	2/3/2017	Medium	LaQuerrie T. Hooper	Brewer, James L.	French (21)		Hallway/Corridor	Door A		Doors and Hardware
38	14001	Complete	Fire extinguisher on the east side of the All Purpose Room tag broke off. If you have any questions please see Ms. Patti.	02.03.17 - contacted CC Fire to replace 02.06.17 - CC Fire checked out and repaired - student had been messing with it and set it off.	2/3/2017	2/6/2017	Medium	LaQuerrie T. Hooper		French (21)		Cafeteria	All Purpose Room		Fire Alarm System
39	14049	Complete	Repair holes in wall in ARA Supply Room by kitchen. Rain and cold air comes in. If you have any questions please see Ms. Patty	Rebuilt the wall the block.	2/7/2017	10/16/2018	Medium	LaQuerrie T. Hooper	Peck, Dwight D.	French (21)		Cafeteria	ARA Supply Room		Drywall
40	14077	Complete	My room is 62 degrees across the hall in the science lab it is 59 degrees. Patti stated that the main panel is lit up and flashing error in all areas.	Error code e4 Rest I touch after trouble shooting 2 hr Shannon	2/9/2017	2/10/2017	Medium	Nicole A. Genet	Durand, David	French (21)			8		Heating

41	14112	Complete	Door A needs to be fixed/ replaced. Door consistently is getting stuck (hard to open once it is buzzed to let visitors in).	weather and temperature related taken under advisement	2/9/2017	2/9/2017	Medium	LaQuerrie T. Hooper	Bolt, Cloyd	French (21)	Hallway/Corridor	DOOR A	Doors and Hardware
42	14168	Complete	Fix fence west side. Needs to be tied to fence pole. Ties came off. Fence is bowed. If you have any questions please see Ms. Patty.	replaced 20-30 fence ties	2/14/2017	2/17/2017	Medium	LaQuerrie T. Hooper	Peck, Dwight D.	French (21)	Athletic Field	West side	Fence Repair
43	14194	Complete	P/U carpet machine serial #001317. It doesn't p/u water from carpet. Plastic piece that goes from hose to machine is broken. (Upper back side of p/u machine)		2/15/2017	2/22/2017	Medium	LaQuerrie T. Hooper	Helm, Timothy	French (21)	Hallway/Corridor	Custodian Office	Custodial Equipment Repair
44	14302	Complete	Requesting 1 alarm code key and 1 outside building door key. If you have any questions please contact Julie Fane (building principal)	Made keys	2/21/2017	2/23/2017	Medium	LaQuerrie T. Hooper	Karas, Paul J.	French (21)	Hallway/Corridor	Building & Alarm Box access	Key Duplication
45	14305	Complete	Bench located in the front of the school (by Door A) a piece broke off. Missing piece is on secretary's desk	Repaired broken piece off of concrete bench.	2/21/2017	2/22/2017	Medium	LaQuerrie T. Hooper	Elliott, Mark D.	French (21)	Athletic Field	Bench in front of school	Masonry
46	14428	Complete	Adjust door and hardware to re-align door within frame - Door does not close/out of alignment with frame	Made adjustments to door.	2/22/2017	3/16/2017	High		Tennyson, Christopher	French (21)		Science Lab	Doors and Hardware
47	14429	Complete	2013 Ten-Year Health Life Safety Report Remove shelving unit - Access to emergency shower blocked by shelving unit	Moved shelves and cleaned junk out of shower.	2/22/2017	2/27/2017	High		Torbert, Jeff	French (21)		Science Lab	Carpentry
48	14430	Complete	2013 Ten-Year Health Life Safety Report Remove tools - Tools stored in emergency shower	Removed tools	2/22/2017	3/20/2017	High		Tapscott, Phil	French (21)		Science Lab	Custodial
49	14431	Complete	2013 Ten-Year Health Life Safety Report Replace carpet - Carpet has deteriorated/lived beyond its useful life. Carpet has holes and is unraveling in multiple locations, creating a trip hazard	Already done	2/22/2017	4/30/2020	High		Collier, Jacob	French (21)		Rooms 206, 207, 211, 212, 213	Carpet Repair
50	14432	Complete	2013 Ten-Year Health Life Safety Report Remove combustible storage - Combustible storage inside boiler room	Removed combustibles in storage.	2/22/2017	3/20/2017	High		Tapscott, Phil	French (21)		Boiler Room	Custodial
51	14433	Complete	2013 Ten-Year Health Life Safety Report Remove/discontinue use of manual door stop - Storage room door at top of steps with 90-minute rating is propped open; storage is overflowing into boiler room	Work completed - No form submitted	2/22/2017	10/13/2017	High		Tennyson, Christopher	French (21)		Boiler Room	Doors and Hardware
52	14434	Complete	2013 Ten-Year Health Life Safety Report Label as Emergency Fuel Burner Switch - "Emergency Fuel Burner" switch not labeled adjacent to entry door		2/22/2017	2/7/2017	High		Stepney, Gilbert A.	French (21)		Boiler Room	Heating
53	14435	Complete	2013 Ten-Year Health Life Safety Report Replace stair treads and risers - Stair tread and risers have deteriorated/lived beyond their useful life. Treads and risers are cracked, broken, and missing pieces in multiple locations	Work completed - No form submitted	2/22/2017	10/13/2017	High		Hainline, Danny F.	French (21)		Stair 201	Carpentry
54	14436	Complete	2013 Ten-Year Health Life Safety Report Install additional emergency light in center exit landing - No emergency light is at the main entry stairs	Installing emergency lighting.	2/22/2017	5/8/2017	High		Tennyson, Christopher	French (21)		Stair 1	Electrical
55	14437	Complete	2013 Ten-Year Health Life Safety Report Install emergency lights at center corridor speech/music south wall - No emergency lights are present on the second and third main corridors (1914 bldg)	Installing emergency lighting.	2/22/2017	5/11/2017	High		Tennyson, Christopher	French (21)		Corridors 211, 210, Elev	Electrical
56	14438	Complete	2013 Ten-Year Health Life Safety Report Install emergency light at landing - No emergency light is in stairs for exiting	Work completed - No form submitted	2/22/2017	10/13/2017	High		Brewer, James L.	French (21)		Stair 6	Electrical
57	14439	Complete	2013 Ten-Year Health Life Safety Report Replace existing outlet with GFCI outlet - outlets within 3 feet of a sink need to be GFCI per National Electric Code		2/22/2017	3/6/2017	High		Young, Robert A.	French (21)		Corridor 315A	Electrical
58	14440	Complete	2013 Ten-Year Health Life Safety Report Install lens on light fixture - Light fixture missing protective lens, broken lamps could be potential hazard for fire		2/22/2017	3/6/2017	High		Young, Robert A.	French (21)		Janitor Closets 304, Storage 109	Electrical
59	14441	Complete	2013 Ten-Year Health Life Safety Report Install lens on light fixture or replace light fixtures 2/classroom - Light fixture missing protective lens, broken lamps could be potential hazard for fire	Lights replaced by new fixtures.	2/22/2017	3/6/2017	High		Young, Robert A.	French (21)		Classroom Closets 10, 9, 12, 7,13 17,16,20	Electrical
60	14646	Complete	2013 Ten-Year Health Life Safety Report Top part of railing is loose from wall, if someone grips it to walk down the stairs they may get hurt. Any questions please see office. Need fixed ASAP.	Glued and screwed together.	2/23/2017	3/2/2017	Medium	LaQuerrie T. Hooper	Woodrum, Jr., Glenn R.	French (21)	Hallway/Corridor	Handrailing leading downstairs to the office	General Maintenance
61	14856	Complete	Please spray for head lice infestation in the following rooms: 5; 9; 15; 16 & 19.	Monitoring	2/27/2017	2/28/2017	Medium	LaQuerrie T. Hooper	Karas, Paul J.	French (21)	Classroom	5,9,15,16,20	Pest Control
62	14858	Complete	Please remove leaves and branches from the front side of building. It is piled on east side or concrete wall. If you have any questions	Removed leaves	2/27/2017	3/30/2017	Medium	LaQuerrie T. Hooper	Benton, Curtis	French (21)	Athletic Field	Front side of building	Tree Services
63	14880	Complete	Please make 2 keys for the grey cabinets on stage. If you have any questions please see Ms. Patty.	Made keys	2/27/2017	2/28/2017	Medium	LaQuerrie T. Hooper	Karas, Paul J.	French (21)	Cafeteria	Grey cabinets on stage	Key Duplication
64	14909	Complete	Carpet shampooer not picking up water; needs repaired.		2/28/2017	3/28/2017	Medium	LaQuerrie T. Hooper	Young, Robert A.	French (21)	Hallway/Corridor	Custodian's Closet	Custodial Equipment Repair
65	14910	Complete	Need hasp put on gray 2 door cabinet on stage. Cabinet is located on left side. If you have any questions please see Ms. Patty.	Installed two hasps of stage cabinets.	2/28/2017	3/2/2017	Medium	LaQuerrie T. Hooper	Collier, Jacob	French (21)	Cafeteria	All Purpose Room	General Maintenance
66	14940	Complete	Multiple lockers will not function properly. Numbers 301, 302, 309, 310, 311, and 312 need repair.	Repaired lockers, worked good when we left.	3/2/2017	3/6/2017	Medium	Merijha Branson	Shepherd, Duane	French (21)	Hallway/Corridor	3rd floor lockers	Locker Repair
67	14941	Complete	Would like to have a cover; possible with lock and key placed over the reset button of the water fountain, to prevent being tampered with.	Must be left uncovered for reset and service.Supervision is needed to prevent future problems.	3/2/2017	3/2/2017	Medium	LaQuerrie T. Hooper	Bolt, Cloyd	French (21)	Hallway/Corridor	2nd floor water fountain	General Maintenance
68	14952	Complete	Door A entry door is hard to open.	Checked out, okay, used ID card.	3/2/2017	3/2/2017	Medium	LaQuerrie T. Hooper	Brewer, James L.	French (21)	Hallway/Corridor	Door A Main Entrance	Doors and Hardware
69	15128	Complete	Need painted in the alley between the parking lot and the playground area (on the alley): DO NOT BLOCK. Please have it stated where the opening is for cars to pass. If you have any questions please see Mrs. Fane		3/13/2017	4/25/2017	Medium	LaQuerrie T. Hooper	Campbell, David	French (21)	Athletic Field	Parking Lot Alley	Parking Lot Striping

70	15158	Complete	Pick up and repair PIG. It is sparking from the back of the PIG. PIG will be located at Door D for pickup. If you have any questions please see Ms. Patty		3/15/2017	3/20/2017	Medium	LaQuerie T. Hooper	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Custodial Equipment Repair
71	15171	Complete	Speaker in all Purpose Room needs repaired. One day it works the next it doesn't.	replaced defective matching transformer on speaker	3/15/2017	3/30/2017	Medium	LaQuerie T. Hooper	Barnett, Chris	French (21)	Cafeteria	All Purpose Room	Audio/Visual
72	15197	Complete	Water fountain located on the 3rd floor by the boys bathroom, the drain is plugged. If you have any questions please see Ms. Patty	Cleaned drain on the fountain.	3/17/2017	3/17/2017	Medium	LaQuerie T. Hooper	Alexander, Gary	French (21)	Hallway/Corridor	3rd Floor	Miscellaneous
73	15199	Complete	Hot laminator needs repair. If you have any questions please see Mrs. Hooper.	had to harvest parts from a junk laminator to replace missing ones on this unit - made many adjustments to get it right	3/17/2017	3/21/2017	Medium	LaQuerie T. Hooper	Barnett, Chris	French (21)	Hallway/Corridor	Teacher's Lounge	General Maintenance
74	15252	Complete	Drill hole bigger on electric outlet cover outside on north side of building between Door D and Dumpster. Hole needs to be big enough to fit a 600 lock.	Drilled.	3/22/2017	3/24/2017	Medium	LaQuerie T. Hooper	Karas, Paul J.	French (21)	Athletic Field	Door D & Dumpster	General Maintenance
75	15381	Complete	Ceiling is leaking. If you have any questions please see Ms. Patty.	Repaired flashing.	3/30/2017	3/30/2017	Medium	LaQuerie T. Hooper	Johnson, James S.	French (21)	Classroom	8	Water Leaks
76	15480	Complete	Food pick up for the month of April between French and St. Pauls.		4/6/2017	5/23/2017	Medium	LaQuerie T. Hooper	Helm, Timothy	French (21)	Hallway/Corridor	Door D	External Delivery
77	15496	Complete	Broken piece on playground equipment needs fixing, there is another piece that is hanging off and very dangerous. If you have any questions please see Mrs. Hooper	Repaired playground equipment.	4/6/2017	4/12/2017	Medium	LaQuerie T. Hooper	Collier, Jacob	French (21)	Athletic Field	Front Playground	Playground
78	15502	Complete	Door is hard to open and the left side entrance on Door A is not closing properly.	Adjusted both doors, closer arms and weatherstrips.	4/6/2017	4/13/2017	Medium	LaQuerie T. Hooper	Collier, Jacob	French (21)	Stairway	Door A	Doors and Hardware
79	15553	Complete	Faucet drips in classroom sink. If you have any questions please see Ms. Patty.	Replaced rubber stop.	4/18/2017	4/20/2017	Medium	LaQuerie T. Hooper	Cory, Brian	French (21)	Classroom	6	Water Leaks
80	15555	Complete	Door A the entry side to the building is sticking.	Checked doors in front	4/18/2017	4/24/2017	Medium	LaQuerie T. Hooper	Elliott, Mark D.	French (21)	Hallway/Corridor	Door A	Doors and Hardware
81	15556	Complete	Boys restroom located on the 2nd floor urinal flusher sticks now and then. If you have any questions please see Ms. Patty.	Treated drain with lime-away.	4/18/2017	4/20/2017	Medium	LaQuerie T. Hooper	Cory, Brian	French (21)	Restroom (Boys)	2nd Floor	Plumbing
82	15557	Complete	Need classroom door numbers attached to classroom wall/door. This was a request done by Phil Hazellrigg.	Printed numbers on door frames - Per Principal's request	4/18/2017	2/14/2018	Medium	LaQuerie T. Hooper	Elliott, Mark D.	French (21)	Classroom	Classroom Doors	General Maintenance
83	15558	Complete	Teacher's Lounge faucet drips if you have any questions please see Ms. Patty.	Replace seat stop and cartridges.	4/18/2017	4/20/2017	Medium	LaQuerie T. Hooper	Cory, Brian	French (21)	Cafeteria	Teacher's Lounge	Water Leaks
84	15577	Complete	In room 20 along the window wall we have a lot of tiny ants.	Advion	4/18/2017	4/20/2017	Medium	Jennifer Theis	Karas, Paul J.	French (21)	Classroom	20	Pest Control
85	15584	Complete	Please turn down the heat in 12B at French to 70 or below. This morning when I opened the door it was at least 90 degrees in the room and the heat has been running all day.	Boiler crew will shut boiler down.	4/18/2017	4/20/2017	Medium	Christelle G. Harding	Henry, Shannon	French (21)	Classroom	12B - 2nd Floor	Heating/Ventilation /Air Conditioning
86	15602	Complete	Spray for ants by Door F in the All Purpose Room.	Advion	4/19/2017	4/26/2017	Medium	LaQuerie T. Hooper	Karas, Paul J.	French (21)	Hallway/Corridor	All Purpose Room Door F	Pest Control
87	15748	Complete	A/C unit by Door D is leaking. If you have any questions or concerns please see Ms. Patty. This has been called in.	Not A/C - Roof.	5/2/2017	5/2/2017	Medium	LaQuerie T. Hooper	Henry, Shannon	French (21)	Hallway/Corridor	Door D	Air Conditioning
88	15860	Complete	Please deliver to French 50 folding chairs. Need delivered by 5/18/2017 for KG Graduation. Pick up on 5/25/2017 (need them also for 5/24/2017 6th grade sendoff)		5/8/2017	5/25/2017	Medium	LaQuerie T. Hooper	Helm, Timothy	French (21)	Athletic Field	All Purpose Room	Internal Delivery
89	15915	Complete	Foldable lunch table with the orange seat needs fixed. If you have any questions please see Ms. Patty.	Replaced 24 seats	5/12/2017	10/13/2017	Medium	LaQuerie T. Hooper	Shepherd, Duane	French (21)	Cafeteria	All Purpose Room	General Maintenance
90	15962	Complete	Plug-in the All Purpose Room under the concession stand window is not working.		5/15/2017	5/16/2017	Medium	LaQuerie T. Hooper	Young, Robert A.	French (21)	Cafeteria	All Purpose Room	Electrical
91	16011	Complete	2nd floor boys urinal flusher sticks. If you have any questions please see Ms. Patty.	Replaced gasket on flush handle.	5/16/2017	5/23/2017	Medium	LaQuerie T. Hooper	Cory, Brian	French (21)	Restroom (Boys)	2nd floor	Plumbing
92	16026	Complete	Need 100 boxes delivered to French. If you have any questions please see Ms. Patty		5/17/2017	5/19/2017	Medium	LaQuerie T. Hooper	Helm, Timothy	French (21)	Classroom	Door D	Internal Delivery
93	16090	Complete	Confirming work order on H2O fountain on the main floor it was leaking.		5/22/2017	5/23/2017	Medium	LaQuerie T. Hooper	Bolt, Cloyd	French (21)	Hallway/Corridor	Water fountain by 1st Grade	Miscellaneous
94	16177	Complete	Can you please pick up the Promethean bags by door D? Thank you!		5/25/2017	5/25/2017	Medium	Kamra Meador	Helm, Timothy	French (21)	Hallway/Corridor	door d	IT/Technology
95	16187	Complete	Please pick up five boxes and one black chair on wheels to take to Nicole Genet at Hope.		5/26/2017	6/28/2017	Medium	Julie Fane	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
96	16188	Complete	Please pick up 17 boxes, 1 black bookcase, 1 white metal cart w/wheels and 1 blonde (wooden) cart w/wheels and take to Ashley Jennings at Enterprise.		5/26/2017	6/28/2017	Medium	Julie Fane	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
97	16189	Complete	Please pick up 15 unused boxes and return to B&G.		5/26/2017	5/26/2017	Medium	Julie Fane	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
98	16278	Complete	Branches near west fence needs to be picked up.	Work completed - No form submitted	6/7/2017	10/13/2017	Medium	LaQuerie T. Hooper	Hainline, Danny F.	French (21)	Auditorium	Outside West Area	Grounds
99	16279	Complete	Balis needs checked. If you have any questions please ask Ms. Patty.		6/7/2017	6/8/2017	Medium	LaQuerie T. Hooper	Young, Robert A.	French (21)	Classroom	Rm. 15 & Rm 19	General Maintenance
100	16280	Complete	2nd floor girls restroom needs new toilet seat (2nd stall). If you have any questions please see Ms. Patty.	Replaced seat on stool	6/7/2017	6/14/2017	Medium	LaQuerie T. Hooper	Alexander, Gary	French (21)	Restroom (Girls)	2nd Floor	Plumbing
101	16281	Complete	Table needs spot weld in Rm. 16. If you have any questions please see Ms. Patty.	Work completed - No form submitted	6/7/2017	10/13/2017	Medium	LaQuerie T. Hooper	Hainline, Danny F.	French (21)	Classroom	Rm. #16	Furniture Repair
102	16319	Complete	Wheel chair accessible ramp to the playhouse is busted and needs replacing. If you have any questions please do not hesitate to contact Ms. Patty.	Repaired	6/12/2017	7/21/2017	Medium	LaQuerie T. Hooper	Elliott, Mark D.	French (21)	Athletic Field	Playhouse	General Maintenance
103	16350	Complete	Please move 9 boxes from French 12B to PDI for my new job placement. Thank you.		6/14/2017	6/19/2017	Medium	Christelle G. Harding	Helm, Timothy	French (21)	Classroom	12B - 2nd Floor	Moving
104	16382	Complete	Would like to have 3 hasps with locks and keys placed on the file cabinets that hold student cum folders in the office.	Installed three new file cabinet locks	6/20/2017	6/20/2017	Medium	LaQuerie T. Hooper	Karas, Paul J.	French (21)	Classroom	Main Office	Key and Lock
105	16398	Complete	Metal transition strips are needed in the entry way of rooms # 9, 12A, 12B, 13,16 & room #10 needs it in 3 spots. If you have any questions please see Ms. Patty.	Transition strips in the entry ways.	6/21/2017	1/22/2019	Medium	LaQuerie T. Hooper	Shepherd, Duane	French (21)	Classroom	9,10,12A,12B,13,16	Carpentry
106	16399	Complete	Room 10 has a bad ballis. If you have any questions please see Ms. Patty.		6/21/2017	7/14/2017	Medium	LaQuerie T. Hooper	Young, Robert A.	French (21)	Classroom	10	Lighting (Indoor)
107	16435	Complete	A washer and dryer need picked up at Menards for French and delivered to French. Patti Benton will show you where to put it at the school at. Menards knows we will not be there until after 7/5/17. Life FourSquare purchased for French and they will be sending the invoice over to Tim Helm at 217-424-3061. I have spoke with Tim Helm about this work order.		6/26/2017	7/5/2017	Medium	Julie Fane	Helm, Timothy	French (21)	Hallway/Corridor	Menards	Pick Up
108	16436	Complete	Install washer and dryer at French. Danny has approved already. Patti Benton knows where it will be installed. Please confirm with Tim Helm it is delivered as his team will get it picked up after 7/5/17 from Menards.	Install electrical and plumbing for installation of washer and dryer.	6/26/2017	1/11/2019	Medium	Julie Fane	Baity, James	French (21)	Hallway/Corridor	Boiler Room Area	Electrical
109	16525	Complete	3rd floor is too hot. Please check the cooling system.	Reset Chiller Schedule	7/10/2017	7/12/2017	Medium	LaQuerie T. Hooper	Bolt, Cloyd	French (21)	Hallway/Corridor	3rd Floor	Heating/Ventilation /Air Conditioning
110	16526	Complete	Food Pantry door/glass needs to be replaced.	REPAIRED	7/10/2017	7/19/2017	Medium	LaQuerie T. Hooper	Shepherd, Duane	French (21)	Athletic Field	Alley way entry off of Monroe St.	Carpentry
111	16555	Complete	Door doesn't close.	Torqued, twisted, bent, adjusted block in door syndrome.	7/12/2017	7/18/2017	Medium	LaQuerie T. Hooper	Karas, Paul J.	French (21)	Classroom	2nd floor/ Room 5	Doors and Hardware
112	16581	Complete	Bathroom has a leak. If you have any questions please see Ms. Patty		7/13/2017	8/16/2017	Medium	LaQuerie T. Hooper	Young, Robert A.	French (21)		3	Plumbing
113	16582	Complete	Leak in classroom. If you have any questions please see Ms. Patty.	Work completed - No form submitted	7/13/2017	10/13/2017	Medium	LaQuerie T. Hooper	Hainline, Danny F.	French (21)	Classroom	4	Water Leaks

114	16583	Complete	Door does not close. If you have any questions please see Ms. Patty	Repaired several doors including entrance doors.	7/13/2017	7/24/2017	Medium	LaQuerie T. Hooper	Elliott, Mark D.	French (21)		Restroom (Boys)	Men's Restroom	Doors and Hardware
115	16584	Complete	Bathroom door does not close. This replaces work order #16554. If you have any questions please see Ms. Patty	Repaired several doors including entry doors.	7/13/2017	7/24/2017	Medium	LaQuerie T. Hooper	Elliott, Mark D.	French (21)		Classroom	5/ Second Floor	Doors and Hardware
116	16585	Complete	Need keys for these two rooms.	Made keys	7/13/2017	7/17/2017	Medium	LaQuerie T. Hooper	Karas, Paul J.	French (21)		Classroom	17 & Room 7 (Science Lab)	Key and Lock
117	16659	Complete	Dead tree in north playground right side of blue bench. If you have any questions please see Ms. Patty		7/21/2017	2/12/2019	Medium	LaQuerie T. Hooper	Brown, Mark R.	French (21)		Athletic Field	North playground	Tree Services
118	16660	Complete	Lawn mower front right wheel is loose. If you have any questions please see Ms. Patty.	Inspect and repair right front wheel. Nuts had come loose over time. Check and tighten all nuts on wheels. Returned to service. Repair complete.	7/21/2017	8/2/2017	Medium	LaQuerie T. Hooper	Atwater, Ryan	French (21)		Athletic Field	Grounds Equipment Shed	Grounds Equipment Repair
119	16677	Complete	Please pick up locked wooden book cabinet and take to the warehouse.		7/21/2017	7/26/2017	Medium	Julie Fane	Helm, Timothy	French (21)		Hallway/Corridor		Delivery
120	16696	Complete	8 ft. table needs leg welded back on. Please see Patti if any questions.	Welded table.	7/24/2017	7/28/2017	Medium	Julie Fane	Elliott, Mark D.	French (21)		Classroom	Room 16	Furniture Repair
121	16738	Complete	The wooden and glass doors right when you walk into the school from the main entrance at A are not closing. They catch on one another. These are the interior doors, not the exterior we always have so much trouble with. Please see Patti with any questions.	Repaired damaged doors	7/26/2017	8/23/2017	Medium	Julie Fane	Woodrum, Jr., Glenn R.	French (21)		Hallway/Corridor	Foyer	Doors and Hardware
122	16837	Complete	Ants in classroom	Advion	8/3/2017	9/27/2017	Medium	Ashley Tyler	Karas, Paul J.	French (21)		Classroom	16	Pest Control
123	16845	Complete	transportation of items to warehouse. Picking up; 17 Chairs 1 file cabinet 1 table 1 kidney table 1 computer table 1 computer desk 3 office chairs		8/3/2017	8/10/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)		Hallway/Corridor	Door D	Pick Up
124	16853	Complete	Pick up @ door D Computers to be removed from Bldg. They have been taken out of classrooms. Towers:12 Monitors:12 Keyboards: 13 Speakers:1 Mouse:14 Printers: (HP) 2 1 box of cards		8/4/2017	8/10/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)		Hallway/Corridor	hallway	IT/Technology
125	16898	Complete	Pickup of 1 computer desk 5 computer carts		8/8/2017	8/10/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)		Hallway/Corridor	Door D	Pick Up
126	16968	Complete	Milk coolers in kitchen are not keeping cool, milk is being delivered on Monday so we need them looked at before then if possible. Thanks!	Cleaned and charged	8/11/2017	8/14/2017	Medium	Ashley Tyler	Horvath, Gary N.	French (21)		Cafeteria	Door D	Cafeteria
127	16969	Complete	Tree branch broken in front of bldg/needng cut up and removed		8/11/2017	8/15/2017	Medium	Ashley Tyler	Peck, Dwight D.	French (21)			Front of building	Grounds
128	17181	Complete	Please hang a door bio frame display inside or on the outside wall of the cafeteria for Mr. Sears our PE instructor. I have the door bio frame box in 12b. Thank you!	Hung sign outside the gym.	8/18/2017	10/13/2017	Medium	Kamra Meador	Shepherd, Duane	French (21)		Cafeteria	21	Cafeteria
129	17254	Complete	Door will not close RM15	Adjustments made on two classroom doors.	8/22/2017	9/8/2017	Medium	Ashley Tyler	Elliott, Mark D.	French (21)		Classroom	15	Doors and Hardware
130	17257	Complete	Rubber coming off stairs going to 2nd floor left side. Duck tape on step.	Re-attached damaged area (2 steps)	8/22/2017	9/8/2017	Medium	Ashley Tyler	Elliott, Mark D.	French (21)		Stairway	2nd floor	Miscellaneous
131	17261	Complete	NSGRA kits needed from PDI to French. 1 k-2 NSGRA Kit 2 6th grade NSGRA Kits		8/22/2017	8/22/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)		Classroom	Office	Miscellaneous
132	17343	Complete	Joint on pipe leaking. Custodian closed it off to stop drip. Someone urinated in the toilet yesterday and no way to flush. Please make this a priority. It smells awful. Toilet is in the nurse's office.	Rebuilt handle on sloan flush valve.	8/24/2017	8/25/2017	Medium	Dianne Wooters	Baity, James	French (21)		Classroom	2A	Plumbing
133	17350	Complete	I am not sure I have put this in the correct way but in room 14 and in the library we are experiencing sewer gas smell. It has been on going.	Sniffed around - didn't smell anything today. Talked to principal and custodian they say it is sporadic issue. They will call when smell returns.	8/24/2017	8/25/2017	Medium	Julie Fane	Baity, James	French (21)		Classroom	Room 14 and Library	Indoor Air Quality
134	17352	Complete	We need two APR computers picked up due to not needing for Ripple Effects now since the iPads are now there that have been delivered from Transportation.		8/24/2017	8/31/2017	Medium	Julie Fane	Helm, Timothy	French (21)				Pick Up
135	17357	Complete	Amanda Cook and Jennifer Theis need items brought from Annex to French. Amanda Ordered: Rectangle Table White dry erase easel on wheels Metal dry erase board (lined) Jennifer Ordered(Rm 20): 5-grey top student desks 5- red 18" chairs		8/24/2017	8/30/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)		Hallway/Corridor	Near Elevator	Miscellaneous
136	17500	Complete	Door on food pantry (outside) broken off. Door located by custodian door.	Re-glued and clamped door frame, hung door again.	9/5/2017	10/13/2017	Medium	Ashley Tyler	Woodrum, Jr., Glenn R.	French (21)		Hallway/Corridor	Near custodians office	Doors and Hardware
137	17590	Complete	We need a FLL board moved from our building to SDMS. This board will be located near door D.		9/8/2017	9/11/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)		Hallway/Corridor	16	Delivery
138	17635	Complete	Air conditioner is not keeping up in the all purpose room.	Adjusted stat	9/12/2017	9/13/2017	Medium	Ashley Tyler	Henry, Shannon	French (21)		Auditorium	All Purpose Rm	Air Conditioning
139	17636	Complete	Pick up high speed buffer from Macarthur and deliver to French on 09/13/2017		9/12/2017	9/12/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)		Hallway/Corridor	Hallway	Pick Up
140	17687	Complete	Sink leaking in room 6 causing the carpet to get wet.	Hot side stop won't shut off 100%, removed connection, faucet replaced and capped off.	9/14/2017	9/14/2017	Medium	Ashley Tyler	Baity, James	French (21)		Classroom	6	Water Leaks
141	17688	Complete	Pick up floor cleaner from French and return to Macarthur		9/14/2017	9/13/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)		Hallway/Corridor	Door D	Pick Up
142	17740	Complete	Room 11 has water dripping from A/C	Cleaned drain pan and drain	9/18/2017	9/20/2017	Medium	Ashley Tyler	Henry, Shannon	French (21)		Classroom	Room 11	Ceilings
143	17741	Complete	Transition strip came off. Metal strip is outside of the custodial office.	Reinstalled metal strip.	9/18/2017	5/1/2018	Medium	Ashley Tyler	Elliott, Mark D.	French (21)		Restroom (Boys)	3rd floor	Flooring
144	17751	Complete	Room 01 feels like there is heat coming from vents rather than air.	this is normal operation	9/19/2017	9/19/2017	Medium	Ashley Tyler	Bolt, Cloyd	French (21)		Classroom	01	Air Conditioning
145	17926	Complete	Room 05 is 80 degrees, air not working	Reset units and checked codes - 73-74 degrees in all rooms on 10/4/17	10/2/2017	10/3/2017	Medium	Ashley Tyler	Horvath, Gary N.	French (21)		Classroom	05	Air Conditioning
146	17927	Complete	Room 06 is 83 degrees, air conditioning not working.	Reset units and checked. 73-74 degrees in all rooms.	10/2/2017	10/3/2017	Medium	Ashley Tyler	Horvath, Gary N.	French (21)		Classroom	06	Air Conditioning
147	17935	Complete	Our air is not cool at all. It is blowing warm air out of the vent. The temp is registering at 80 degrees. Room 5 is having the same issues. Her temp is registering at 81. This same thing happened a few weeks ago.	All rooms 74-75 degrees and cooling	10/2/2017	10/10/2017	Medium	Maria Wiggins	Horvath, Gary N.	French (21)		Classroom	6	Air Conditioning
148	17960	Complete	Requesting someone to spray for fleas in the office area.	Resolved	10/3/2017	11/3/2017	Medium	Ashley Tyler	Karas, Paul J.	French (21)		Classroom	Office	Pest Control

149	17967	Complete	Thermostat is blinking and the room is registering at 80 degrees.	All rooms set point 74 degrees.	10/3/2017	10/10/2017	Medium	Ashley Tyler	Horvath, Gary N.	French (21)	Classroom	STEM LAB	Air Conditioning
150	18052	Complete	Door A is not shutting. This poses a HUGE security threat to our building and continues to be a problem. Please follow the work order trail on this. I have placed several work orders about this continuing to be a problem. They do come out and fix it but it keeps doing this. We need a new door installed, preferably one that is not wood.	Repaired panic device, replaced lock cylinder, adjusted latch. All working properly.	10/10/2017	10/31/2017	Medium	Julie Fane	Woodrum, Jr., Glenn R.	French (21)	Hallway/Corridor	Door A	Doors and Hardware
151	18060	Complete	1. Deliver high speed buffer to use on 10/31/17. 2. Pick up high speed buffer after 10/31/17.		10/11/2017	10/31/2017	Medium	Ashley Tyler	Tapscott, Phil	French (21)	Hallway/Corridor	Door D	Pick Up
152	18061	Complete	Room 1 toilet continuing to run after flushing	Changed flushometer cartridge and rebuilt main shut off valve with closet flushing property - complete. Installed flush kit in room 5 also.	10/11/2017	10/13/2017	Medium	Ashley Tyler	Baity, James	French (21)	Classroom	Room 1	Plumbing
153	18062	Complete	Water on top of elevator electrical box in elevator room. Not sure where the water is coming from.	Repair/Roof	10/11/2017	10/12/2017	Medium	Ashley Tyler	Johnson, James S.	French (21)	Hallway/Corridor	Elevator	Elevators
154	18103	Complete	Please send Chris Barnett come over and look at two keyboards in music room that isn't working.	Hard wired power supply into keyboard by passing broken power jack. Repaired bad insulation on power cord at transformer housing.	10/13/2017	2/26/2018	Medium	Ashley Tyler	Barnett, Chris	French (21)	Classroom	Room 18	Miscellaneous
155	18107	Complete	Room five has a toilet that is continually flushing. B&G has been called	REPLACED DIAPHRAGM - PARTS WERE FROM TRUCK STOCK	10/13/2017	10/13/2017	Medium	Ashley Tyler	Baity, James	French (21)	Classroom	05	Plumbing
156	18174	Complete	Approx 8 ceiling tiles need to be replaced in RM 7.		10/18/2017	10/27/2017	Medium	Ashley Tyler	Young, Robert A.	French (21)	Classroom	Room 7	Ceiling Tile
157	18218	Complete	Deliver Dividers from B & G to French		10/20/2017	10/23/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	External Delivery
158	18219	Complete	Need Maintenance to assemble dividers. Located in All Purpose Room on stage.		10/20/2017	10/27/2017	Medium	Ashley Tyler	Young, Robert A.	French (21)	Cafeteria	All Purpose Room	Miscellaneous
159	18220	Complete	P/U 11 boxes that need to go to Decatur Public Library		10/20/2017	10/23/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
160	18286	Complete	Replace screws on table in All Purpose room. Dwayne was called on this.	Repaired	10/25/2017	10/26/2017	Medium	Ashley Tyler	Shepherd, Duane	French (21)	Cafeteria	All Purpose Room	Furniture Repair
161	18287	Complete	Fix door on milk cooler/Gary has fixed this, confirming work.		10/25/2017	10/25/2017	Medium	Ashley Tyler	Horvath, Gary N.	French (21)	Cafeteria	All Purpose Room	Cafeteria
162	18310	Complete	Door A is missing pin on inside door handle (left side). Also, custodian bldg key will not open door.	Repaired	10/26/2017	10/31/2017	Medium	Ashley Tyler	Karas, Paul J.	French (21)	Hallway/Corridor	Door A	Doors and Hardware
163	18312	Complete	Needing gas in containers (2 cycle & reg can)		10/26/2017	10/27/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Maintenance office	Grass Cutting
164	18405	Complete	Carpet coming apart, 2nd floor going toward new section of school.	Tore up old carpet, replaced with new.	11/3/2017	2/13/2018	Medium	Ashley Tyler	Collier, Jacob	French (21)	Hallway/Corridor	Second flr new section	Carpet Repair
165	18406	Complete	Boys restroom 3rd floor needs threshold installed.	Installed threshold piece on bathroom doorway.	11/3/2017	11/15/2017	Medium	Ashley Tyler	Collier, Jacob	French (21)	Restroom (Boys)	3rd Floor	Floor Care
166	18407	Complete	Carpet needs repaired under library chair in library where computer is.	Fixed area under the chair.	11/3/2017	3/28/2018	Medium	Ashley Tyler	Collier, Jacob	French (21)	Hallway/Corridor	Library	Carpet Repair
167	18425	Complete	fix toggle switch on pig located 3rd floor custodian closet.	Reworked switch	11/6/2017	11/15/2017	Medium	Ashley Tyler	Young, Robert A.	French (21)	Hallway/Corridor	3rd floor custodian office	Custodial Equipment Repair
168	18461	Complete	Locker will not open and has students jacket and belongings inside.	Repaired	11/8/2017	11/9/2017	Medium	Ashley Tyler	Woodrum, Jr., Glenn R.	French (21)	Hallway/Corridor	Locker # 268	Locker Repair
169	18470	Complete	Front doors sticking/unable to open.	Door works properly - operator error	11/9/2017	11/10/2017	Medium	Ashley Tyler	Shepherd, Duane	French (21)	Hallway/Corridor	Front Doors	Doors and Hardware
170	18482	Complete	Order screws for picture signs outside classrooms. Gaveto Duane Sheppard	Replaced two transition strips on 2nd floor on classroom doors - both sides of main stairway.	11/9/2017	12/13/2017	Medium	Ashley Tyler	Shepherd, Duane	French (21)	Hallway/Corridor	Outside of classrooms	Furniture Repair
171	18511	Complete	Sensor on 2nd floor stairwell by girls bathroom needs to be adjusted. Alarm has gone off 2 times over the weekend.	Made adjustments to door magnet contacts and door.	11/13/2017	11/13/2017	Medium	Ashley Tyler	Tennyson, Christopher	French (21)	Stairway	2nd floor	Burglar Alarm
172	18573	Complete	Thermostat blinking, no heat	LB Code Locked out master	11/16/2017	11/17/2017	Medium	Ashley Tyler	Henry, Shannon	French (21)	Classroom	06	Heating/Ventilation /Air Conditioning
173	18603	Complete	Classroom smells like sewage	Plunged drain	11/20/2017	11/29/2017	Medium	Ashley Tyler	Baity, James	French (21)	Classroom	04	Sewage/Septics
174	18628	Complete	I have a pencil sharpener that I would like to have attached to my wall (it just needs to have screws drilled in)	Installed new sharpener	11/27/2017	12/1/2017	Medium	Carissa Craven	Elliott, Mark D.	French (21)	Classroom	15	Carpentry
175	18651	Complete	power supply directly behind the teachers desk doesn't hold plugs in without a bit of support underneath it. It is still working, just needs plugs looked into.		11/27/2017	11/30/2017	Medium	Kelly Bassett	Young, Robert A.	French (21)	Classroom	8	
176	18692	Complete	Needing 6 racks of chairs for Christmas Program. Deliver by 12/18/17. Pick-up on 12/20/17.		11/29/2017	12/14/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)	Cafeteria	All Purpose Room	Delivery
177	18729	Complete	Please trace CAT5 from Room 17 -- drops 15A & 15B and clearly label them on the switch side in old Computer Lab	15A & B were already punched down and marked in the top switch. The problem was the apple box was bad.	12/1/2017	12/13/2017	Medium	Jim Andrews	Fuiten, Donald K.	French (21)	Classroom	17	Cabling
178	18773	Complete	Only ONE of these drops seems to be active.....		12/5/2017	12/6/2017	Medium		Helm, Timothy	French (21)			
179	18800	Complete	Deliver (2) 5-gallon containers of floor wax		12/6/2017	12/11/2017	Medium	Ashley Tyler	Karas, Paul J.	French (21)	Hallway/Corridor	Custodial Office	Pest Control
180	18801	Complete	Need sticky mouse traps delivered	Delivered	12/6/2017	12/27/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Floor Care
181	18847	Complete	Need high speed buffer delivered on the morning of 12/28/2017 and p/u after 3pm 12/28/2017		12/6/2017	12/27/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)			
181	18847	Complete	Replace divider between toilet and urinal on 2nd & 3rd floor boys gang bathroom.	Installed new partitions and removed the old ones.	12/8/2017	2/23/2018	Medium	Ashley Tyler	Shepherd, Duane	French (21)	Restroom (Boys)	2nd & 3rd Floor	General Maintenance
182	18848	Complete	Need cord replaced on water fountain on 3rd floor outside of boys gang restroom.		12/8/2017	12/15/2017	Medium	Ashley Tyler	Horvath, Gary N.	French (21)	Hallway/Corridor	3rd flr hallway	Miscellaneous
183	18966	Complete	Transport 15 boxes from French to Decatur Public Library Dock for Friends of Library book sale.		12/18/2017	12/21/2017	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
184	18967	Complete	Needing key for room # 16 made please.	Made key	12/18/2017	12/20/2017	Medium	Ashley Tyler	Karas, Paul J.	French (21)	Classroom	16	Key and Lock
185	18991	Complete	My appleTV is not working.	TV needs Replaced per Jim Altig. AW. Installed new TV.	12/18/2017	2/23/2018	Medium	Britta Wilson	Tapscott, Scott E.	French (21)	Classroom	5	
186	18999	Complete	Room 6 thermostat is blinking.	Bad comp (lock out). 3/14/18 Replaced inverter comp	12/19/2017	3/14/2018	Medium	Ashley Tyler	Henry, Shannon	French (21)	Classroom	6	Heating/Ventilation /Air Conditioning
187	19080	Complete	Pick up 3 round tables, 1 square table, 2 trapezoid tables and 1 cart on wheels.		1/3/2018	1/8/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
188	19119	Complete	Pro Team upright vacuum has no suction, please repair.		1/5/2018	1/10/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Custodial Office	Custodial Equipment Repair
189	19208	Complete	There is an access point hanging on the wall behind the PC in Room #17 at the very top floor at French Elementary. Please move this device to the ceiling in the middle like the rest of our rooms.	Hung ports from the ceiling at access points.	1/11/2018	3/29/2018	Medium	Anthony Lindsey	Fuiten, Donald K.	French (21)	Classroom	Room #17	Ceilings
190	19222	Complete	Thanks in advance, Anthony 3rd lunchroom table missing bolt. Center of table, left side. Please see Patti with any questions.	Replaced bolts and adjusted.	1/12/2018	1/24/2018	Medium	Julie Fane	Shepherd, Duane	French (21)		Cafeteria	Furniture Repair
191	19224	Complete	We need some sticky mice traps please. Thank you!	Delivered traps	1/12/2018	1/17/2018	Medium	Julie Fane	Karas, Paul J.	French (21)			Pest Control
192	19241	Complete	Room 3 sink clogged.	Took apart trap and ran battery auger to clear drain, found pencil.	1/12/2018	1/18/2018	Medium	Julie Fane	Baity, James	French (21)		3	Plumbing
193	19257	Complete	Replace paper towel holder in boys gang bathroom on 3rd floor. New dispenser in custodial office.	Replaced paper towel holder with a new one.	1/16/2018	1/25/2018	Medium	Ashley Tyler	Woodrum, Jr., Glenn R.	French (21)	Hallway/Corridor	3rd floor bathroom	Miscellaneous
194	19295	Complete	Sink clogged inside classroom	Plunged sink.	1/18/2018	1/18/2018	Medium	Ashley Tyler	Slomp, Tim	French (21)	Classroom	Room 4	Miscellaneous
195	19297	Complete	replace ceiling tile outside elevator on 3rd floor.	Replaced two tiles outside elevator.	1/18/2018	1/24/2018	Medium	Ashley Tyler	Elliott, Mark D.	French (21)	Hallway/Corridor	3rd floor	Ceilings

19316		Complete	Rob Danbury came from the Public Health Department and said we have to get the back door in the cafeteria fixed. It is the dry storage metal frame fixed. It is rusting away and the seal needs fixed. We believe that we put a work order in about a year or a year and a half ago for the same issue. Please see Patti with any questions.	Take out old steel window wall and replace with brick wall and new door.	1/19/2018	1/10/2019	Medium	Julie Fane	Peck, Dwight D.	French (21)			Doors and Hardware
197	19323	Complete	Pick up four drawer file cabinet to take to warehouse		1/19/2018	1/24/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
198	19399	Complete	Water fountain outside boy's bathroom 3rd floor drains slowly/water fountain outside girls restroom 2nd floor doesn't work.	Took apart several drinking fountains and cleaned. Replaced stop supply on drinking fountain by girls restroom second floor.	1/26/2018	1/31/2018	Medium	Ashley Tyler	Baity, James	French (21)	Restroom (Boys)	Door D 2nd & 3rd	Miscellaneous
199	19433	Complete	Pick up 1 file cabinet & 12 student desk for warehouse at door D		1/30/2018	1/31/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
200	19434	Complete	Replace ballis on 2nd floor outside of elevator. Light has new bulbs in it.		1/30/2018	2/9/2018	Medium	Ashley Tyler	Young, Robert A.	French (21)	Hallway/Corridor	Elevator Area	Elevators
201	19539	Complete	girls restroom on 2nd floor is dripping water from the bottom of sink. 1st sink		2/7/2018	2/2/2018	Medium	Ashley Tyler	Slemp, Tim	French (21)	Restroom (Girls)	2nd floor	Water Leaks
202	19563	Complete	There are two monitors in the hallway by Door C at French. We need them moved to IT.		2/8/2018	2/13/2018	Medium	Drew Worthey	Helm, Timothy	French (21)	Hallway/Corridor	by door C	Moving
203	19660	Complete	Ball pump has short in it. In the all purpose room on the right side of stage	Rewired.	2/16/2018	2/20/2018	Medium	Ashley Tyler	Young, Robert A.	French (21)	Auditorium	All Purpose Room	Miscellaneous
204	19757	Complete	Deadlock needs to be replaced, room unable to be locked.	Repaired doors.	2/26/2018	3/5/2018	Medium	Ashley Tyler	Karas, Paul J.	French (21)	Classroom	14	Key and Lock
205	19758	Complete	Need key for room 17 left door	Made key	2/26/2018	2/28/2018	Medium	Ashley Tyler	Karas, Paul J.	French (21)	Classroom	17	Key and Lock
206	19822	Complete	toilet leaking on bottom of stool in rm 3	Tightened flange nuts.	3/1/2018	3/5/2018	Medium	Ashley Tyler	Baity, James	French (21)	Classroom	3	Plumbing
207	19823	Complete	needing keys for rooms 6,9,12B,13,15,17 &19	Made keys	3/1/2018	3/2/2018	Medium	Ashley Tyler	Karas, Paul J.	French (21)	Classroom	6,9,12B,13,15,17,19	Key and Lock
208	19873	Complete	I can only lock my door from the inside with a dead bolt. I need a key to the dead bolt please. Thank you		3/6/2018	2/12/2019	Medium	Tisha Neeley	Karas, Paul J.	French (21)	Classroom	16	Doors and Hardware
209	19933	Complete	Door H glass broken	Removed broken glass and glazing compound, reglazed with black silicone.	3/12/2018	3/16/2018	Medium	Ashley Tyler	Shepherd, Duane	French (21)	Hallway/Corridor	Door H	Doors and Hardware
210	19958	Complete	spray for ants in the kitchen. North wall mostly	Advion	3/13/2018	3/13/2018	Medium	Ashley Tyler	Karas, Paul J.	French (21)	Cafeteria	Kitchen	Pest Control
211	20005	Complete	Lunch room table broke. Last table on the south end	Already done	3/16/2018	3/27/2018	Medium	Ashley Tyler	Johnson, James S.	French (21)	Cafeteria	Lunch Tables	Lunch Tables
212	20049	Complete	Please pick up 30 buckets from French on 4/13 to deliver to MHS gym area (these need to be secured)		3/22/2018	4/13/2018	Medium	Sarah J. Walczyk	Helm, Timothy	French (21)	Cafeteria	gym doors	Delivery
213	20066	Complete	We are in need of a 35' internet blue cable, the cable that was used to replace the old cable is only 25' and doesn't allow us to safely put the POS computer where it needs to be during lunch period.	Made two 40ft Cat 6 cables for ARA network drop in all purpose room.	3/23/2018	3/27/2018	Medium	Scot Gregory	Tapscott, Scott E.	French (21)	Cafeteria	French Cafeteria	
214	20099	Complete	The string that is supposed to attach to the intercom speaker in the classroom is no longer attached therefore the intercom isn't working properly. Thank you,	Replaced string on intercom.	3/26/2018	3/27/2018	Medium	Kamra Meador	Johnson, James S.	French (21)	Classroom	14	Audio/Visual
215	20160	Complete	set of lockers outside room 20 coming loose from wall	Re-attached lockers to the wall and together.	3/29/2018	4/16/2018	Medium	Ashley Tyler	Elliott, Mark D.	French (21)	Hallway/Corridor	20	Locker Repair
216	20253	Complete	Please deliver 100 chairs on 5/23 for graduation		4/11/2018	5/22/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Cafeteria	All purpose Room	Delivery
217	20254	Complete	Pick up 100 chairs on 5/25 from All purpose room		4/11/2018	6/6/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Auditorium	All Purpose Room	Pick Up
218	20261	Complete	Boxes of books for writing pilot to be returned to PDI		4/12/2018	4/16/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
219	20275	Complete	Rm 2 bathroom toilet keeps overflowing. It has been plunged.	Found pencil in toilet and replaced diaphragm.	4/12/2018	4/13/2018	Medium	Ashley Tyler	Slemp, Tim	French (21)	Classroom	Rm 2	Sewage/Septics
220	20282	Complete	Ants & Termites in kitchen back storage room.	Advion - ant, Evolution - roach - many roaches seen.	4/13/2018	4/18/2018	Medium	Ashley Tyler	Karas, Paul J.	French (21)	Cafeteria	Kitchen	Pest Control
221	20307	Complete	FRENCH -- Door "D"		4/16/2018	4/16/2018	High	Jim Andrews	Helm, Timothy	French (21)	Hallway/Corridor		Pick Up
Please remove (5) boxes and other miscellaneous IT parts and equipment													
Ship to Auto-Body RECYCLE													
222	20342	Complete	Pick up items from Menards and deliver to French Academy for community grant.		4/18/2018	4/20/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D drop off	Delivery
223	20408	Complete	vinyl on stairs left side is torn. I have duck tape holding piece on.	Repaired stair nosing and reattached.	4/24/2018	5/1/2018	Medium	Ashley Tyler	Elliott, Mark D.	French (21)	Stairway	Stairway	Furniture Repair
224	20409	Complete	wheel broke on 6th bench on lunch room table. North end	Replaced wheels	4/24/2018	4/25/2018	Medium	Ashley Tyler	Woodrum, Jr., Glenn R.	French (21)	Cafeteria	Cafeteria	Furniture Repair
225	20410	Complete	girls restroom 3rd floor handle on door came off. Handle in custodian office on gray file cabinet.	Extracted broken bolt and reattached handle.	4/24/2018	5/1/2018	Medium	Ashley Tyler	Elliott, Mark D.	French (21)	Restroom (Girls)	3rd floor restroom	Doors and Hardware
226	20411	Complete	Is it possible to put an eyelet on walls behind doors in boys and girls bathroom on 2nd and 3rd floor to hold door open without using door stops?	Installed eye hooks and chains on all restroom doors.	4/24/2018	4/30/2018	Medium	Ashley Tyler	Elliott, Mark D.	French (21)	Restroom (Boys)	2nd & 3rd	Doors and Hardware
227	20447	Complete	The 6th grade teachers and students need three displays delivered to the African-American Cultural and Genealogical Society Museum in Decatur for our exhibit dedication. The displays will need to be delivered on Wednesday May 2nd. The dedication ceremony will be held on Thursday May 3, in the morning. If you have any questions, please call Tami Roberts, 6th grade teacher at French Stem Academy. Museum Address and Phone Number 235 W Eldorado St, Decatur, IL 62522 Phone: (217) 429-7458		4/27/2018	5/2/2018	Medium	Kamra Meador	Helm, Timothy	French (21)		21	Delivery
228	20476	Complete	Fix screen in rm 14	Replaced town screen with a new one.	5/1/2018	6/7/2018	Medium	Ashley Tyler	Collier, Jacob	French (21)	Classroom	14	Windows
229	20478	Complete	Ants in ARA kitchen Needs sprayed	Advion	5/1/2018	5/1/2018	Medium	Ashley Tyler	Karas, Paul J.	French (21)	Cafeteria	ARA Kitchen	Pest Control
230	20494	Complete	Vacuum not working. P/U and repair serial #101042B-2601aiza		5/2/2018	5/4/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Custodial Office	Appliance Repair
231	20571	Complete	Front door (A) doesn't latch. Right side, badge swipe side. It either stays unlocked and opens to the public without being buzzed in or gets stuck. This poses a huge safety issue. Please follow the paper trail on this and see how many times a work order has been placed on this door.	Reinforced	5/7/2018	5/17/2018	Medium	Julie Fane	Karas, Paul J.	French (21)	Hallway/Corridor	Door A	Doors and Hardware
232	20626	Complete	Have the light replaced in ARA storage room. Need a brighter light		5/10/2018	5/16/2018	Medium	Ashley Tyler	Young, Robert A.	French (21)	Cafeteria	ARA Storage Room	Lighting (Indoor)
233	20665	Complete	We have our 6th grade little pantry that is back by the main door and is needing repaired and reattached to the existing post. We also have the 1st grade little library project that is needing a hole dug by the little pantry, concrete and the post set, to attach the little library. The post is in the shed back by the playground near the main doors. If you have any questions, please contact Kamie Meador 972-2548. Thank you for all you do!	Set post, rebuilt pantry and book elephant.	5/14/2018	5/25/2018	Medium	Kamra Meador	Elliott, Mark D.	French (21)	Classroom	door d	Carpentry
234	20690	Complete	The blower works but it does not seem to be as cool as some of the other classrooms on my floor.	System turned back to heating - changed to cooling.	5/16/2018	5/22/2018	Medium	Jennifer Theis	Horvath, Gary N.	French (21)	Classroom	20	Air Conditioning
235	20729	Complete	I have some textbook materials that need to go to PDI. 2 paper size boxes and 3 smaller boxes.		5/17/2018	5/24/2018	Medium	Jennifer Theis	Helm, Timothy	French (21)	Hallway/Corridor	Main Entrance to Alley	Miscellaneous
236	20778	Complete	Rm-5 replace paper towel holder. New paper towel holder in custodian office.	Replaced old paper towel holder with a new one.	5/22/2018	6/4/2018	Medium	Ashley Tyler	Collier, Jacob	French (21)	Classroom	Rm 5	Miscellaneous

237	20789	Complete	Could someone please come, pick up and deliver to the warehouse 4 pieces of furniture. Teacher Desk Computer Cart Wide and Deep wooden bookshelf 4 drawer filing cabinet		5/23/2018	6/11/2018	Medium	Jennifer Theis	Helm, Timothy	French (21)		Hallway/Corridor	Main Entrance to Alley	Pick Up
238	20873	Complete	Leak coming from far wall in library near vent.	Leak not coming from univent.	5/29/2018	5/30/2018	Medium	Ashley Tyler	Horvath, Gary N.	French (21)		Hallway/Corridor	Library far wall	Drywall
239	20874	Complete	Front door not functioning properly, still able to open without key card or buzzer access. This has been fixed several times in the past. Follow paper trail to see previous requests. This is a major security threat to our building.	Installed new electric strike.	5/29/2018	5/29/2018	Medium	Ashley Tyler	Tennynson, Christopher	French (21)		Classroom	Front Door	Key and Lock
240	20897	Complete	3rd floor boys bathroom 1st sink has very little water coming out. I turned it up under sink and there was no difference.	Rebuilt four lav faucets - Complete	5/31/2018	6/18/2018	Medium	Ashley Tyler	Baity, James	French (21)		Restroom (Boys)	3rd Floor	Sewage/Septics
241	20928	Complete	1 box of 1996 birthday files to Kail building		6/1/2018	6/7/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)		Hallway/Corridor	Door D	Pick Up
242	20929	Complete	Could you make 4 step stools for water fountains & KG classrooms. 3 for vinyl flooring 1 for carpet.	Built and repaired	6/1/2018	8/1/2018	Medium	Ashley Tyler	Woodrum, Jr., Glenn R.	French (21)		Hallway/Corridor	Water Fountains	Miscellaneous
243	20933	Complete	Repair door on book donation wooden cabinet located by food donation cabinet outside fence. Door located inside door C.	Repaired door on book donation cabinet.	6/4/2018	7/2/2018	Medium	Ashley Tyler	Collier, Jacob	French (21)		Athletic Field	Outside fence	Doors and Hardware
244	20934	Complete	Repair 2 screens on windows outside door C	Repaired screens on door "C" windows and repaired screen on room 3 window.	6/4/2018	7/2/2018	Medium	Ashley Tyler	Collier, Jacob	French (21)		Hallway/Corridor	Outside Door C	Windows
245	20966	Complete	Alarm keypad not working consistently.	Bad keypad, installed new pad.	6/6/2018	6/8/2018	Medium	Ashley Tyler	Tapscott, Scott E.	French (21)		Hallway/Corridor	Alarm	Burglar Alarm
246	20967	Complete	Replace the following ceiling tiles: Rm 17-6 Rm 18-2 Rm 15-1 Rm 16-2 Rm20-2 3rd floor outside of elevator-2	Replaced all missing and stained tiles.	6/6/2018	2/11/2019	Medium	Ashley Tyler	Collier, Jacob	French (21)		Classroom	Classrooms	Ceiling Tile
247	20969	Complete	Remove dishwasher that doesn't work and replace with cabinet (2nd request)	Removed dish washer, replaced with a new cabinet	6/6/2018	6/27/2018	Medium	Ashley Tyler	Shepherd, Duane	French (21)		Classroom	Room 7 STEM Lab	Miscellaneous
248	20982	Complete	4 holes in library under TV need repaired.	Applied three containers of mud over the holes, sanded and painted.	6/8/2018	8/15/2018	Medium	Ashley Tyler	Fulten, Donald K.	French (21)		Hallway/Corridor	Library	Miscellaneous
249	21013	Complete	1 hole outside of APR room which is in Library. It's located to the right of the door towards the bottom.											
250	21015	Complete	Repair exercise bikes (2)/wheels coming off carpet squares coming unglued 2nd floor going toward new end of the building.	Repaired wheels and pedals. Removed old carpet and replaced with new.	6/12/2018	6/20/2018	Medium	Ashley Tyler	Collier, Jacob	French (21)		Classroom	16	Gym Equipment
251	21026	Complete	Ballis needs replaced in Rm 13 2 in 1st row of lights 1 in 2nd row of lights 3 in question in 3rd row of lights (center bulbs)		6/13/2018	6/19/2018	Medium	Ashley Tyler	Young, Robert A.	French (21)		Classroom	Rm 13	Lighting (Indoor)
252	21035	Complete	Door A is still periodically allowing people in the building without buzzing. Please follow paper trail on the previous request. This is a safety hazard.	Made adjustments to door and strike.	6/13/2018	6/20/2018	Medium	Ashley Tyler	Tennynson, Christopher	French (21)		Hallway/Corridor	Door A	Doors and Hardware
253	21079	Complete	Desk in APR room needs repaired. APR room is located in library beside boiler room.	Attached legs back on APR table.	6/19/2018	6/26/2018	Medium	Ashley Tyler	Collier, Jacob	French (21)		Classroom	APR Room	Furniture Repair
254	21103	Complete	Need new ballis in first row of lights in room 9.		6/21/2018	6/25/2018	Medium	Ashley Tyler	Young, Robert A.	French (21)		Classroom	Room 9	Lighting (Indoor)
255	21147	Complete	The following ceiling tiles need replaced around the building: 1st Floor 4- hallway 6- RM 3 1- RM 4 3- RM 2 3- RM 1 2nd Floor: Outside Rm 10 hallway 6-new end above top of stairs 5-stem lab 13-RM 8 7- RM 5 5- RM 6	Sprayed all stains on tiles with stain blocker paint.	6/29/2018	1/17/2019	Medium	Ashley Tyler	Collier, Jacob	French (21)		Hallway/Corridor	Around the building	Ceiling Tile
256	21148	Complete	Carpet 2nd floor coming apart outside custodian closet.		6/29/2018	4/30/2020	Medium	Ashley Tyler	Collier, Jacob	French (21)		Hallway/Corridor	2nd floor near cust closet	Carpet Repair
257	21149	Complete	Carpet coming apart, maybe can put a threshold in these spots.		6/29/2018	4/30/2020	Medium	Ashley Tyler	Collier, Jacob	French (21)		Classroom	Room 10	Carpet Repair
258	21150	Complete	Need ballis 1st row middle bulbs as you go into the room.		6/29/2018	7/3/2018	Medium	Ashley Tyler	Young, Robert A.	French (21)		Classroom	Room 10	Lighting (Indoor)
259	21159	Complete	Cabinet door with green label that says paint & craft is broken. Please repair		7/2/2018	10/25/2018	Medium	Ashley Tyler	Brewer, James L.	French (21)		Classroom	Room 1	Furniture Repair
260	21161	Complete	replace window screen (missing screen but has frame in window)	Took frame out and replaces	7/2/2018	2/11/2019	Medium	Ashley Tyler	Trimby, Nicholas	French (21)		Classroom	Room 2	Windows
261	21174	Complete	In storage room in kitchen put two new outlets on west wall for milk coolers		7/3/2018	7/17/2018	Medium	Ashley Tyler	Young, Robert A.	French (21)		Cafeteria	Storage rm in kitchen	Miscellaneous
262	21176	Complete	put new lighting in ARA storage room.		7/3/2018	7/17/2018	Medium	Ashley Tyler	Young, Robert A.	French (21)		Cafeteria	kitchen storage room	Lighting (Indoor)
263	21189	Complete	Door C isn't latching when it closes.	Made adjustments to door.	7/6/2018	12/28/2018	Medium	Ashley Tyler	Tennynson, Christopher	French (21)		Hallway/Corridor	Door C	Doors and Hardware
264	21190	Complete	Replace water fountain 3rd floor outside of boy's restroom. Water fountain does not work.	Cleaned areator - fountain is working properly	7/6/2018	9/19/2018	Medium	Ashley Tyler	Slemp, Tim	French (21)		Hallway/Corridor	3rd Floor	Miscellaneous
265	21193	Complete	Electrical outlet cover coming off wall in gym under stop light (West wall).	Repaired box	7/6/2018	7/17/2018	Medium	Ashley Tyler	Young, Robert A.	French (21)		Auditorium	Gym/Auditorium	Electrical
266	21194	Complete	Office door in library hard to close.	Replaced door stop.	7/6/2018	1/7/2019	Medium	Ashley Tyler	Shepherd, Duane	French (21)		Hallway/Corridor	Office Door	Doors and Hardware
267	21203	Complete	Hole on side deck of lawn mower. You can see mower blade.	Mower is being replaced. Phil Tappscott has purchased new.	7/9/2018	7/27/2018	Medium	Ashley Tyler	Atwater, Ryan	French (21)		Hallway/Corridor	Outdoor Maintenance Closet	Miscellaneous
268	21242	Complete	Remove door in ARA kitchen going to ARA storage room (if possible).	Removed Door	7/13/2018	7/30/2018	Medium	Ashley Tyler	Shepherd, Duane	French (21)		Cafeteria	Kitchen	Doors and Hardware
269	21243	Complete	Removal of branches and leaves in front of bldg on the South East side beside the concrete wall. Also along SE corner along sidewalk.		7/13/2018	7/19/2018	Medium	Ashley Tyler		French (21)		Hallway/Corridor	Front of Bldg	General Maintenance
270	21257	Complete	Need seal around Door D. Cool air leaking out.	Put new seal around door.	7/16/2018	12/7/2018	Medium	Ashley Tyler	Woodrum, Jr., Glenn R.	French (21)		Hallway/Corridor	Door D	Doors and Hardware
271	21258	Complete	If not going to use Genie scizzor lift before school starts please pick up		7/16/2018	7/17/2018	Medium	Ashley Tyler		French (21)		Hallway/Corridor	Main hallway	Miscellaneous
272	21276	Complete	water spots on two ceiling tiles above air vent in office. Please check and replace.	Insulated pipes and replaced tiles.	7/17/2018	1/8/2019	Medium	Ashley Tyler	Henry, Shannon	French (21)		Hallway/Corridor	Office	Ceiling Tile
273	21280	Complete	Need more mouse traps	Delivered and set	7/17/2018	7/17/2018	Medium	Ashley Tyler	Karas, Paul J.	French (21)		Hallway/Corridor	Custodial Supply	Pest Control

274	21338	Complete	Buddy Peck took care of installing two banners in our cafeteria. I promised him I would put the work order in for a paper trail. Pleas know this is already completed as of 7/24/18.		7/24/2018	7/24/2018	Medium	Julie Fane	Peck, Dwight D.	French (21)	Cafeteria		Carpentry
275	21339	Complete	I have one banner to be hung above the lockers on the Southside of the primary wing across from the faculty bathrooms. The banner is in Fane's office and I would like it hung like the ones in the cafeteria centered over those lockers. Please ask Patti or Julie of any questions prior to hanging.	Hung banner	7/24/2018	7/31/2018	Medium	Julie Fane	Peck, Dwight D.	French (21)			Miscellaneous
276	21392	Complete	Replace two window screens outside principals office	Replaced screens on office windows	7/26/2018	7/30/2018	Medium	Ashley Tyler	Collier, Jacob	French (21)	Hallway/Corridor	Outside Principals office	Windows
277	21393	Complete	Have a light installed in basement in upper level. See Patti in reference as to where to put it.		7/26/2018	8/9/2018	Medium	Ashley Tyler	Young, Robert A.	French (21)	Hallway/Corridor	Basement/Upper level	Lighting (Indoor)
278	21396	Complete	Front door camera continually going black. This is a major safety concern as this is the camera used to let people into the building		7/26/2018	10/16/2018	Medium	Ashley Tyler	Tennyson, Christopher	French (21)	Hallway/Corridor	Front door camera	Door Cameras
279	21436	Complete	We have had neighborhood kids come and throw rocks all over our alley and back sidewalk. Patti has tried to clean them up and can't. Is it possible to send our district "street sweeper" through the alley? It is tearing tires up on cars and making it hard to walk for our kindergarten students to walk this week for kindergarten kickoff. Please see Patti with any questions.	Blew off alley.	7/30/2018	8/30/2018	Medium	Julie Fane	Durand, David	French (21)		Back Alley	Sidewalk/Walkway
280	21438	Complete	Front camera is out and people are buzzing in and I can't see who it is. This poses a huge safety concern. I put a work order in last week, Ashley said they came out today and it was not doing it. I have taken a video and pictures to show them when they come. Right now full blue screen. I can't see to know who is at the door. I have kids in the building for kindergarten kickoff this is a huge safety issue.	Installed new camera	7/30/2018	8/30/2018	Medium	Julie Fane	Tennyson, Christopher	French (21)		Front Door Camera	Security
281	21446	Complete	Please pick up 9 cubicle desk, two small tables and one small file cabinet and take to Warehouse. Patti has them in the library right now since we have Kindergarten Kickoff happening. Please see Patti with any questions. Thank you!		7/31/2018	8/7/2018	Medium	Julie Fane	Helm, Timothy	French (21)	Hallway/Corridor	Library	Moving
282	21447	Complete	Please pick up from the Warehous the following tagged items and bring to French: - Mailbox cubbies for Branson - Blocks for Kelly - Blue Shelf for Nichols - Desk for Tyler		7/31/2018	8/7/2018	Medium	Julie Fane	Helm, Timothy	French (21)	Hallway/Corridor		Moving
283	21448	Complete	Please pick up desk to replace desk coming for Tyler from Warehouse. Patti has it in the library due to Kindergarten Kickoff. Please see her with any questions.		7/31/2018	8/7/2018	Medium	Julie Fane	Helm, Timothy	French (21)	Hallway/Corridor	Library	Moving
284	21449	Complete	While setting her new classroom up the teacher reported seeing cockroaches in the room. She spotted them in the southeast corner of the classroom.	Advion	7/31/2018	8/6/2018	Medium	Julie Fane	Karas, Paul J.	French (21)	Classroom	Room 5	Pest Control
285	21454	Complete	North milk cooler needs new seal around door on top. Please see Patti with any questions.	Repaired seal on the door.	7/31/2018	9/27/2018	Medium	Julie Fane	Horvath, Gary N.	French (21)	Cafeteria		Refrigeration
286	21471	Complete	Pick up books and transport to PDI Attn: Lana Forsythe		8/1/2018	8/3/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
287	21495	Complete	Needing (2) keys to room 17 made please.	Made keys	8/3/2018	8/8/2018	Medium	Ashley Tyler	Karas, Paul J.	French (21)	Classroom	Rm 17	Key and Lock
288	21513	Complete	Need gas in gas can.		8/6/2018	8/7/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Custodian outdoor closet	Miscellaneous
289	21522	Complete	4 filing cabinets and 9 APR desks to the warehouse.		8/7/2018	8/7/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
290	21545	Complete	My ceiling is leaking and someone came by to fix what they said was a clog in the air conditioner. They came and fixed it, but the ceiling is still leaking. Could you send someone to look at it? Thank you!	Reinsulated vents and piping.	8/7/2018	8/8/2018	Medium	Tara Pitt	Horvath, Gary N.	French (21)	Classroom	17	Air Conditioning
291	21591	Complete	Air conditioner has a steady leak. Condensation outside of conditioner as well. Looks like more leaks will begin soon. Floor has water patches.	Cleaned drain	8/9/2018	8/16/2018	Medium	Christina Angle	Henry, Shannon	French (21)	Classroom	18	Air Conditioning
292	21689	Complete	2 carts on wheels to go to warehouse.		8/14/2018	8/14/2018	Medium	Ashley Tyler	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Pick Up
293	21696	Complete	The air in every other area of the building is working, but the vent in my classroom appears to be blowing warm/hot cool air.	Found room sensor broke off wall. Replaced sensor and checked operations, working fine.	8/14/2018	8/17/2018	Medium	Tami Roberts	Detmers, Adam	French (21)	Classroom	13	Air Conditioning
294	21842	Complete	We have a large number of ants that come and go in the far left hand corner of the room close to the air vent near the floor. I think they are living in the corner and along the underside of the carpet's edge.	Advion	8/17/2018	9/13/2018	Medium	Tisha Neeley	Karas, Paul J.	French (21)	Classroom	16	Pest Control
295	21908	Complete	Our main door A is not opening when buzzed in, it is sticking again. This is ongoing and non stop. Please follow the paper trail on this door. We need a better solution.		8/21/2018	8/21/2018	Medium	Julie Fane	Tennyson, Christopher	French (21)	Hallway/Corridor	Front Door	Doors and Hardware
296	21916	Complete	Door has moisture that expanded over summer, cannot be closed.	Repaired entry door. Repaired cabinet door in room 1.	8/21/2018	8/30/2018	Medium	Sydnee Sturdivant	Shepherd, Duane	French (21)	Classroom	15	Doors and Hardware
297	21940	Complete	Door will not close	Repaired door.	8/22/2018	10/29/2018	Medium	Sydnee Sturdivant	Brewer, James L.	French (21)	Classroom	13	Doors and Hardware
298	21941	Complete	Amanda Cook is requesting for two HON file cabinets (letter size) to be moved from the warehouse to room 12A.		8/22/2018	8/23/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)	Classroom	12A	Delivery
299	22040	Complete	Stair Tread coming apart on main stairwell, left side going to 2nd floor. There is duck tape on tread where it is coming apart.	Reglued tread	8/28/2018	9/21/2018	Medium	Sydnee Sturdivant	Shepherd, Duane	French (21)		Main Stairwell	Floor Care
300	22088	Complete	There is a leak in the ceiling on the 2nd floor outside of the boys bathroom in the new part of the building.	Repaired flashing and re-caulked seam	8/29/2018	8/29/2018	Medium	Julie Fane	Johnson, James S.	French (21)	Hallway/Corridor	Outside boys bathroom 2nd floor.	Ceilings
301	22094	Complete	The door to room 14 doesn't close. the teacher is worried due to armed intruder, fire and tornado drills.		8/29/2018	12/20/2018	Medium	William Pitts	Shepherd, Duane	French (21)		14	Doors and Hardware
302	22115	Complete	My door to my classroom will not shut	Repaired	8/30/2018	12/20/2018	Medium	Tisha Neeley	Woodrum, Jr., Glenn R.	French (21)	Classroom	16	Carpentry
303	22135	Complete	The door between the boiler room and the laundry room can only lock with a key. We would like to have a door handle on there that would allow a button to be pushed on the inside to lock the door as opposed to only a key. The issue is when the door shuts now it locks. We use that space for band and this is causing some interruption. In addition, we would like the current lock to stay as we have a key to open it and also our IM keys. Please see Julie or Patti with any questions.	Repaired	8/31/2018	2/6/2019	Medium	Julie Fane	Karas, Paul J.	French (21)	Hallway/Corridor	Boiler Room	Key and Lock
304	22162	Complete	Deliver the two tagged teacher desks from warehouse to rooms 9 and 18		9/4/2018	9/10/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)	Classroom	9 & 18	Delivery
305	22176	Complete	The ants are getting worse. There are now lines of ants on the back table, on my desk, etc.	Advion	9/5/2018	9/13/2018	Medium	Tisha Neeley	Karas, Paul J.	French (21)	Classroom	16	Pest Control
306	22280	Complete	The door will not close	Clamped and glued door with dowels.	9/10/2018	9/17/2018	Medium	Sydnee Sturdivant	Shepherd, Duane	French (21)	Classroom	9	Doors and Hardware
307	22290	Complete	Ceiling leak above elevator, same floor as room 8		9/10/2018	2/12/2019	Medium	Sydnee Sturdivant	Johnson, James S.	French (21)	Hallway/Corridor	8	Ceilings

308	22375	Complete	Please transport the following items to Linda Stubblefield Room 9: Teacher's Desk Storage Cabinet Teacher Chair Video Rocker Chair Kidney Table 7 Student Chairs		9/14/2018	9/18/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)	Classroom	9	Delivery
309	22392	Complete	All items have her name on them Ceiling leak to the right of the pop machine in teacher's lounge. Please see Julie, Patti, or Sydnee if needing assistance with location.		9/17/2018	2/12/2019	Medium	Sydnee Sturdivant	Johnson, James S.	French (21)	Classroom	Teacher's Lounge	Ceilings
310	22400	Complete	We have more ants at the back of the room. We need it sprayed heavily please. There Advion were probably 100 small ants on the kids tables this morning.		9/18/2018	9/18/2018	Medium	Tisha Neeley	Karas, Paul J.	French (21)	Classroom	16	Pest Control
311	22414	Complete	Please bring high speed buffer either tomorrow early afternoon 09/19 or 09/20. Only need buffer for 1 hour.		9/18/2018	9/20/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)	Hallway/Corridor	Hallway	Delivery
312	22457	Complete	2 door metal cabinet needs lock put on it.	complete	9/21/2018	5/1/2020	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)	Classroom	20	Key and Lock
313	22459	Complete	Room 16 door will not shut so it will not lock and we have our ALICE training on Tuesday. This is a second request. This poses a huge safety issue in the event of a real threat.	Fixed door so it can shut properly.	9/21/2018	10/23/2018	Medium	Julie Fane	Collier, Jacob	French (21)	Classroom	Room 16	Doors and Hardware
314	22463	Complete	Please pick up 4 drawer file cabinet from Door D		9/21/2018	9/24/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)	Hallway/Corridor	Door D	Delivery
315	22478	Complete	My classroom door is not shutting completely.	Completed	9/24/2018	10/23/2018	Medium	Jennifer Theis	Collier, Jacob	French (21)	Classroom	20	Doors and Hardware
316	22493	Complete	The door will not shut or lock due to swelling over summer. By Christmas it usually will, but we cannot be without doors that lock.	Pined and glued top of door.	9/24/2018	10/24/2018	Medium	Cathalyn D. Jones	Woodrum, Jr., Glenn R.	French (21)	Classroom	19	Doors and Hardware
317	22511	Complete	Please deliver wooden desk for Christina Angle Room 18 from warehouse.		9/25/2018	10/1/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)	Classroom	18	Delivery
318	22519	Complete	The flag is stuck at half staff. Could not get it to raise up.		9/26/2018	9/27/2018	Medium	Sydnee Sturdivant	Peck, Dwight D.	French (21)	Athletic Field	Outside	Flagpole
319	22537	Complete	Confirming work order on lunch room table. Last table on south side is hard to put up. Per Patti, Duane looked at table, determined cannot be repaired. Table is worn out and all adjustments have been done to try and fix the table.	Replaced spring on table.	9/27/2018	10/30/2018	Medium	Sydnee Sturdivant	Shepherd, Duane	French (21)	Cafeteria	Cafeteria	Lunch Tables
320	22550	Complete	There has been an obvious leak. The ceiling tile appears to have mold on it. The paint in the corner under the damaged tile looks like water has ran down the wall. A student reported that the floor was wet right under the damaged tile.	Found pipe not insulated, will need to armaflex. 11/15/18 Wrapped pipe and replaced tiles.	9/28/2018	11/5/2018	Medium	Tami Roberts	Henry, Shannon	French (21)	Classroom	13	Ceiling Tile
321	22573	Complete	This weekend we had vandalism to our building including broken glass all over the back alley and west playground. Patti and I have cleaned up all we can. Can you please send over the street sweeper to get up the rest? This poses a safety concern for students at recess and PE and also for our cars and bus tires.	Cleaned glass up in parking lot.	10/1/2018	10/1/2018	Medium	Julie Fane	Ray, Joshua	French (21)	Athletic Field	Back Alley and West Playground	Miscellaneous
322	22583	Complete	The door closes, the lock is engaged. When you tug on the door it opens. The door does not properly close and lock.	Repaired	10/2/2018	10/16/2018	Medium	Mary Fafara	Karas, Paul J.	French (21)	Classroom	12B	Doors and Hardware
323	22601	Complete	Please duplicate key for Room 11	Made another key	10/3/2018	11/8/2018	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)	Classroom	11	Key Duplication
324	22605	Complete	A/C not working and is flashing a green light	Cleaned drain	10/3/2018	10/4/2018	Medium	Sydnee Sturdivant	Henry, Shannon	French (21)	Classroom	5	Air Conditioning
325	22618	Complete	A/C makes a buzzing noise for a few minutes while not blowing air.	Found hawkkey 540 controller shorted, will order. 11/2/18 - Replaced controller and checked.	10/3/2018	11/2/2018	Medium	Sydnee Sturdivant	Henry, Shannon	French (21)	Classroom	Front office	Air Conditioning
326	22623	Complete	Bench is at the 5th table on south end. The left bench is broken		10/4/2018	10/23/2018	Medium	Sydnee Sturdivant	Woodrum, Jr., Glenn R.	French (21)	Cafeteria	All Purpose Room	Cafeteria
327	22638	Complete	Please delivery desk located at Annex to French nurse office. Desk is labeled.		10/5/2018	10/10/2018	Medium	Sydnee Sturdivant	Ritchhart, Dennis	French (21)	Classroom	Nurse Office	Delivery
328	22677	Complete	Please deliver 25 boxes for food drive		10/9/2018	10/10/2018	Medium	Sydnee Sturdivant	Ritchhart, Dennis	French (21)		Main office	Delivery
329	22699	Complete	The sink in class bathroom is clogged.	Replaced trap and extensions.	10/10/2018	10/11/2018	Medium	Sydnee Sturdivant	Baity, James	French (21)	Classroom	Room 2	Plumbing
330	22701	Complete	Install another electrical outlet		10/10/2018	10/15/2018	Medium	Sydnee Sturdivant	Young, Robert A.	French (21)		Custodial office	Electrical
331	22702	Complete	P/U teachers desk to go to warehouse, located at door D.		10/10/2018	10/18/2018	Medium	Sydnee Sturdivant	Ritchhart, Dennis	French (21)	Hallway/Corridor	Hallway by Door D	Delivery
332	22706	Complete	Desk needs a leg built to hold one side up, the desk is originally part of an L desk set. Located by Door D.	Custodian already fixed nurses desk upon arrival.	10/11/2018	10/25/2018	Medium	Sydnee Sturdivant	Collier, Jacob	French (21)	Hallway/Corridor	Hallway by Door D	Furniture Repair
333	22807	Complete	The heat in my classroom (room 17 at french) has been constantly running for the past 2 days, making the classroom very warm. The heater is continually running and putting hot air into the classroom, and I wanted to be sure you knew. Could someone come by to see if this is supposed to be the case? Thank you!	Switched program from cool to heat.	10/18/2018	10/19/2018	Medium	Tara Pitt	Henry, Shannon	French (21)		17	Heating/Ventilation /Air Conditioning
334	22837	Complete	Keys missing to file cabinet in nurse's office. Unable to get to student medical folders. Need file opened as soon as possible et keys made for nurse's and school secretary. Thank you.	Replaced lock	10/22/2018	11/5/2018	Medium	Dianne Wooters	Karas, Paul J.	French (21)	Classroom	1B	Key and Lock
335	22838	Complete	No Heat throughout the school building	Turned pump on.	10/22/2018	10/23/2018	Medium	Sydnee Sturdivant	Henry, Shannon	French (21)	Classroom	Entire School	Heating
336	22884	Complete	Both sink faucets in girls bathroom on 3rd floor are hard to turn off and also no water pressure	Cleaned aerators and valve stems on both sinks. 10/30/18 Replaced two valve stems that were in bad shape.	10/24/2018	10/30/2018	Medium	Sydnee Sturdivant	Baity, James	French (21)	Restroom (Girls)	3rd Floor	General Maintenance
337	22885	Complete	Door H is hard to open		10/24/2018	11/2/2018	Medium	Sydnee Sturdivant	Shepherd, Duane	French (21)	Hallway/Corridor	Door H	Doors and Hardware
338	22886	Complete	Please duplicate a key for Room 11	Made key	10/24/2018	11/8/2018	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)	Classroom	11	Key Duplication
339	22932	Complete	Please replace wheel on 6th bench on south side of cafeteria		10/25/2018	11/30/2018	Medium	Sydnee Sturdivant	Shepherd, Duane	French (21)	Cafeteria	Cafeteria	Lunch Tables
340	22944	Complete	Electric Outlet in alley does not have protective lid	Replaced rec and installed locking cover.	10/30/2018	11/12/2018	Medium	Sydnee Sturdivant	Bolt, Floyd	French (21)		Outside Alley	Electrical
341	22949	Complete	Please replace carpet in elevator, smells like sour milk	Replaced old carpet with new.	10/30/2018	12/20/2018	Medium	Sydnee Sturdivant	Collier, Jacob	French (21)		Elevator	Elevators
342	22963	Complete	Women's (teacher) restroom on the first floor, right faucet handle spins. Located on the left sink.	Tightened valve stem assembly and handle screw. SPined handle and valve stem area are okay.	10/30/2018	11/6/2018	Medium	Sydnee Sturdivant	Baity, James	French (21)		2nd Floor	Miscellaneous
343	22964	Complete	Hallway door outside boys bathroom on 2nd floor won't close all the way. The door has the magnet on it for alarm.	Repaired with roton hinge	10/30/2018	1/7/2019	Medium	Sydnee Sturdivant	Shepherd, Duane	French (21)		Hallway	Doors and Hardware
344	22986	Complete	I need 50 buckets and a bass drum picked up from French delivered to MU Student Commons Building (Zach Shields has details). Items will be at our regular pick-up door 11/9 first thing in the a.m. (I will have everything by the doors moved the previous day).		11/1/2018	11/9/2018	Medium	Sarah J. Walczyk	Helm, Timothy	French (21)	Cafeteria	gymnasium/cafeteria	External Delivery
345	22987	Complete	On Monday, 11/12, please pick up 50 buckets and the bass drum from MU and return back to French.		11/1/2018	11/12/2018	Medium	Sarah J. Walczyk	Helm, Timothy	French (21)	Cafeteria	MU to French	External Delivery
346	23002	Complete	Please pick up 8 student desks and 5 chairs to go to the warehouse @ Door D		11/1/2018	11/7/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Door D	Pick Up
347	23016	Complete	Need EpiPen Locker installed to hang on wall. Location, to the right of the locked med cabinet, where current plastic inbox is hanging. Hardware is included in locker.	Installed epi pen box in nurses office.	11/2/2018	11/13/2018	Medium	Tiffany Hart	Collier, Jacob	French (21)	Classroom	Nurse's office	Carpentry
348	23028	Complete	My office is running very warm. I don't have any outside windows to help cool it off. It is 80 degrees in here.	Checked the building and adjusted temperatures.	11/2/2018	11/6/2018	Medium	Amanda Cook	Horvath, Gary N.	French (21)		12A	Heating

350	23035	Complete	Need EpiPen locker installed on wall.	Installed epi pen box in nurses office.	11/2/2018	11/13/2018	Medium	Dianne Wooters	Collier, Jacob	French (21)	Classroom	Nurse's office	Carpentry
351	23045	Complete	Elevator is not working	Called Kone for repair - Reference #13129660	11/2/2018	11/5/2018	Medium	Sydnee Sturdivant	Brown, Angie	French (21)		Elevator	Elevators
352	23046	Complete	Thermostat is blinking, no heat in room	Reset system, everything working fine.	11/5/2018	11/9/2018	Medium	Sydnee Sturdivant	Detmers, Adam	French (21)		6	Heating/Ventilation /Air Conditioning
353	23073	Complete	Speaker wire broken on intercom	Call in string had broken, replaced it with stronger material.	11/5/2018	11/11/2018	Medium	Sydnee Sturdivant	Barnett, Chris	French (21)	Multiple Restrooms	1	Intercoms
354	23114	Complete	Water running in 3rd floor restroom, will not turn off. Water leaking down to 1st floor staff bathroom through vent.	Sink was plugged with paper towel and faucet left on, appeared to be intentional according to custodian.	11/6/2018	11/7/2018	Medium	Sydnee Sturdivant	Baity, James	French (21)			Plumbing
355	23120	Complete	Please deliver items from warehouse to Dena Flanigan (Rm 8), Linda Stubblefield (Rm 9), and Alicia Morris (Rm 5)		11/8/2018	11/28/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		5,8,9	Delivery
356	23168	Complete	Please deliver rectangular table with tag "French, Wiggins, Room 6, 11/7/18"		11/9/2018	12/5/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)	Library	6	Delivery
357	23223	Complete	The book drop off drawer won't stay closed when it has books in there. Requesting for a latch to be placed on drawer to keep close when books are inside.	Placed a latch on the drawer.	11/13/2018	11/19/2018	Medium	Sydnee Sturdivant	Woodrum, Jr., Glenn R.	French (21)			Furniture Repair
358	23243	Complete	Elevator is not working	Called Kone for repair. They will be at French between 8am and 12pm.	11/16/2018	11/19/2018	Medium	Sydnee Sturdivant	Brown, Angie	French (21)		Classroom	Elevator
359	23269	Complete	In my classroom, I have 2 sections of fluorescent out. Would it be possible for someone to come and change the lights? Thank you		11/20/2018	11/28/2018	Medium	Jennifer Theis	Tapscott, Scott E.	French (21)	20		Lighting (Indoor)
360	23272	Complete	Thermostat is blinking, and heat is not working	L8 Code, Gary reset 11/29/18, will check back.	11/27/2018	11/29/2018	Medium	Sydnee Sturdivant	Henry, Shannon	French (21)	6		Heating/Ventilation /Air Conditioning
361	23310	Complete	Need more mice sticky traps please	Delivered	11/27/2018	12/10/2018	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)	Cafeteria	School	Pest Control
362	23311	Complete	Please move 17 desks, 1 teacher's desk, 1 table to warehouse		11/29/2018	12/4/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Door D Hallway	Delivery
363	23359	Complete	Leak under sink in Rm 2	Replaced washer on trap	11/29/2018	12/3/2018	Medium	Sydnee Sturdivant	Baity, James	French (21)		Room 2	Plumbing
364	23363	Complete	Elevator broke down last night	Called Kone Elevator to repair. They will be there 12/4/18.	12/4/2018	12/4/2018	Medium	Sydnee Sturdivant	Brown, Angie	French (21)		Elevator	Elevators
365	23401	Complete	Please deliver 100 chairs for concert by 12/13/18 and pick up on 12/14/18		12/4/2018	12/14/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		All Purpose Room	Delivery
366	23403	Complete	Broken bench on a table in the gym, marked with an X	Welded bar on bottom bench	12/5/2018	12/12/2018	Medium	Sydnee Sturdivant	Woodrum, Jr., Glenn R.	French (21)		All Purpose Room	Lunch Tables
367	23485	Complete	Custodian reported that elevator jumped when going down from 3rd floor	Called Kone 12/6/18 - They will be there with 4 business hours	12/5/2018	12/6/2018	Medium	Sydnee Sturdivant	Brown, Angie	French (21)		Elevator	Elevators
368	23486	Complete	Please check all emergency lights, specifically Light 2106 on west side which is out	Checked and replaced	12/11/2018	12/12/2018	Medium	Sydnee Sturdivant	Brewer, James L.	French (21)	Hallway	Lighting (Indoor)	
369	23487	Complete	Expired certificate	Checked certificate	12/11/2018	12/19/2018	Medium	Sydnee Sturdivant	Stiner, Paul	French (21)	Boiler Room building	Boiler	
370	23525	Complete	Please make another master key	Made key	12/11/2018	12/13/2018	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)		2	Key Duplication
371	23548	Complete	String is broken/missing from intercom	Replaced pull string	12/14/2018	1/15/2019	Medium	Sydnee Sturdivant	Barnett, Chris	French (21)			Intercoms
372	23584	Complete	Elevator is not working	Called Kone Elevator 12/18/18. Repair technician will be at French 12/18/18 to repair.	12/17/2018	12/18/2018	Medium	Sydnee Sturdivant	Brown, Angie	French (21)		Elevator	Elevators
373	23585	Complete	1 file cabinet for warehouse		12/19/2018	12/20/2018	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Hallway by Door D	Pick Up
374	23586	Complete	Reset fire alarm	Reset	12/19/2018	12/19/2018	Medium	Sydnee Sturdivant	Tapscott, Scott E.	French (21)		Main office	Fire Alarm System
375	23665	Complete	Lake Shore delivered our care room furniture yesterday, multiple boxes outside for recycling and container is full	Midwest Fiber will pick up recycling dumpster today, 12/19/18.	12/19/2018	12/19/2018	Medium	Sydnee Sturdivant	Brown, Angie	French (21)		Outside Recycling	Trash Removal
376	23743	Complete	French recently received a large grant award from Millikin to purchase a rock climbing wall. It has arrived and the wall sections are on the north wall of the gym; all of the hardware is boxed on the south side of the gym. We would like the wall installed on the south wall allowing room for the custodian to place lunch tables when stacked and not in use. This will require removal possibly of the pull up bar on the south wall. As per the custodian Patty, she requests the wall not be installed flush to the floor but just above the rubber floor trim to allow for cleaning in the gym after lunch. As per Steve Klein the wall has been approved to be installed at French now, and later removed and reinstalled at Enterprise after the building transition move in the spring of 2020. Any questions should be routed to Will Pitts - Instructional Specialist at French regarding the installation.		1/3/2019	1/4/2019	Medium	William Pitts	Peck, Dwight D.	French (21)	Gym	Outdoors	
377	23758	Complete	The blower works in my room but there is not heat. Can someone look at it, please?		1/9/2019	2/12/2019	Medium	Jennifer Theis	Henry, Shannon	French (21)	Classroom	20	Playground
378	23759	Complete	Replace seal on both milk coolers		1/10/2019	2/15/2019	Medium	Sydnee Sturdivant	Horvath, Gary N.	French (21)	Classroom	Cafeteria	Cafeteria
379	23781	Complete	Repair door on fish tank	Removed door and put on bench in Duane S area, cannot find it now 1/14/19	1/10/2019	1/11/2019	Medium	Sydnee Sturdivant	Tapscott, Scott E.	French (21)		Hallway 1st Floor	Furniture Repair
380	23782	Complete	No heat in the classroom		1/14/2019	2/12/2019	Medium	Sydnee Sturdivant	Horvath, Gary N.	French (21)		5	Heating/Ventilation /Air Conditioning
381	23813	Complete	No heat in the classroom	Checked room temperature - 74 degrees	1/14/2019	2/12/2019	Medium	Sydnee Sturdivant	Horvath, Gary N.	French (21)	Classroom	6	Heating/Ventilation /Air Conditioning
382	23814	Complete	Need 4 bags of salt melt		1/16/2019	1/16/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)	Custodial office	Custodial office	Salt
383	23849	Complete	Please fill up our gas can		1/16/2019	1/16/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		7	Miscellaneous
384	23871	Complete	Heat not working in room 7. Possibly throughout the entire new wing. Have heard complaints from room 5, 6, and 8.		1/18/2019	2/12/2019	Medium	Sydnee Sturdivant	Henry, Shannon	French (21)			Heating/Ventilation /Air Conditioning
385	23901	Complete	Heat not working, green light is flashing		1/22/2019	2/12/2019	Medium	Sydnee Sturdivant	Henry, Shannon	French (21)	7 and 8	Heating/Ventilation /Air Conditioning	
386	24000	Complete	Upstairs room 7 and 8 are freezing cold. Please look at the work order request over the past few days. The thermostat is blinking green. We now have parents complaining, please help! :-)		1/23/2019	2/12/2019	Medium	Julie Fane	Henry, Shannon	French (21)		Heating	
387	24001	Complete	Main stairwell going to 2nd floor, rubber is coming off of steps in 3 spots. The spots have duck tape on them.	Repair	2/1/2019	3/7/2019	Medium	Sydnee Sturdivant	Trimby, Nicholas	French (21)	Main Stairwell		Flooring
388	24003	Complete	Women's restroom on main floor, toilet is leaking.		2/1/2019	2/6/2019	Medium	Sydnee Sturdivant	Baity, James	French (21)	Library	Women's Restroom	Appliance Repair
389	24113	Complete	Door closure on door in Library east side hall by office door, the screw is broken and closure arm is hanging down.	Took closer off door and adjusted it.	2/1/2019	2/13/2019	Medium	Sydnee Sturdivant	Collier, Jacob	French (21)			Doors and Hardware
390	24124	Complete	Window screen to right of Door C is coming out	Repair	2/12/2019	2/28/2019	Medium	Sydnee Sturdivant	Trimby, Nicholas	French (21)		Door C	Windows
391	24150	Complete	Replace paper towel dispenser in 3rd floor girls restroom. New dispenser is in closet outside of girls restroom on 3rd floor	Replace towel dispenser	2/13/2019	2/28/2019	Medium	Sydnee Sturdivant	Trimby, Nicholas	French (21)	3rd floor girls restroom		Miscellaneous
392	24151	Complete	Repair wooden base board by door A heading down stairwell by office piece of base board in custodian office on file cabinet.	Nailed loose trim back on wall	2/14/2019	2/28/2019	Medium	Sydnee Sturdivant	Collier, Jacob	French (21)	Door A		Doors and Hardware
393	24152	Complete	Replace bell clock in office	W/o description was vague, got to French and noticed the programmed times were all over the place. Corrected what I had to work with. Left instructions with Mrs Fane to contact me if issues continue.	2/14/2019	2/22/2019	Medium	Sydnee Sturdivant	Tapscott, Scott E.	French (21)	Main office		Clocks/Bells
394	24229	Complete	ARA computer cart needs a new wheel, the rubber is coming off	Replaced wheels	2/14/2019	2/26/2019	Medium	Sydnee Sturdivant	Woodrum, Jr., Glenn R.	French (21)	cafeteria		Cafeteria
395	24235	Complete	We had a large shipment on Friday and need to have the boxes recycled please	Angie contacted Midwest Fiber on Tuesday, 2/26/19 for a pickup.	2/25/2019	2/26/2019	Medium	Sydnee Sturdivant	Brown, Angie	French (21)	Recycling Dumpster		Trash Removal
396	24235	Complete	Please hang wooden shelf in Women's restroom on 1st floor behind toilet shelf. The shelf is located in women restroom on white cart behind the door.	Installed shelf above toilet	2/25/2019	3/7/2019	Medium	Sydnee Sturdivant	Collier, Jacob	French (21)	Women's restroom		Outdoors

396	24267	Complete	Out of order, person was temporarily stuck	Called Kone Elevator for repair - they will be there today or tomorrow morning.	2/27/2019	2/27/2019	Medium	Sydnee Sturdivant	Brown, Angie	French (21)		elevator	Elevators
397	24308	Complete	We continually get calls on the weekend that the second floor zone four keeps going off. The police have even come out multiple times.	Checked system and adjusted motion detector.	3/5/2019	3/6/2019	Medium	Julie Fane	Brewer, James L.	French (21)	Hallway/Corridor	2nd Floor Zone 4	Burglar Alarm
398	24363	Complete	Move box 4' with wiremode. ***Unsafe hazard for children.	Moved molding and dropped 6 ft returminated drop and painted wall.	3/8/2019	3/26/2019	Medium	Dianne Wooters	Fuiten, Donald K.	French (21)		Nurse's office 9	Electrical
399	24386	Complete	Please duplicate key for Room 9	Made keys	3/11/2019	3/14/2019	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)			Key Duplication
400	24401	Complete	Please fix on/off switch on ProTeam vacuum. Also the vacuum is making noise while it is in use. Located in stairwell G.	Complete	3/12/2019	10/23/2019	Medium	Sydnee Sturdivant	Tapscott, Phil	French (21)		Stairwell G	Custodial Equipment Repair
401	24451	Complete	Please pick up 20 buckets and a bass drum from French after 2:30 4/4 and deliver to EHS.		3/18/2019	4/4/2019	Medium	Sarah J. Walczyk	Helm, Timothy	French (21)	Hallway/Corridor	back door	Delivery
402	24454	Complete	Please pick up 20 buckets & a bass drum on 4/8 from EHS and return to French.		3/18/2019	4/8/2019	Medium	Sarah J. Walczyk	Helm, Timothy	French (21)	Hallway/Corridor	back door	Delivery
403	24511	Complete	Electrical outlet by television is not working.		3/20/2019	1/30/2020	Medium	Sydnee Sturdivant	Tapscott, Scott E.	French (21)		12B	Electrical
404	24614	Complete	Lawn mower will not start. Please have Ryan look at it. Please see Patti with any questions.	Check on no start. Choke and make run	4/1/2019	4/8/2019	Medium	Julie Fane	Atwater, Ryan	French (21)		Outside	Grounds Equipment Repair
405	24615	Complete	Ballis needs changed outside of Fane's office. Bulbs have been changed. Please see Patti with any questions.		4/1/2019	2/3/2020	Medium	Julie Fane	Tapscott, Scott E.	French (21)	Hallway/Corridor	Office	Lighting (Indoor)
406	24616	Complete	Door F - Bolts are missing from left side handle. Patti has half of the pieces needed. They are located on file cabinet in custodian office. Please see Patti with any questions.	Repaired	4/1/2019	4/15/2019	Medium	Julie Fane	Karas, Paul J.	French (21)			Doors and Hardware
407	24642	Complete	Repair carpet on 2nd floor outside custodian closet		4/2/2019	4/30/2020	Medium	Sydnee Sturdivant	Collier, Jacob	French (21)		2nd floor	Carpet Repair
408	24643	Complete	Carpet starting to come apart and someone can trip on it		4/2/2019	4/30/2020	Medium	Sydnee Sturdivant	Collier, Jacob	French (21)		10	Carpet Repair
409	24644	Complete	Repaint the hopscotch(2) on west playground by flag pole	Done	4/2/2019	4/12/2021	Medium	Sydnee Sturdivant	Campbell, David	French (21)		Playground	Playground
410	24673	Complete	There have been bed bugs spotted in my room. I need it cleaned before it gets worse.	Area cleaned and treated	4/3/2019	4/5/2019	Medium	Christina Angle	Tapscott, Phil	French (21)	Classroom	18	Floor Care
411	24686	Complete	4/5/19 - Please remove camera .35 from French. We've tried to troubleshoot this device and still cannot get it to adjust or focus. We'll replace as soon as we have quality replacements. Thanks in advance, Anthony	I can remote into this camera from anywhere in the district S. Tapscott	4/5/2019	2/12/2020	Medium	Anthony Lindsey	Tapscott, Scott E.	French (21)		External Cam	Security Camera
412	24716	Complete	File cabinets to French with the following names: Kelly, Nichols, Branson, Mootrey, Wiggins		4/8/2019	4/12/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		hallway	Delivery
413	24717	Complete	Sink in classroom is clogged and leaking under sick	Drain was clogged and leaking around the trap. Augered building drain at sink, ok	4/8/2019	4/10/2019	Medium	Sydnee Sturdivant	Baity, James	French (21)		Room 2	Plumbing
414	24728	Complete	Please pick up one bookcase labeled to Fane from the Warehouse and deliver to French. Thank you!		4/8/2019	4/10/2019	Medium	Julie Fane	Helm, Timothy	French (21)	Hallway/Corridor	Office	Delivery
415	24795	Complete	Can you please install a lock on the custodian door to accommodate a teacher who uses that area to breastfeed? Thank you so much.		4/12/2019	4/22/2019	Medium	Julie Fane	Tennyson, Christopher	French (21)			Key and Lock
416	24823	Complete	I have a sink in my classroom and the whole area has a moldy smell. The cabinet underneath was sprayed with a coating of some kind, but that did not help the matter. Each morning there's an overwhelming odor that immediately makes my head pound...I clean the sink area each morning, but all I am doing is masking over the issue until the following morning.		4/15/2019	4/22/2019	Medium	Dena Flanigan	Tennyson, Christopher	French (21)	Classroom	Room 8	Mold Remediation
417	24890	Complete	Key needed for Room 15	Made 2 keys	4/23/2019	5/2/2019	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)		15	Key Duplication
418	24903	Complete	Tile in kitchen coming up, ARA worker almost fell because of it.		4/24/2019	1/3/2020	Medium	Sydnee Sturdivant	Collier, Jacob	French (21)		Kitchen	Flooring
419	24904	Complete	Wooden table and metal cart to be taken to warehouse, located at Door D		4/24/2019	4/30/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Door D	Pick Up
420	24919	Complete	IT has been informed by teacher Tarika Mootrey (Rm. 4) that the ground prong on her classrooms iPad cart plug is broken off. I informed her she should be ok to continue to use the cart, but that it would get fixed over time. I have been informed to put this ticket in to request it fixed. Thanks so much!	Crafton and Tapscott repaired	4/26/2019	2/4/2020	Medium	Dylan Ackley	Tapscott, Scott E.	French (21)	Classroom	Rm 4	Electrical
421	24956	Complete	Accidentally hit monitor box and lost the main door camera on the picture in picture display.		4/29/2019	5/9/2019	Medium	Sydnee Sturdivant	Tennyson, Christopher	French (21)		Main office	Security Camera
422	25021	Complete	Pick up teacher's desk chair for warehouse located at Door D		5/3/2019	5/3/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Door D	Pick Up
423	25022	Complete	Repair window at Door D	Replaced	5/3/2019	5/7/2019	Medium	Sydnee Sturdivant	Woodrum, Jr., Glenn R.	French (21)		Door D	Windows
424	25024	Complete	Repair screen on window in room 20		5/3/2019	11/12/2019	Medium	Sydnee Sturdivant	Trimby, Nicholas	French (21)		20	Shades/Blinds
425	25209	Complete	Please deliver five 3x6 rectangle tables with 4 legs, and six 18" Classroom chairs. They are labeled French, 5/6/19, Rm 20, Theis.		5/16/2019	5/28/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Rm 20	Delivery
426	25210	Complete	Pick up 25 student desks when you deliver tables for room 20. Desks will be at door D. Call Patti a couple days ahead before delivery so she will have desks by door D.		5/16/2019	5/28/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Door D	Pick Up
427	25223	Complete	Please deliver 100 chairs for graduation ceremony, which is 05/24/19		5/17/2019	5/28/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Gym	Delivery
428	25284	Complete	Please pick up 10 student desks and 10 student chairs when you bring tables per Patti		5/23/2019	5/28/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Door D	Pick Up
429	25312	Complete	Tree down west side by playground on sidewalk beside road, needs removed	Cut up tree and picked up tree limbs and brush.	5/28/2019	5/30/2019	Medium	Sydnee Sturdivant	Torbert, Roger	French (21)		West side by playground	Tree Services
430	25313	Complete	3 piles of branches: one by north playground, two piles between outside doors G and H paved area	Loaded sticks	5/28/2019	5/20/2019	Medium	Sydnee Sturdivant	Torbert, Roger	French (21)		Outside	Grounds
431	25375	Complete	The rubber transition strip on the tile floor going to carpet is coming off.	Already done	6/4/2019	11/20/2019	Medium	Sydnee Sturdivant	Collier, Jacob	French (21)		Room 8	Carpet Repair
432	25477	Complete	There are 4 boxes of iPads at French by the elevator at the back door that need to be brought back to IT.		6/19/2019	6/21/2019	Medium		Helm, Timothy	French (21)			
433	25486	Complete	Thanks										
434	25610	Complete	Inside Door B on fold-able tables there are carpenter ants	Advion ants	6/20/2019	6/26/2019	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)		Door B	Pest Control
		Complete	Door is hard to open and close	Planed	7/16/2019	1/26/2021	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)		13	Doors and Hardware
435	25628	Complete	Mount hooks on stage in all purpose room to hang soccer nets		7/17/2019	1/26/2021	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)		Gym	Doors and Hardware
436	25676	Complete	Supply closet outside where lawn mower is (outside door D), the door on shed is hard to unlock and open.	Lubricated	7/23/2019	9/9/2019	Medium	Sydnee Sturdivant	Karas, Paul J.	French (21)		Shed	Doors and Hardware
437	25768	Complete	Please deliver the following from the warehouse: twelve 18" blue chairs and one dry erase white board. They are marked "French - Room 20"		8/1/2019	8/1/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		20	Delivery
438	25799	Complete	Intercom string needs replaced.	REPLACED CALL-IN PULL CORD	8/6/2019	11/21/2019	Medium	Sydnee Sturdivant	Barnett, Chris	French (21)		Room 8	Intercoms
439	25814	Complete	Pick up 10 more desks and a bookcase at Door D. Total of 20 desks combining with work order for yesterday.		8/7/2019	8/8/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Door D	Pick Up
440	25919	Complete	Please deliver the following for Stubblefield: teacher's chair, 3 tables, and 2 drawer filing cabinets. Last name is labeled.		8/12/2019	8/14/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		09	Delivery
441	25923	Complete	Please deliver the desk labeled French Office		8/13/2019	8/15/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Office	Delivery
442	25966	Complete	Please deliver 8 classroom chairs marked with French, 14, and today's date of August 14th.		8/14/2019	8/15/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		14	Delivery

443	26120	Complete	Please pick up 4 student desks and 1 teacher chair to take		8/26/2019	8/30/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Door D	Pick Up
444	26144	Complete	Floor tile came off on landing by room 11. Piece of tile on file cabinet in custodian office.	Replaced tile.	8/27/2019	12/10/2019	Medium	Sydnee Sturdivant	Shepherd, Duane	French (21)		11	Flooring
445	26171	Complete	Toilet keeps running	Replaced diaphragm	8/29/2019	9/25/2019	Medium	Sydnee Sturdivant	Baity, James	French (21)		1	Plumbing
446	26172	Complete	Please pick up 9 student desks, 1 table, 1 teachers chair, 2 shelve book holder on wheels		8/29/2019	8/30/2019	Medium	Sydnee Sturdivant	Helm, Timothy	French (21)		Door D	Pick Up
447	26175	Complete	Pick up dead branch that fell out of tree by north playground outside of fence.	Done	8/29/2019	12/16/2019	Medium	Sydnee Sturdivant		French (21)		North playground	Tree Services
448	26237	Complete	Please deliver more gas for lawn mower.		9/4/2019	9/4/2019	Medium	Sydnee Sturdivant	Green, Craig	French (21)		Custodial	Grass Cutting
449	26253	Complete	Leaf blower throttle is stuck.		9/4/2019	5/4/2020	Medium	Sydnee Sturdivant	Atwater, Ryan	French (21)		outside	Grounds Equipment Repair
450	26258	Complete	The guard on the lawn mower grass is broken.	Replaced mower with new	9/4/2019	5/4/2020	Medium	Sydnee Sturdivant	Atwater, Ryan	French (21)		Outside	Grounds Equipment Repair
451	26259	Complete	Kitchen sink clogged and won't drain	Augered drain	9/4/2019	9/25/2019	Medium	Sydnee Sturdivant	Baity, James	French (21)		Kitchen	Plumbing
452	26265	Complete	Outside of room 13, locker 231 is stuck.	No longer stuck	9/5/2019	1/31/2020	Medium	Sydnee Sturdivant	Collier, Jacob	French (21)		13	Locker Repair
453	26295	Complete	Please deliver four file cabinets from the warehouse to French. They are all tagged by Amanda Roberts.		9/9/2019	9/12/2019	Medium	Julie Fane	Helm, Timothy	French (21)	Hallway/Corridor		Delivery
454	26343	Complete	A piece broke off climbing wall on the west playground outside. The piece is located on the file cabinet in the custodian office.		9/12/2019	12/23/2019	Medium	Julie Fane	Peck, Dwight D.	French (21)			Playground
455	26493	Complete	Please repair rubber stair cover on main stairwell going to 2nd floor. Please see Patti with any questions.		9/24/2019	10/4/2019	Medium	Julie Fane	Shepherd, Duane	French (21)	Hallway/Corridor	Main going to 2nd	Flooring
456	26505	Complete	Water fountain 2nd floor by boys bathroom, plastic push handle on side broken, needs replaced	Replaced plastic shroud that houses the push buttons	9/25/2019	12/11/2019	Medium	James Baity	Baity, James	French (21)			
457	26577	Complete	Please bring 10 student desk and chairs to French. Please see Patti with questions.		9/30/2019	10/2/2019	Medium	Julie Fane	Helm, Timothy	French (21)			Delivery
458	26579	Complete	Please fix upright vacuum located in the boiler room. Please see Patti with any questions.		9/30/2019	10/28/2019	Medium	Julie Fane	Young, Robert A.	French (21)			Custodial Equipment Repair
459	26580	Complete	Install paper towel dispenser by sink in the boiler room. Please see Patti if questions.		9/30/2019	10/23/2019	Medium	Julie Fane	Shepherd, Duane	French (21)			General Maintenance
460	26638	Complete	I have a pencil sharpener that I would like mounted onto the wall. It was mounted last year, but it was pulled out and that stripped the holes.	Rehung pencil sharpener in the closet.	10/3/2019	10/21/2019	Medium	Carissa Craven	Bray, Thomas	French (21)	Classroom	cfcraven@dps61.org	Miscellaneous
461	26664	Complete	It is currently in my closet, behind the maroon chevron curtain. self propelled belt came off lawnmower and needs repaired	Ryan Atwater fixed it, repaired and back in service	10/4/2019	12/5/2019	Medium	Heather Scarlett	Atwater, Ryan	French (21)		Grounds Equipment Repair	Grounds Equipment Repair
462	26665	Complete	1st floor women's restroom left sink faucet on left side spins	Replaced valve stem on one and tightened others in this restroom	10/4/2019	10/23/2019	Medium	Heather Scarlett	Baity, James	French (21)		1st floor women's restroom	Miscellaneous
463	26703	Complete	1st floor water fountain no water is coming out of it. Kids are having to go to another floor..	GFI was tripped	10/8/2019	10/16/2019	Medium	Heather Scarlett	Slomp, Tim	French (21)		1st floor	Plumbing
464	26750	Complete	PLEASE PICK UP THE CART OF IT DEVICES AT FRENCH AND DELIVER TO IT. THE CART IS BEING STORED IN PRINCIPAL FANE'S OFFICE UNTIL PICK UP - DOOR D.		10/10/2019	10/15/2019	Medium	Stella Carnahan	Helm, Timothy	French (21)	Classroom	CART IS BEING STOREDF IN PRINCIPAL FANE'S OFFICE	Delivery
465	26752	Complete	THANK YOU, Classroom thermostats are blinking green and rooms are very hot. Windows are stuck shut and won't open to allow air to move while units are down. Pretty sure air is not working right.		10/10/2019	12/2/2019	Medium	Julie Fane	Henry, Shannon	French (21)	Classroom	2nd floor new wing	Air Conditioning
466	26855	Complete	warehouse delivery 4 Round table in the the back by all the IT equipment to French		10/18/2019	10/21/2019	Medium	Heather Scarlett	Helm, Timothy	French (21)	Classroom	rm 8	Moving
467	26856	Complete	Girls Restroom 2nd floor light quit working bulb has been replaced needs new Balis (sp)		10/18/2019	10/22/2019	Medium	Heather Scarlett	Young, Robert A.	French (21)	Restroom (Girls)	2nd floor	Electrical
468	26878	Complete	women's bathroom 1st floor left sink leaking underneath.	Tried tightening packing nut. If does not stop will need a 3/8 threaded stop	10/22/2019	11/5/2019	Medium	Heather Scarlett	Baity, James	French (21)	Restroom (Girls)	1st floor women's restroom	Furniture Repair
			Dewayne- fold-able table with orange seats needs repaired. Bent in the middle										
469	27005	Complete	Confirming- light switch by all purpose room on the right side by lockers has a short in switch. Bob Young is fixing. Leak from ceiling by door D and also in the kitchen as you enter back storage room		10/31/2019	11/13/2019	Medium	Heather Scarlett	Shepherd, Duane	French (21)	Hallway/Corridor	Door D and Kitchen	Water Leaks
			Confirming- rm 2 cabinet door under sink came off. Duane Sheppard fixed it.										
470	27044	Complete	Front door handle left side screw keeps coming out. Half of the part is on the file cabinet in custodian office. Handle is zipped tied on.	Repaired panic door.	11/5/2019	11/8/2019	Medium	Heather Scarlett	Peck, Dwight D.	French (21)	Hallway/Corridor	Front Door	Doors and Hardware
471	27084	Complete	girls restroom top floor, 1st stall door coming off.		11/7/2019	11/7/2019	Medium	Heather Scarlett	Bray, Thomas	French (21)	Restroom (Girls)	GIRLS RESTROOM TOP FLOOR	Doors and Hardware
472	27098	Complete	Please bring 10 student desk		11/8/2019	11/15/2019	Medium	Heather Scarlett	Dalton, Brad	French (21)	Classroom	French	Delivery
473	27112	Complete	Bad Ballast 1st floor across from elevator, light has new bulbs.		11/11/2019	12/6/2019	Medium	Heather Scarlett	Young, Robert A.	French (21)	Hallway/Corridor	hall where elevator is	Lighting (Indoor)
474	27140	Complete	room 5 and 6 say there is no heat coming out, it is blowing cold air and the thermostat is set at 74. The temp in the room reads 63.		11/13/2019	12/3/2019	Medium	Heather Scarlett	Henry, Shannon	French (21)	Classroom	room 5 and 6	Heating
475	27232	Complete	Doorknob in the hallway beside office is coming off.	Replaced with old lock from storage.	11/19/2019	11/26/2019	Medium	Heather Scarlett	Peck, Dwight D.	French (21)	Hallway/Corridor	door by office and hallway	Doors and Hardware
476	27233	Complete	fire alarm pull on 3rd floor by boys restroom is broken		11/19/2019	11/19/2019	Medium	Heather Scarlett	Brewer, James L.	French (21)	Hallway/Corridor	3rd floor hallway	Miscellaneous
477	27366	Complete	Light outside girls restroom 3rd floor keeps flickering. The light bulb has been replaced.		12/4/2019	2/12/2020	Medium	Heather Scarlett	Young, Robert A.	French (21)	Hallway/Corridor	hallway 3rd floor	Lighting (Indoor)
478	27439	Complete	100 chairs to be delivered on Dec. 18th and picked up on 12/20		12/10/2019	12/20/2019	Medium	Heather Scarlett	Dalton, Brad	French (21)		all purpose room	Moving
479	27449	Complete	Teachers Desk to warehouse, pick up at Door D.		12/10/2019	12/11/2019	Medium	Heather Scarlett	Dalton, Brad	French (21)	Hallway/Corridor	door d	Moving
480	27467	Complete	confirming work order-broken portable table with orange seats closest to Door F. Patti called and spoke to Duane Sheppard in reference to this.	Spare table taken to French by transportation, damaged table was scrapped.	12/11/2019	12/16/2019	Medium	Heather Scarlett	Woodrum, Jr., Glenn R.	French (21)	Cafeteria	all purpose room	Lunch Tables
481	27471	Complete	1. Move table from French to scrap. It is tagged with caution tape in the gym. 2. Move table from Hope boiler room to French Requested by: Duane Shepherd		12/12/2019	12/12/2019	Medium		Dalton, Brad	French (21)		Gym	Delivery
482	27487	Complete	water fountain 2nd floor outside boys restroom won't cut off. It has been unplugged.	Rehung water cooler that kids hung on and rewired switch so water would turn off.	12/12/2019	12/12/2019	Medium	Heather Scarlett	Horvath, Gary N.	French (21)	Hallway/Corridor	2nd floor water fountain	Miscellaneous
483	27492	Complete	Room 7 Stem Lab has a TV that needs to be replaced with one of our TV's that we have store over at B&G. Thanks.	Replaced TV	12/12/2019	1/7/2020	Medium		Hawkins, Harry	French (21)			
484	27529	Complete	Room 2 Bathroom door sticks. Hard to open after it is closed.	Replaced hinges	12/18/2019	1/9/2020	Medium	Heather Scarlett	Shepherd, Duane	French (21)	Classroom	Room 2	Doors and Hardware

485	27571	Complete	The vent is not blowing out warm air.		1/3/2020	2/20/2020	Medium	Tisha Neeley	Henry, Shannon	French (21)	Classroom	16	Heating/Ventilation /Air Conditioning
486	27583	Complete	At French library, is there a way to fix metal hanging file folder support that is not secured to drawer sides. Please come and find a way to connect hanging file folder to the drawer walls. The drawer is bigger than the metal folder support and it sways front to back and side to side.	Secured metal brackets to cabinet drawer	1/6/2020	1/10/2020	Medium	Elena Delaney	Collier, Jacob	French (21)	Hallway/Corridor	LIBRARY	Carpentry
487	27670	Complete	Girls restroom 2nd floor, 1st sink is dripping.	Found trap nuts loose, tightened. Ok	1/10/2020	2/12/2020	Medium	Heather Scarlett	Baity, James	French (21)	Restroom (Girls)	2nd floor girls restroom	Water Leaks
488	27737	Complete	My Clock fell off the wall this morning and is now broken. It is not keeping time.	Installed new clock	1/21/2020	1/28/2020	Medium	Jennifer Theis	Tipton, Noah	French (21)	Classroom	20	Clocks/Bells
489	27762	Complete	Please pick up teacher's desk from Door D		1/22/2020	1/31/2020	Medium	Sydnee Sturdivant	Dalton, Brad	French (21)		Door D	Pick Up
490	27792	Complete	2nd floor hallway, rooms 5,6,7, and 8 possibly room 9 without heat	Found all of the units shut off turn them on and they all work good	1/27/2020	2/18/2020	Medium	Heather Scarlett	Stiner, Paul	French (21)	Classroom	2nd floor rm 5,6,7,8 and hallway	Heating
491	27793	Complete	Please move printer and PC equipment to warehouse		1/27/2020	2/3/2020	Medium	Amy Sebeckis	Dalton, Brad	French (21)	Hallway/Corridor	Door D	IT/Technology
492	27794	Complete	Please install dedicated drop to Library Printer	Ran a drop for the printer fixed a drop to the phone and moved it for her	1/27/2020	2/4/2020	Medium	Amy Sebeckis	Tipton, Noah	French (21)	Classroom	Library	IT/Technology
493	27871	Complete	Light in Main office outside Mrs. Fane's office needs changed. Light has new bulbs in it.		2/3/2020	2/4/2020	Medium	Heather Scarlett	Bolt, Floyd	French (21)	Classroom	Office	Lighting (Indoor)
494	27928	Complete	Medicine cabinet, the key pad going blank, no electric signal		2/7/2020	2/11/2020	Medium	Teresa Manns	Bolt, Floyd	French (21)	Classroom	Main Office	Electronic Door Access
495	27974	Complete	Remaining AP's that need installed for French. AP-FMS-GYM-N AP-FMS-GYM-CENTER AP-FMS-GYM-S		2/13/2020	3/4/2020	Medium		Tennyson, Christopher	French (21)			
496	27989	Complete	Cafeteria table 4th table from north end- right bench bolt broke.	Replaced all tables	2/14/2020	9/10/2020	Medium	Heather Scarlett	Shepherd, Duane	French (21)	Cafeteria	cafeteria	Cafeteria
497	28105	Complete	Check door c lock. Sometimes the key won't open or lock the door	Repaired	2/28/2020	5/5/2020	Medium	Heather Scarlett	Karas, Paul J.	French (21)	Hallway/Corridor	door C	Key and Lock
498	28184	Complete	Please move the 1 box labeled for French from IT to their building. You can take it to wherever you normally take their deliveries.		3/5/2020	3/10/2020	High		Dalton, Brad	French (21)			
499	28205	Complete	Network drops at French that need fixed/replaced for phone installation. Rm: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12A, 13, 14, 15, 16, 17, 18 (music), 19, 20, and Library.	The network drops are in tact, the location of the drops may need to be moved based on teacher preference at their return.	3/11/2020	5/19/2020	Medium		Tapscott, Scott E.	French (21)			
500	28213	Complete	door knob needs fixed or replaced in kitchen. Door going into ARA storage room	Replaced	3/16/2020	5/5/2020	Medium	Heather Scarlett	Karas, Paul J.	French (21)	Cafeteria	Kitchen	Doors and Hardware
501	28236	Complete	Washer and dryer need moved from the dungeon at French to the Enterprise campus when we move. We will also need to be determined where it will be connected at Enterprise.		4/15/2020	6/25/2020	Medium	Julie Fane	Dalton, Brad	French (21)	Hallway/Corridor	Dungeon	Moving
502	28239	Complete	Hi, Brad! Can you please move as many tater tot boxes as possible to French? We are going to use them to pack up the whole library. Thanks!		4/22/2020	4/22/2020	Medium	Amy Edrington	Dalton, Brad	French (21)		Library	Moving
503	28270	Complete	Please send 30-35 tater tot boxes to French's library for moving. Thanks, Brad!!!		5/5/2020	5/7/2020	Medium	Amy Edrington	Dalton, Brad	French (21)		Library	Moving
504	28284	Complete	177 boxes, 3 carts (1 full), and 13 pieces of small misc. items like a stool or wooden tray for books. Thanks!!!		5/7/2020	5/18/2020	Medium	Amy Edrington	Dalton, Brad	French (21)		Library	Moving
505	28333	Complete	Washer and Dryer need moved from French to American Dreamer (Enterprise). Per Steve Kline they will be installed in the supply closet by the bathrooms off the library.		5/16/2020	6/25/2020	Medium	Julie Fane	Dalton, Brad	French (21)	Hallway/Corridor	Dungeon	Moving
506	28336	Complete	Please remove the two French China STEM signs down at French in the All Purpose Room. Please give to Fane when removed. Thank you! I am attaching pictures of the two that need removed.	Removed	5/17/2020	10/19/2020	Medium	Julie Fane	Crafton, Brian	French (21)	Cafeteria	Walls	General Maintenance
507	28345	Complete	Paint over green in classroom- Kaleidoscope Campus- prefer white	Done	5/19/2020	7/30/2020	Medium	Cassie Mann	Campbell, David	French (21)	Classroom	6	Painting
508	28347	Complete	Please paint green wall in classroom- prefer white	Done	5/19/2020	7/31/2020	Medium	Jill Robertson	Campbell, David	French (21)	Classroom	5	Painting
509	28349	Complete	Request to paint classroom gray or tan. There is some patching that needs done in the southeast corner of the room.	I am approving per Dan Lynch.	5/19/2020	7/30/2020	Medium	Jennifer L. Neilson-Parks	Campbell, David	French (21)	Classroom	13	Painting
510	28397	Complete	I am moving from Dennis to French for the upcoming 2020-2021 school year. A fresh coat of paint for room 8 would be GREATLY appreciated!		5/27/2020	10/7/2020	Medium	Sara Daykin	Campbell, David	French (21)	Classroom	8	Painting
511	28444	Complete	Please pick up Guideline Booklets 2 boxes each to be delivered to French and Oak Grove. The boxes are located outside of the Student Services Office. Thank you		6/4/2020	6/8/2020	Medium	Teresa Manns	Dalton, Brad	French (21)	Hallway/Corridor	Hall Way	Miscellaneous
512	29291	Complete	Please pick up P.A. equipment (speakers, speaker stands, cords, wireless microphone, amplifier) gathered outside amp room across from B. & G. today (Thursday) and deliver to French school to a secure location on the ground floor. This will need to be picked up Friday, late morning and delivered back to the amp room.		9/10/2020	9/10/2020	Medium	Chris Barnett	Dalton, Brad	French (21)		Ground floor closet?	Pick Up
513	31146	Complete	Please pick up 2 boxes from door N and deliver to PDI basement.		5/13/2021	5/17/2021	Medium	Sarah J. Walczyk	Dalton, Brad	French (21)	Auditorium	swalczyk@dps61.org	Delivery

No	WOID	Status	Descriptions	ActionTaken	Request Date	Completion Da	Priority	Requester	AssignedTo	Location	Building	Area Type	Area Number	Equipment	Craft
1	28778	Work In Progress	Pain and fill holes in nurse's office		7/28/2020		Medium	Krystle Lockwood	Campbell, David	Dennis Kaleid (21)			Nurses office/Main office		Painting
2	28782	Work In Progress	Gas can needs filled		7/28/2020		Medium	Krystle Lockwood	Green, Craig	Dennis Kaleid (21)			Gas Can		General Maintenance
3	29457	Work In Progress	Fence on west side by play ground needs to be tied back down		9/25/2020		Medium	Krystle Lockwood	Ray, Joshua	Dennis Kaleid (21)			Outside		General Maintenance
4	29946	Work In Progress	Thanks Put together 28 student desk		12/18/2020		Medium	Krystle Lockwood	Torbert, Roger	Dennis Kaleid (21)			Library		General Maintenance
5	30363	Work In Progress	3 bookshelves, and 1 metal cabinet are needing removed from Room 14 in order to make space for social distancing for return to in person learning. After removed from classroom, remove from building - no storage room		2/25/2021		Medium	Krystle Lockwood	Green, Craig	Dennis Kaleid (21)			14		Miscellaneous
6	30404	Work In Progress	The front door of the building needs painted Navy Blue		3/2/2021		Medium	Kristi Mullinix	Campbell, David	Dennis Kaleid (21)		Hallway/Corridor	front door on Wood St.		Painting
7	30405	Work In Progress	Please paint over French mural on the stage in the cafeteria Please paint over mural on the south part of the cafeteria Please paint the cefeteria doors		3/2/2021		Medium	Kristi Mullinix	Campbell, David	Dennis Kaleid (21)		Cafeteria	outside main office between buildings		Painting
8	30408	Work In Progress	There are 2 electrical boxes in the wall that are exposed-they need to be covered		3/2/2021		Medium	Kristi Mullinix	Tapscott, Scott E.	Dennis Kaleid (21)		Classroom	room 10		Electrical
9	30409	Work In Progress	Please paint the back alley doors the same blue as the front door		3/2/2021		Medium	Kristi Mullinix	Campbell, David	Dennis Kaleid (21)		Hallway/Corridor	back alley doors		Painting
10	30410	Work In Progress	Please paint over mural		3/2/2021		Medium	Kristi Mullinix	Campbell, David	Dennis Kaleid (21)		Stairway	3rd floor west stairwell		Painting
11	30411	Work In Progress	Please sand and stain handrails in the grand staircase		3/2/2021		Medium	Kristi Mullinix	Bray, Thomas	Dennis Kaleid (21)		Hallway/Corridor	handrails-grand staircase		Carpentry
12	30412	Work In Progress	Please patch and paint library all doors within the library also need to be painted		3/2/2021		Medium	Kristi Mullinix	Campbell, David	Dennis Kaleid (21)		Classroom	library		Painting
13	30414	Work In Progress	The area under the window sill needs to fixed-plaster?		3/2/2021		Medium	Kristi Mullinix	Brewer, James L.	Dennis Kaleid (21)		Hallway/Corridor	2nd floor by girls bathroom		Drywall
14	30415	Work In Progress	Please paint the following: west stairwell inside door, east stairwell banisters, 1st floor east stairwell door, 1st floor center stairwell door, 2nd floor custodial closet door, 2nd floor east janitor closet, door to elevator control room, east stairwell has a large splotch that needs painted over, gym doors		3/2/2021		Medium	Kristi Mullinix	Campbell, David	Dennis Kaleid (21)		Stairway	stairwells		Painting
15	30708	Work In Progress	They need a new TV in room 16. The speakers on their current TV have are blown and it needs replaced. There was a previous work order in for this with a note that the speakers were checked and are working but the technician was out last week and it does not work. It will need replaced. Thanks!		4/6/2021		Medium		Tapscott, Scott E.	Dennis Kaleid (21)					
16	30710	Work In Progress	Assistant principal Keith Creighton needs a TV hung in his office.		4/6/2021		Medium		Tapscott, Scott E.	Dennis Kaleid (21)					
17	30711	Work In Progress	Mr. Lynch needs a TV hung in his office.		4/6/2021		Medium		Tapscott, Scott E.	Dennis Kaleid (21)					
18	30823	Work In Progress	As per Fire Marshall inspection all doors in the old end need door closers		4/15/2021		Medium	Krystle Lockwood	Shepherd, Duane	Dennis Kaleid (21)			All Doors		General Maintenance
19	30856	Work In Progress	Please send someone to clean up sweet gum balls at Kaleidoscope Campus. A grandparent fell today and several students have had an accident because of them. Thank you		4/19/2021		Medium	Kristi Mullinix	Green, Craig	Dennis Kaleid (21)		Hallway/Corridor	wood street side		Grounds
20	31055	Work In Progress	Ants in Room 2 next to bathroom outside wall		5/4/2021		Medium	Krystle Lockwood	Bray, Thomas	Dennis Kaleid (21)			Room 2		Pest Control
21	31276	Work In Progress	North west corner of library needs drywall repaired and moldy area fixed before statue can be moved there.		5/24/2021		Medium	Krystle Lockwood	Brewer, James L.	Dennis Kaleid (21)			Library		Drywall
22	31986	Work In Progress	My room is CONSIDERABLY hotter than other rooms. Right now it's difficult to feel the air conditioning, during the winter it's devastatingly hot. I need to shut the door for confidentiality, however it's much worse when closed.		8/12/2021		Medium	julie Lauper	Henry, Shannon	Dennis Kaleid (21)		Classroom	social work office		Air Conditioning
23	32004	Work In Progress	lockers 347 and 362 having broken handles they are located on the 2nd floor		8/13/2021		Medium	Krystle Lockwood	Shepherd, Duane	Dennis Kaleid (21)			2nd floor lockers		Locker Repair
24	32554	Work In Progress	Per Todd Covault, please fix the tuck pointing on the parapet walls and flash the roof in.		9/16/2021		Medium	Jennifer Sommer	Peck, Dwight D.	Dennis Kaleid (21)			Parapet Walls / Roof		General Maintenance
25	32634	Work In Progress	We are needing 6 new Mag One PBR40 walkie talkies please		9/23/2021		Medium	Krystle Lockwood	Barnett, Chris	Dennis Kaleid (21)			Main Office		General Maintenance
26	32721	Work In Progress	Can the audio be fixed on the tv in room 16 and if not the new tv hung up for Mr. Neufeld		9/30/2021		Medium	Krystle Lockwood	Barnett, Chris	Dennis Kaleid (21)		Classroom	RM 16		Audio/Visual
27	34702	Work In Progress	Heat is reading an error code - E2		4/1/2022		Medium	Stephanie Harrington	Henry, Shannon	Dennis Kaleid (21)			Rm 3		Heating/Ventilation
28	35191	Work In Progress	Please repair rope and pully on flagpole. It dropped the flag this afternoon.		5/17/2022		Medium	Stephanie Harrington	Brown, Mark R.	Dennis Kaleid (21)			School Grounds		/Air Conditioning
29	35336	Work In Progress	Room 16 blower will not come on		5/31/2022		Medium	Amy Creath	Jackson, Lloyd	Dennis Kaleid (21)		Classroom	ROOM 16		Flagpole
30	35515	Work In Progress	Emergency buzzer is continuously going off in main office for room 20. We have been up to room 20, no issues.		6/16/2022		Medium	Stephanie Harrington	Barnett, Chris	Dennis Kaleid (21)			Main Office/room 20		Air Conditioning
31	35656	Work In Progress	Please replace 6 ceiling tiles in Rm 2. Ceiling tiles were splashed with milk at end of school year it is molding.		7/8/2022		Medium	Stephanie Harrington		Dennis Kaleid (21)			Rm 2		Intercoms
32	35710	Work In Progress	Please spray bird feces off of ledge outside of principal office windows and put up detergent so that birds will no longer hangout on ledge. Health hazard when opening windows.		7/13/2022		Medium	Stephanie Harrington	Brewer, James L.	Dennis Kaleid (21)			Principal Office		Ceiling Tile
33	35761	Work In Progress	Air conditioning in the gym is not working. Please repair.		7/19/2022		Medium	Stephanie Harrington	Henry, Shannon	Dennis Kaleid (21)			Gym		General Maintenance
34	36315	Work In Progress	Reminder - KG and 1st grade wing air conditioning is still not working. New compressor was to be order. Thanks! Please add pad/tampon dispenser to 2nd floor girls restroom.		8/19/2022		Medium	Stephanie Harrington	Arganbright, Brandon	Dennis Kaleid (21)			Girls Restroom - 2nd Floor		Air Conditioning
35	36398	Work In Progress	Please install basketball net to basketball hoop at back playground.		8/24/2022		Medium	Stephanie Harrington	Bray, Thomas	Dennis Kaleid (21)			Plsyground		Playground
36	36775	Work In Progress	Please look at air on 2nd floor - it is not keeping up. Very muggy and hot throughout that floor		9/19/2022		Medium	Stephanie Harrington	Henry, Shannon	Dennis Kaleid (21)			2nd floor		Heating/Ventilation
37	36776	Work In Progress	Library and office area are not cooling like they were. humidity is building again.		9/19/2022		Medium	Stephanie Harrington	Henry, Shannon	Dennis Kaleid (21)			lower level		/Air Conditioning
38	37681	Work In Progress	I have a swing that needs hung from the ceiling if possible		12/13/2022		Medium	julie Lauper	Peck, Dwight D.	Dennis Kaleid (21)			Room 18 - 3rd floor		Heating/Ventilation
39	37738	Work In Progress	Please repair the projector in the gym. Everything looks to be plugged in, but it will not turn on.		12/16/2022		Medium	Stephanie Harrington	Barnett, Chris	Dennis Kaleid (21)			Gym		/Air Conditioning
40	37762	Work In Progress	Thermostats are all flashing and it is very cool on the new side of building. Please send someone to look at and repair.		12/28/2022		Medium	Stephanie Harrington	Metzger, Kent	Dennis Kaleid (21)			New Side of Building		Gym Equipment
41	38016	Work In Progress	Please repair locker 213 on the 2nd floor. The metal piece is broken and custodial staff has the metal piece.		1/23/2023		Medium	Stephanie Harrington	Metzger, Kent	Dennis Kaleid (21)			2nd floor		Projector Repair
42	38045	Work In Progress	Please repair leaky toilet. It is leaking where the pipe meets the top of the toilet base - behind the toilet bowl		1/24/2023		Medium	Stephanie Harrington	Metzger, Kent	Dennis Kaleid (21)			Staff Bathroom - 1st floor		Heating/Ventilation
43	38476	Work In Progress	Please send 2, 4 foot chains to be able to attach trash barrels to fencing on playgrounds. We will also need locks that will fit these chains. Questions, please see custodial staff.		3/8/2023		Medium	Stephanie Harrington		Dennis Kaleid (21)			Custodial		/Air Conditioning
44	38484	Work In Progress	Please look at thermostats. It is very cool in building and all controls are saying central control		3/9/2023		Medium	Stephanie Harrington	Henry, Shannon	Dennis Kaleid (21)			Classrooms		Grounds
45	38523	Work In Progress	Please pick up yard waste throughout the Kaleidoscope grounds.		3/16/2023		Medium	Stephanie Harrington		Dennis Kaleid (21)			School Grounds		Heating/Ventilation
46	38544	Work In Progress	Thermostats all have an error warning and rooms are cold. Please repair		3/20/2023		Medium	Stephanie Harrington	Henry, Shannon	Dennis Kaleid (21)			All rooms		/Air Conditioning
47	38617	Work In Progress	Heating in classrooms on first and second floors are still showing error messages. Please repair		3/24/2023		Medium	Stephanie Harrington	Henry, Shannon	Dennis Kaleid (21)			1st & 2nd Floors		Heating/Ventilation
48	38655	Work In Progress	Please send someone to look at therostat in room 6. It is not working correctly.		3/28/2023		Medium	Stephanie Harrington	Henry, Shannon	Dennis Kaleid (21)			Rm 6		/Air Conditioning

49	38828	Work In Progress	Please repair sink in 2nd floor girls restroom located closest to the stalls. It is still leaking.	4/13/2023	Medium	Stephanie Harrington	Baily, James	Dennis Kaleid (21)		2nd floor girls restroom	Plumbing
50	38892	Work In Progress	Pleas pick up and take away pile of sticks located at the corner of playground out side of fence area at the base of tree nearest college st and main st	4/19/2023	Medium	Stephanie Harrington		Dennis Kaleid (21)		School Grounds	Grounds
51	38912	Work In Progress	Please look at systems on new side. All are flashing errors currently	4/20/2023	Medium	Stephanie Harrington	Metzger, Kent	Dennis Kaleid (21)		New Side of Building	Heating/Ventilation /Air Conditioning
52	38915	Work In Progress	Please pick up lawn recycling bags that are located in the nook by recycling at Door D	4/20/2023	Medium	Stephanie Harrington	Metzger, Kent	Dennis Kaleid (21)		School Grounds	Grounds
53	38920	Work In Progress	Classroom intercom emergency cord is not working. Doesn't ring in office whenever it is pulled. Please repair	4/20/2023	Medium	Stephanie Harrington	Barnett, Chris	Dennis Kaleid (21)		Rm 14	Intercoms
54	39004	Work In Progress	Need masterlock for the E662 key	4/26/2023	Medium	Stephanie Harrington		Dennis Kaleid (21)		Custodial Office	Key and Lock
55	39095	Work In Progress	Please seal concrete blocks and repaint all 4 restrooms inside 1st floor classrooms. Paint is peeling off horribly.	5/4/2023	Medium	Stephanie Harrington	Campbell, David	Dennis Kaleid (21)		Room 1, 2, 3, 4	Painting
56	39105	Work In Progress	Please repair air in room 7. It currently has a code J-2	5/5/2023	Medium	Stephanie Harrington	Henry, Shannon	Dennis Kaleid (21)		Rm 7	Heating/Ventilation /Air Conditioning
57	39182	Work In Progress	Classes are muggy and all rooms are blinking errors	5/12/2023	Medium	Stephanie Harrington	Metzger, Kent	Dennis Kaleid (21)		New Side of Building	Heating/Ventilation /Air Conditioning
58	39253	Work In Progress	The Falcon in our gym/cafeteria represents the previous school. We would like to have the gym wall painted and permission to create a mural that represents our mascot and school.	5/17/2023	Medium	Cassie Mann	Campbell, David	Dennis Kaleid (21)	Cafeteria	gym	Painting

No	VOID	Status	Descriptions	ActionTaken	Request Date	Completion Da	Priority	Requester	AssignedTo	Location	Building	Area Type	Area Number	Equipment	Craft
1	28479	Complete	Patch and paint principals office at Kaleidoscope Campus (Current French)	Done	6/11/2020	6/24/2020	Medium	Daniel Lynch	Campbell, David	Dennis Kaleid (21)		Classroom			Painting
2	28505	Complete	Water damage to walls and ceiling in room 13, 20 and hallway on 2nd floor.	This work is to be taken care of by the contractor.	6/22/2020	9/15/2020	Medium	Daniel Lynch		Dennis Kaleid (21)		Classroom			Water Leaks
3	28506	Complete	2nd floor boys toilet is leaking	Replaced several flush valve parts.	6/22/2020	8/19/2020	Medium	Daniel Lynch	Slemp, Tim	Dennis Kaleid (21)		Restroom (Boys)			Water Leaks
4	28519	Complete	8 boxes of 3rd grade books need to be taken to main Dennis Campus Mosaic		6/25/2020	6/29/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor	Out side of library door		Moving
5	28541	Complete	13 boxes of 3rd grade books need taken back to the Mosaic Dennis Campus		6/30/2020	7/2/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor	Main Entrance		Moving
6	28544	Complete	Boys restroom 2nd floor leaking around bottom of toilet	Repaired this while on site for remodel.	7/1/2020	8/20/2020	Medium	Krystle Lockwood	Slemp, Tim	Dennis Kaleid (21)		Restroom (Boys)	2nd floor		Plumbing
7	28550	Complete	Stack of packing boxes to be reused are ready for pickup by door D		7/2/2020	7/6/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)			Door D		Moving
8	28566	Complete	There are carpet tiles and glue that are needing picked up. Patty is going to need to clean the area soon. Thank you	Transportation picked up carpet	7/6/2020	9/29/2020	Medium	Krystle Lockwood	Collier, Jacob	Dennis Kaleid (21)		Hallway/Corridor	By back Door		Pick Up
9	28573	Complete	Ipad table charger needs taken to American Dreamers		7/7/2020	7/13/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)			Main Office		Moving
10	28585	Complete	Heavy musical keyboard needs to be picked up from kaleidoscope and taken to south shores		7/8/2020	7/10/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Classroom	Band Room		Delivery
11	28590	Complete	There is some Cisco equipment that can be moved to Annex. They're located at Dennis (Kaleidoscope) by door A on the left by a trash can. There are a total of 6. Thank you		7/9/2020	7/10/2020	Medium		Dalton, Brad	Dennis Kaleid (21)					
12	28593	Complete	Desks and tables to be taken to Warehouse. Come to Door F		7/9/2020	7/10/2020	Medium	Daniel Lynch	Dalton, Brad	Dennis Kaleid (21)		Cafeteria			Moving
13	28619	Complete	There are 2 boxes of IP phones in the hallway on top of the iPad carts that need delivered to Dennis Kaleidoscope.		7/13/2020	7/13/2020	Medium		Dalton, Brad	Dennis Kaleid (21)					
14	28622	Complete	Thanks! Items needing to go to warehouse 4 chairs, 2 book cases, 1 student desk, 2 tables in hallway by door D		7/14/2020	7/14/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor	Door D		Moving
15	28623	Complete	Needing to go to warehouse 1 side by side buffer and 1 mop scrubber located by door D		7/14/2020	7/16/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor	Door D		Moving
16	28624	Complete	there is metal pieces that need thrown away outside Door F a dumpster will be needed.		7/14/2020	9/25/2020	Medium	Krystle Lockwood	Crafton, Brian	Dennis Kaleid (21)			Outside Door F		General Maintenance
17	28625	Complete	Carpet square outside Room 10 coming up and needs re-glued.	Fixed all wrinkled carpet	7/14/2020	9/29/2020	Medium	Krystle Lockwood	Collier, Jacob	Dennis Kaleid (21)		Classroom	Room 10		Carpet Repair
18	28655	Complete	Need to go to warehouse 2 teacher desks, 5 bookcases, 3 tables, 2 chairs (plastic), 1 (2) door metal cabinet, 2 filing cabinets		7/15/2020	7/15/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor	by Door D		Moving
19	28657	Complete	Thanks 4 bookcases at Kaleidoscope PREK Room to Mosaic Room 1		7/15/2020	7/15/2020	Medium	Daniel Lynch	Dalton, Brad	Dennis Kaleid (21)		Classroom			Moving
20	28658	Complete	Take Down French Academy Letters on SE corner of school (Outside on building)	Removed letters	7/15/2020	9/28/2020	Medium	Daniel Lynch	Crafton, Brian	Dennis Kaleid (21)		Athletic Field			Signage
21	28697	Complete	Teacher desks, tables and chairs moved to Mosaic		7/21/2020	7/24/2020	Medium	Daniel Lynch	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor			Moving
22	28699	Complete	There are 6 round tables that are tagged for Aryn Dobrinick at the warehouse to come to Kaleidoscope. If these could please be brought to room 3.		7/21/2020	7/23/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Classroom	Room 3		Moving
23	28730	Complete	Thanks Door sticks on 2nd floor across from boys resteroom	Already done	7/23/2020	9/25/2020	Medium	Daniel Lynch	Collier, Jacob	Dennis Kaleid (21)					Doors and Hardware
24	28731	Complete	Pick up yard waste at fence north playground 1 bag yard waste going into drive south side and yard waste along concrete wall on southside		7/23/2020	9/16/2020	Medium	Daniel Lynch	Hainline, Danny F.	Dennis Kaleid (21)		Athletic Field			Grounds
25	28750	Complete	Desk moved Mosaic and the rest of tagged materials moved to the warehouse		7/24/2020	7/24/2020	Medium	Daniel Lynch	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor			Moving
26	28757	Complete	We are trying to rename printers. There is a sharp in the teachers lounge. We can't get to the web interface of the machine. 10.21.7.244. When we trace down the device in meraki and run a cable test on the port connected to it, I get a pair that is "Short". I don't how accurate this test it, so could someone check this line?	Tested lines they are good tried to call it they did not answer	7/27/2020	9/21/2020	Medium		Tipton, Noah	Dennis Kaleid (21)					
27	28774	Complete	There are 5 boxes of camera servers in the hallway at IT that are labeled and need delivered to Dennis Kaleidoscope. Thanks!		7/28/2020	7/29/2020	Medium		Dalton, Brad	Dennis Kaleid (21)					
28	28775	Complete	Please hand bulletin board "B" on far wall over cot. Labelled B in nurse's office		7/28/2020	8/7/2020	Medium	Krystle Lockwood	Peck, Dwight D.	Dennis Kaleid (21)		Classroom	Nurse's Office/Main Office		Carpentry
29	28776	Complete	Please hang cabinet "C" on far wall. Labelled C. Make sure Botton clears file cabinet top in nurses office.		7/28/2020	8/7/2020	Medium	Krystle Lockwood	Peck, Dwight D.	Dennis Kaleid (21)		Classroom	Nurse's office/ Main Office		Carpentry
30	28777	Complete	Thank you Please moved med cabinet "D" and hang on wall above desk. Hang above file cabinet if necessary. Also can move yellow Epi box to the right if needed in space labelled D in nurse's office.		7/28/2020	8/7/2020	Medium	Krystle Lockwood	Peck, Dwight D.	Dennis Kaleid (21)			Nurse's Office/ Main office		Carpentry
31	28779	Complete	Paint Room 18	Done	7/28/2020	11/24/2020	Medium	Krystle Lockwood	Campbell, David	Dennis Kaleid (21)		Classroom	18		Painting
32	28780	Complete	Repair water Damage and paint room 20		7/28/2020	11/4/2020	Medium	Krystle Lockwood	Campbell, David	Dennis Kaleid (21)		Classroom	20		Painting
33	28781	Complete	Teacher's Mens Restroom door will not close all the way on 1st floor		7/28/2020	8/10/2020	Medium	Krystle Lockwood	Peck, Dwight D.	Dennis Kaleid (21)		Restroom (Boys)	Teacher's Men Restroom		Doors and Hardware
34	28783	Complete	21 boxes need to be taken to Richland Pickup at Door D		7/28/2020	7/29/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)			Door D		Moving
35	28784	Complete	Motion light outside Door E (kitchen door) is not working		7/28/2020	8/5/2020	Medium	Krystle Lockwood	Young, Robert A.	Dennis Kaleid (21)			Outside Door E		Lighting (Outdoor)
36	28811	Complete	1 two drawer file cabinet, 1 student desk, 1 wooden two door cabinet, 1 long wooden bookcase needs picked up and taken to warehouse.		7/31/2020	8/4/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor	Door D		Moving
37	28812	Complete	Thank you 2 Boxes need picked up from Kaleidoscope and taken to the Mosaic Campus		7/31/2020	8/5/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor	Door D		Moving
38	28816	Complete	Thank you Bookshelf nearest door needs anchoring to prevent tipping. Thanks!		7/31/2020	8/10/2020	Medium	Rebekah Novak	Peck, Dwight D.	Dennis Kaleid (21)		Classroom	12B		General Maintenance

39	28878	Complete	Can you please hook 2 bookcase to the wall. Bookcases are right inside the door. Also remove chalk tray from chalkboard behind one of these bookcases. See Patty	Already done	8/7/2020	9/25/2020	Medium	Kristi Mullinix	Collier, Jacob	Dennis Kaleid (21)	Classroom	15 3rd floor	Carpentry
40	28879	Complete	room has a mold odor-my grade partner is severe allergic and immediately started having problems.		8/7/2020	9/25/2020	Medium	Kristi Mullinix	Crafton, Brian	Dennis Kaleid (21)	Classroom	16	Mold Remediation
41	28911	Complete	Chipping paint and hole in wall in Room 16		8/11/2020	12/14/2020	Medium	Sarah Boline	Campbell, David	Dennis Kaleid (21)	Classroom	16	Painting
42	28959	Complete	Self propelled belt came off lawnmower. Located in storage room by door D		8/13/2020	9/23/2020	Medium	Krystle Lockwood	Atwater, Ryan	Dennis Kaleid (21)		Storage by Door D	Custodial Equipment Repair
43	28989	Complete	Heavy box of books by Door D to go to Mosaic Library		8/14/2020	8/18/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	Hallway/Corridor	By Door D	Moving
44	28991	Complete	Thanks Remove Kotex Machine in girls restroom 3rd floor	Removed machine and thrown away	8/14/2020	9/29/2020	Medium	Krystle Lockwood	Collier, Jacob	Dennis Kaleid (21)	Restroom (Girls)	3rd Floor	General Maintenance
45	29013	Complete	Innovation Learning Cabinet needs to be re-keyed. Key is lost and cabinet is locked.		8/17/2020	9/23/2020	Medium	Leslie Risby	Tennyson, Christopher	Dennis Kaleid (21)	Classroom	Library	Key and Lock
46	29087	Complete	Pick up yard waste front of building along concrete wall south side and also north end of building by play ground		8/21/2020	9/16/2020	Medium	Krystle Lockwood	Johnson, James S.	Dennis Kaleid (21)		Outside	Grounds
47	29095	Complete	Dennis Kaleidoscope (21) Chipping paint and hole in wall in Room 19 Requesting to have repaired and repainted. If there is an option of colors, I'd prefer something blue, red, or orange.		8/21/2020	12/7/2020	Medium	Sarah Boline	Campbell, David	Dennis Kaleid (21)	Classroom	19	Painting
48	29119	Complete	Repair Walls and repaint	Done	8/24/2020	12/17/2020	Low	julie Lauper	Campbell, David	Dennis Kaleid (21)	Classroom	12A	
49	29129	Complete	4 Boxes and other misc things need taken to the Mosaic Campus. Located in the hallway by door d		8/25/2020	8/26/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	Hallway/Corridor	Hallway by Door D	Moving
50	29170	Complete	Thanks Order that needs to be put together and set up in room 4		8/28/2020	9/25/2020	Medium	Krystle Lockwood	Crafton, Brian	Dennis Kaleid (21)		4	Miscellaneous
51	29187	Complete	room 3 toilet won't stop running, the water has been cut off	Cleaned diaphragm repaired faucet also	8/31/2020	9/16/2020	Medium	Krystle Lockwood	Baity, James	Dennis Kaleid (21)		Room 3	Plumbing
52	29188	Complete	Pick Up Vacuum (Pig)that doesn't work. Located outside door D inside closet where lawnmower is kept.		8/31/2020	9/14/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Closet by Door D	Pick Up
53	29231	Complete	This have been marked at the wearhouse by the socail worker Julie Lauper and needs brought to Kaleidoscope. box of boxes Box of play toys and people Box of trains and train mat Gas Station House Tree House Bin of puppets Roller Chair 3 bean bags 1 sand tray art stand 4 colored pillows box of bins		9/2/2020	9/7/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		12a	Moving
54	29233	Complete	Can the carpet cleaner be picked up from Franklin and returned to Kaleidoscope		9/3/2020	9/7/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Return to Kaleidoscope	Moving
55	29234	Complete	Thanks Needing lock picked on 2 door metal cabinet outside of Room 2. Also could a replacement key be made for it?		9/3/2020	9/23/2020	Medium	Krystle Lockwood	Tennyson, Christopher	Dennis Kaleid (21)		Outside Room 2	Key and Lock
56	29252	Complete	Thanks Hello,	Put in new apple boxes	9/4/2020	10/5/2020	Medium	Dylan Ackley	Tipton, Noah	Dennis Kaleid (21)		Assistant Principal's office	IT/Technology
57	29256	Complete	Kristi Mullinix (assistant Principal) put a ticket in to IT for an Apple TV in her office. She said the actual TV is already in and she just needs the Apple TV. The ATV for this was already picked up. Thank you so much! Have a good weekend! In need of microphone and podium on 9/11 by 8:00 a.m. Location west side of playground along Monroe street by food box Joint Press Conference with Millikin about Big Blue Backpacks	Set up and ran sound system for this event, disassembled it afterwards for pickup.	9/8/2020	9/11/2020	Medium	Daniel Lynch	Barnett, Chris	Dennis Kaleid (21)	Athletic Field		P/A System
58	29283	Complete	Items marked at warehouse to be brought to Kaleidoscope 1 - Metal teachers desk - Jen Parks - Room 13 1 - Bookshelf, yellow and white wood - Justin Neufeld - Room 16 1 - Bookshelf, yellow and white wood - Justin Neufeld - Room 16 1 - Metal bookshelf - Justin Neufeld Room 16 3 - Wooden desk - Justing Neufeld Room 16 Thank you		9/9/2020	9/9/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Room 13,16	Moving
59	29288	Complete	2 heavy boxes with red tape need picked up at Kaleidoscope and taken to American Dreamers		9/10/2020	9/11/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		by main office door	Moving
60	29309	Complete	I would love to have a couple of shelves in my room	Installed two new shelves in room 17.	9/11/2020	9/17/2020	Medium	Shannon E. Carter	Peck, Dwight D.	Dennis Kaleid (21)	Classroom	17	Carpentry
61	29341	Complete	Items needing brought to Kaleidoscope from Warehouse Room 1: 2 bright red chars. Room 2: 9 blue chairs. Room 3: 5 black low chairs Thanks!		9/15/2020	9/17/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	Classroom	Rooms 1,2 and 3	Moving
62	29389	Complete	Fix food Pantry Door (west side) Door is located outside Door D in storage closet where lawn mower is kept. Thanks		9/21/2020	11/9/2020	Medium	Krystle Lockwood	Shepherd, Duane	Dennis Kaleid (21)		Food Pantry	General Maintenance

63	29390	Complete	Need to repair both front steps (concrete) rebar is showing making it a tripping hazard in front of building.		9/21/2020	10/2/2020	Medium	Krystle Lockwood	Peck, Dwight D.	Dennis Kaleid (21)		Front Steps	General Maintenance
64	29391	Complete	Thanks Need Bob Young to come by to get filters for carpet machine. Need new ones Ordered. Filters located on custodian's desk. Also need light bulb for light outside door D. Old light bulb is on custodian's desk.		9/21/2020	10/16/2020	Medium	Krystle Lockwood	Young, Robert A.	Dennis Kaleid (21)		Carpet Machine	General Maintenance
65	29428	Complete	thanks Girls bathroom stalls has "interesting" etchings in the stall walls and doors that we would like sanded out and repainted please and thank you	Done	9/23/2020	1/21/2021	Medium	Daniel Lynch	Campbell, David	Dennis Kaleid (21)		Restroom (Girls)	Graffiti
66	29439	Complete	Pick up 27 boxes to take to mosaic boxes located by Door D		9/24/2020	9/24/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Door D	Moving
67	29456	Complete	Thanks Upright vacuum needs cord end replaced, Located by custodian office.		9/25/2020	10/19/2020	Medium	Krystle Lockwood	Young, Robert A.	Dennis Kaleid (21)		Custodian Office	General Maintenance
68	29479	Complete	Thanks They need a new TV in room 20. The speakers on their current TV have are blown and it needs replaced. Thanks!	Check out the t.v. The speakers were turned all the way up we turned them down and they sound good	9/29/2020	10/23/2020	Medium		Tipton, Noah	Dennis Kaleid (21)			
69	29509	Complete	6 boxes to pick up at Kaleidoscope and take to Mosaic 1 printer 5 boxes of toner		10/2/2020	10/5/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		By Door D	Moving
70	29550	Complete	Thanks A drop needs done to the copier in the teacher's lounge	Found and tested wiring talked to the I.T. Department they are going to work on the switch	10/7/2020	10/30/2020	Medium	Krystle Lockwood	Tipton, Noah	Dennis Kaleid (21)		Teacher's Lounge	Electrical
71	29551	Complete	Pick up at Door D 11 cans of old paint to be disposed of.		10/7/2020	10/9/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		By Door D	Pick Up
72	29553	Complete	Thanks Old laminator that is not working needs picked up and taken to wearhouse (or somewhere) located in teachers lounge		10/7/2020	10/8/2020	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Teacher's Lounge	Pick Up
73	29555	Complete	Door A is sticking and people are having trouble opening it.	Adj and lubed the doors	10/7/2020	10/30/2020	Medium	Krystle Lockwood	Tipton, Noah	Dennis Kaleid (21)		Front Door A	Doors and Hardware
74	29622	Complete	There is 1 tub of iPads in the hallway at IT that will need delivered to Kaleidoscope by tomorrow at 8 am to the PBL room on the 2nd floor. Thank you!		10/19/2020	10/20/2020	High		Dalton, Brad	Dennis Kaleid (21)			
75	29850	Complete	2nd request to fix and paint walls in principal's office (Old Care Room next to Library)	Done	12/2/2020	1/14/2021	Medium	Daniel Lynch	Campbell, David	Dennis Kaleid (21)		Classroom	Painting
76	29911	Complete	The screen on my heating/cooling display is broken. It has been broken since I took over the room. I cannot choose a function which makes it almost impossible to work my heat.	Reset Stat	12/14/2020	1/11/2021	Medium	Cassie Mann	Horvath, Gary N.	Dennis Kaleid (21)		Classroom	Heating/Ventilation /Air Conditioning
77	30009	Complete	Please bring high speed buffer from Macarthur to use for 2 hrs in morning sometime this week or next		1/6/2021	1/8/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Main Office	Delivery
78	30014	Complete	Thank you Can I please get two coat hooks hung in my classroom? For myself and assistant, we have no where to throw our coats. Thanks!	Installed coat hooks	1/6/2021	1/26/2021	Medium	Rebekah Novak	Crafton, Brian	Dennis Kaleid (21)		Classroom	Carpentry
79	30025	Complete	Transport High Speed Buffer from Dennis Kaleidoscope to Hope Academy		1/8/2021	1/11/2021	Medium	Craig Green	Dalton, Brad	Dennis Kaleid (21)			Delivery
80	30054	Complete	Front door is sticking and people are unable to open the door once they have been buzzed in. I am having to go and open the door for all visitors to the school .		1/12/2021	4/13/2021	Medium	Krystle Lockwood	Shepherd, Duane	Dennis Kaleid (21)		Front Door A	Doors and Hardware
81	30055	Complete	Thanks 4 blue chairs, 2 green rocking chairs, 3 boxes in room 18 by door need picked up and taken to storing area for district. Thanks!		1/13/2021	1/19/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Room 18	Moving
82	30056	Complete	Room 7 - replace hinge on cabinet door. Door is off cabinet.	Replaced hinges	1/13/2021	1/19/2021	Medium	Krystle Lockwood	Jones, Cory	Dennis Kaleid (21)		Room 7	General Maintenance
83	30100	Complete	Thanks! There is a tray of iPads in the hallway of door D that can be brought back to IT. Thanks		1/20/2021	1/20/2021	Medium		Dalton, Brad	Dennis Kaleid (21)			
84	30124	Complete	Rooms 19 and 20 closet lights don't work	Turned on with hall lights	1/22/2021	1/26/2021	Medium	Krystle Lockwood	Young, Robert A.	Dennis Kaleid (21)		19 & 20	Lighting (Indoor)
85	30127	Complete	Can the paint be touched up in the Library next to the fire extinguisher where it is chipping on the wall	Done	1/22/2021	5/21/2021	Medium	Krystle Lockwood	Campbell, David	Dennis Kaleid (21)		Library	Painting
86	30155	Complete	48X72 Dry Erase Board is needing hung in room 13 to the right of the TV.	Installed	1/27/2021	1/29/2021	Medium	Krystle Lockwood	Crafton, Brian	Dennis Kaleid (21)		Classroom	General Maintenance
87	30247	Complete	Thank you Please pick up 1 Lock N Charge station from the hallway at IT and deliver to Dennis Kaleidoscope.		2/9/2021	2/12/2021	Medium		Dalton, Brad	Dennis Kaleid (21)			
88	30402	Complete	please remove large workstation in the back of the library we need this space for social distancing and it is no longer used		3/2/2021	3/10/2021	Medium	Kristi Mullinix	Tipton, Noah	Dennis Kaleid (21)		Classroom	library
89	30403	Complete	Please remove the large message chair that is in the teachers lounge. It is very heavy and was left when French left the building		3/2/2021	3/11/2021	Medium	Kristi Mullinix	Dalton, Brad	Dennis Kaleid (21)		Classroom	teachers lounge
90	30407	Complete	Please paint the lounge an off white color- Remove butcher paper holder by the mailboxes and relocate other set of holders Please paint the staff mailboxes	Painted the teachers lounge at Dennis Kaleidoscope	3/2/2021	2/17/2022	Medium	Kristi Mullinix	Bray, Thomas	Dennis Kaleid (21)		Classroom	teachers lounge
91	30413	Complete	Please patch and paint room 15	Painted room 15	3/2/2021	1/4/2022	Medium	Kristi Mullinix	Bray, Thomas	Dennis Kaleid (21)		Classroom	room 15
92	30425	Complete	Cabinets in the teachers lounge need painted.	Painted the cabinets in the teacher's lounge	3/3/2021	1/25/2023	Medium	Kristi Mullinix	Bray, Thomas	Dennis Kaleid (21)		Hallway/Corridor	2nd floor walls by grand staircase

93	30440	Complete	Please pick up and deliver to the Warehouse 5 file cabinets, 2 storage cabinets, 1 blue wooden book case, 1 wooden divided box, 4 French Academy Rugs, 1 short file cabinet, 8 misc. chairs, 1 library cart, 1 round table that folds in 1/2, 1 card catalog cabinet, Thank you	3/4/2021	3/8/2021	Medium	Kristi Mullinix	Dalton, Brad	Dennis Kaleid (21)	Hallway/Corridor	back alley entrance	Delivery		
94	30463	Complete	There are 7 iPad carts and 1 Dell laptop cart in room 7 at Dennis Kaleidoscope that can be taken to be stored at the annex. Can 1 of the iPad carts be delivered to Montessori and the other 6 iPad carts be delivered to the annex for storage?	3/9/2021	3/12/2021	Medium		Dalton, Brad	Dennis Kaleid (21)					
95	30464	Complete	2 printers and other IT equipment is needed picked up from the Kaleidoscope library and taken to the IT department. 1 printer and the other equipment is on the counter in the library the other is below in a cabinet to the left of the computer with a sticky note.	3/9/2021	3/12/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Library	Moving		
96	30469	Complete	5 large boxes by door D be taken to mosaic	3/10/2021	3/11/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Door D	Moving		
97	30470	Complete	Large 2 door metal cabinet by door D is needing picked up from Kaleidoscope and taken to the warehouse.	3/10/2021	3/12/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Door D	Moving		
98	30601	Complete	Ethernet cable near the Raptor PC needs to be replaced. It's currently running from the ceiling. Please submit new request if this still needs compleated.	3/23/2021	11/15/2021	Medium	Krystle Lockwood		Dennis Kaleid (21)		Main Office	IT/Technology		
99	30606	Complete	White box by door D with Foss Science books needs taken from Kaleidoscope to Mosaic	3/24/2021	3/25/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Door D	Moving		
100	30632	Complete	Clock connected to the bell is an hour behind due to the time change and cannot be changed. Bell is not ringing	3/26/2021	11/15/2021	Medium	Krystle Lockwood		Dennis Kaleid (21)		Main Office	Clocks/Bells		
101	30647	Complete	The food pantry that is on the west side of the building needs fixed-the doors are not shutting	Replaced door latch	3/29/2021	3/31/2021	Medium	Kristi Mullinix	Shepherd, Duane		Dennis Kaleid (21)	Hallway/Corridor	outside food pantry	Carpentry
102	30653	Complete	Fix network drop for cafeteria worker's room		3/29/2021	3/31/2021	Medium	Krystle Lockwood	Bolt, Floyd		Dennis Kaleid (21)		Cafeteria Workers Room	Electrical
103	30654	Complete	Door H is really hard to open and close because it gets stuck. Admin is worried incase of an emergency that it will be hard to get out of, and that it won't be fully closed and locked	Put hinge on outside door.	3/29/2021	4/8/2021	Medium	Krystle Lockwood	Shepherd, Duane	Dennis Kaleid (21)		Door H	Doors and Hardware	
104	30655	Complete	New computer in lounge is needing to be set up in current drop next to copier, or a new drop need put in to connect computer in lounge to internet.		3/29/2021	11/17/2021	Medium	Krystle Lockwood		Dennis Kaleid (21)	Lounge	Electrical		
105	30656	Complete	2 blue office chairs need picked up at Kaleidoscope and taken to warehouse		3/29/2021	5/16/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	Door D	Moving		
106	30657	Complete	16 student chairs located in closet where lawn mower is kept needs to be picked up at kaleidoscope and taken to warehouse		3/29/2021	4/2/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	Closet with Lawn Mower	Moving		
107	30689	Complete	3 boxes of mats to be taken from kaleidoscope to mosaic		4/1/2021	4/2/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	Door D	Moving		
108	30707	Complete	thanks! 2 Large Boxes need taken to Mosaic from Kaleidoscope located by Door D		4/6/2021	4/7/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	Door D	Moving		
109	30709	Complete	TV in room 3 needs replaced.		4/6/2021	11/17/2021	Medium			Dennis Kaleid (21)				
110	30806	Complete	Fix shelves in food bank box on the west side of Bldg.	We rebuilt the entire food bank box.	4/15/2021	5/17/2021	Medium	Krystle Lockwood	Crafton, Brian	Dennis Kaleid (21)	Food Bank Box	General Maintenance		
111	30807	Complete	Thanks! Fix double slide on north side playground. One of the slides has a big crack in it.		4/15/2021	4/20/2021	Medium	Krystle Lockwood	Peck, Dwight D.	Dennis Kaleid (21)	North Side of Playground	General Maintenance		
112	30817	Complete	Thanks! As per Fire Marshall Inspection missing 2 ceiling tiles by door d	Ceiling tiles were already replaced.	4/15/2021	5/14/2021	Medium	Krystle Lockwood	Marr, Kaleb	Dennis Kaleid (21)	By Door D	General Maintenance		
113	30818	Complete	As per Fire Marshall Inspection need occupancy sign in all purpose room gym/cafeteria	install sign.	4/15/2021	4/12/2022	Medium	Krystle Lockwood		Dennis Kaleid (21)	Gym/Cafeteria	General Maintenance		
114	30819	Complete	As per Fire Marshall Inspection Door F needs to be adjusted so they will open and close properly	Adjusted both doors.	4/15/2021	11/22/2021	Medium	Krystle Lockwood	Crafton, Brian	Dennis Kaleid (21)	Door F	General Maintenance		
115	30820	Complete	As per Fire Marshall Inspection 2nd floor Mech. room East end - fuse box needs to fill in open spots	Fixed holes in panel with proper material	4/15/2021	2/10/2022	Medium	Krystle Lockwood	Allen, Jason	Dennis Kaleid (21)	2nd Floor Mech. Room	General Maintenance		
116	30821	Complete	As per Fire Marshall Inspection Rooms 9,10,11,13,14,15,16,17,19, and 20 need glass removed above doors	Installed drywall and caulking	4/15/2021	5/24/2022	Medium	Krystle Lockwood	Shepherd, Duane	Dennis Kaleid (21)	Rooms 9, 10, 11, 13, 14, 15, 16, 17, 19, and 20	General Maintenance		
117	30822	Complete	As per Fire Marshall inspection Room 16 N/E corner open junction box needs cover	Covered box	4/15/2021	4/26/2021	Medium	Krystle Lockwood	Young, Robert A.	Dennis Kaleid (21)	Room 16	General Maintenance		
118	30824	Complete	As per Fire Marshall inspection 3rd floor east stairwell make sure emergency light works		4/15/2021	11/30/2021	Medium	Krystle Lockwood	Matich, James	Dennis Kaleid (21)	3rd Floor East Stairwell	General Maintenance		
119	30862	Complete	Ants in room 20 by teachers desk and heat vent	Put down traps and gel.	4/20/2021	4/23/2021	Medium	Krystle Lockwood	Bray, Thomas	Dennis Kaleid (21)	Room 20	Pest Control		
120	30871	Complete	The intercom system in constantly ringing in the office from room 13 we have tried turning it off from the room and unplugging the system and it is still ringing.		4/20/2021	5/4/2021	Medium	Krystle Lockwood	Bolt, Floyd	Dennis Kaleid (21)	Main Office	Intercoms		
121	31054	Complete	1st floor gender neutral bathroom sink water on right side won't turn off		5/4/2021	8/31/2021	Medium	Krystle Lockwood	Baity, James	Dennis Kaleid (21)	1st floor bathroom	Plumbing		
122	31056	Complete	Ballas out on light just right of elevator on 3rd floor		5/4/2021	5/6/2021	Medium	Krystle Lockwood	Young, Robert A.	Dennis Kaleid (21)	3rd Floor Right of Elevator	Lighting (Indoor)		
123	31154	Complete	book rack needs picked up from Kaleidoscope library and taken to John's Hill library		5/13/2021	5/13/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	In library with sign	Moving		
124	31155	Complete	Can one of the bike racks at mosaic be brought to the kaleidoscope campus		5/13/2021	5/14/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	Outside at Mosaic	Moving		
125	31232	Complete	Keys will not unlock Outside closet by Door D		5/20/2021	1/27/2022	Medium	Krystle Lockwood	Tapscott, Phil	Dennis Kaleid (21)	Outside Closet by Door D	Doors and Hardware		
126	31233	Complete	Hang white board in room 12B where X is on the wall		5/20/2021	9/7/2021	Medium	Krystle Lockwood	Tipton, Noah	Dennis Kaleid (21)	Classroom	12B	General Maintenance	
127	31234	Complete	Hang white board in room 17 where X is on the wall	Hung white board	5/20/2021	9/7/2021	Medium	Krystle Lockwood	Jones, Cory	Dennis Kaleid (21)		17	General Maintenance	
128	31235	Complete	Isolation med cart needs taken from Kaleidoscope to Mosaic. It will be located in the nurses office and labeled		5/20/2021	5/21/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	Nurse's Office	Moving		
129	31265	Complete	Room 12B- Paint very damaged, lots of peeled paint and a few patches needed to dry wall.	Done	5/21/2021	4/13/2022	Medium	Rebekah Novak	Campbell, David	Dennis Kaleid (21)	Classroom	12B	Painting	
130	31266	Complete	3 copy paper boxes on counter need transported to Room 2 at Dennis Mosaic Campus for SUMMER SCHOOL. Boxes are stacked on counter in room 12B and labeled. Thanks!		5/21/2021	5/24/2021	Medium	Rebekah Novak	Dalton, Brad	Dennis Kaleid (21)	Classroom	12B	Internal Delivery	

131	31277	Complete	Large very heavy marble angle statue needs moved to north west corner of library. Another ticket to have dry wall and mold problem fixed has been submitted in the area where this will be going		5/24/2021	8/4/2021	Medium	Krystle Lockwood	Green, Craig	Dennis Kaleid (21)		Library	Moving
132	31278	Complete	All green lap desks and yoga mats in the hallway by door d need to be taken to Mosaic for summer school		5/24/2021	5/26/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Hall by door D	Moving
133	31365	Complete	24 boxes of heavy books need picked up at Kaleidoscope and taken to Mosaic		6/2/2021	6/7/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		By Door D	Moving
134	31446	Complete	Termites and little ants were seen by Door A and to the left as you go up the main stairwell and also going to the office	Set baits and sprayed	6/11/2021	10/6/2021	Medium	Krystle Lockwood	Bray, Thomas	Dennis Kaleid (21)		By Door A	Pest Control
135	31593	Complete	2nd floor stairwell door by girls restroom doesn't close all the way which causes alarm to go off.		7/2/2021	7/2/2021	Medium	Krystle Lockwood	Shepherd, Duane	Dennis Kaleid (21)		2nd Floor Stairwell Door By Girls Restroom	Doors and Hardware
136	31604	Complete	Move boxes from MOSAIC to KALEIDOSCOPE ROOM 12B. Boxes are located on table in hallway @ MOSAIC between rooms 1 and 2. Please move boxes to KALEIDOSCOPE room 12B. Thanks!		7/6/2021	7/7/2021	Medium	Rebekah Novak	Dalton, Brad	Dennis Kaleid (21)	Hallway/Corridor	12B	Moving
137	31626	Complete	Light feel down in elevator electrical room by door d	Replaced light in elevator room, replaced ballast in library	7/8/2021	8/16/2021	Medium	Krystle Lockwood	Matich, James	Dennis Kaleid (21)		Elevator electrical room by door D	Lighting (Indoor)
138	31740	Complete	Zero turn mower quit working.		7/22/2021	1/27/2022	Medium	Daniel Lynch	Tapscott, Phil	Dennis Kaleid (21)			Grounds Equipment Repair
139	31834	Complete	10 boxes to be taken from Kaleidoscope to Mosaic		8/3/2021	8/3/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		By Door D	Moving
140	31835	Complete	Fill gas can		8/3/2021	8/4/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Gas Can	General Maintenance
141	31888	Complete	Large box to be picked up from Kscope and Mosaic		8/6/2021	8/9/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		By Door D	Moving
142	31889	Complete	2 rectangle tables tagged with Dobrinick to be picked up from Wearhouse and delivered to Kaleidoscope.		8/6/2021	8/9/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Wearhouse to Kscope	Moving
143	31902	Complete	2 boxes marked mosaic to be picked up at kaleidoscope and taken to mosaic located by door d		8/6/2021	8/6/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		By Door D	Moving
144	31913	Complete	20 student desks from Wearhouse to kaleidoscope		8/9/2021	8/11/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Moving	Moving
145	31914	Complete	5 round table by room 3 to be picked up from kaleidoscope and taken to Wearhouse		8/9/2021	8/10/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		hallway	Moving
146	31925	Complete	4 chairs tagged with Dobrinick to be picked up from warehouse and brought to kaleidoscope		8/10/2021	8/12/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		warehouse pickup	Moving
147	31953	Complete	We have furniture at the warehouse that needs moved to Dennis Kaleidoscope. It is for Robertson, Taylor, and Gruen. They are all wobble chairs.		8/11/2021	8/12/2021	Medium	Jill Robertson	Dalton, Brad	Dennis Kaleid (21)	Classroom	5	Moving
148	31971	Complete	Television in Ms. Dobrinick's room has not worked properly over the last year. We have put in numerous school dudes to have it replaced and still nothing has happened. She needs this ASAP as it is used for students in the classroom.	Reset tv	8/11/2021	9/8/2021	Medium	Daniel Lynch	Hawkins, Harry	Dennis Kaleid (21)	Classroom		Audio/Visual
149	31982	Complete	Hang new whiteboards in Room 12b and Room 17.		8/12/2021	2/22/2022	Medium	Rebekah Novak	Marr, Kaleb	Dennis Kaleid (21)	Hallway/Corridor	12B	Miscellaneous
150	32000	Complete	10 long table by Door D at Kaleidoscope to be taken to Mosaic to room 305		8/13/2021	8/16/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		By Door D	Moving
151	32001	Complete	Buddy bench in library needs to be set up outside by the shaded area next to the garden. the hardware is in the office on the secretaries desk		8/13/2021	9/8/2022	Medium	Krystle Lockwood	Benton, Curtis	Dennis Kaleid (21)		Bench in Library needs to be set up outside	General Maintenance
152	32002	Complete	The outlet for the new washer and dryer needs to be a 220	Fixed broken MC cable, ran new power and installed new breaker for dryer.	8/13/2021	9/8/2021	Medium	Krystle Lockwood	Bolt, Floyd	Dennis Kaleid (21)		Basement	Electrical
153	32003	Complete	The light closes to the door in the library is making a very loud buzzing noise		8/13/2021	1/24/2022	Medium	Krystle Lockwood	Tapscott, Phil	Dennis Kaleid (21)		Light in Library	Lighting (Indoor)
154	32039	Complete	Carpet strip is popping up creating a trip hazard.	Replaced transition	8/16/2021	8/19/2021	Medium	Rebekah Novak	Crafton, Brian	Dennis Kaleid (21)	Classroom	12B	Carpet Repair
155	32071	Complete	Locker 259 on 2nd floor will not open		8/17/2021	2/9/2022	Medium	Krystle Lockwood	Brewer, James L.	Dennis Kaleid (21)		Locker 259 2nd floor	Locker Repair
156	32093	Complete	Please schedule bells 8:15 8:25 2:35 2:45		8/17/2021	1/24/2022	Medium	Kristi Mullinix	Tapscott, Phil	Dennis Kaleid (21)	Hallway/Corridor	office area	Clocks/Bells
157	32157	Complete	Door 19 is unable to be locked which it needs to for intruders drills and possible intruders this could be a safety issue		8/19/2021	9/21/2021	Medium	Krystle Lockwood	Tennyson, Christopher	Dennis Kaleid (21)		Door for Room 19	Doors and Hardware
158	32313	Complete	The lock on Door A keeps buzzing and unlocking it self continually		8/27/2021	8/31/2021	Medium	Krystle Lockwood	Tennyson, Christopher	Dennis Kaleid (21)		Front Door A	Electronic Door Access
159	32339	Complete	The lock on Door A keeps buzzing and unlocking it self continually		8/30/2021	1/5/2022	Medium	Krystle Lockwood	Tennyson, Christopher	Dennis Kaleid (21)		Door A	Electronic Door Access
160	32353	Complete	5 shelf bookshelves to be taken from warehouse and delivered to room 15 at kaleidoscope campus.		8/31/2021	9/1/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Moving	Moving
161	32356	Complete	Door will not shut all the way even when slammed	Fixed door	8/31/2021	9/2/2021	Medium	Krystle Lockwood	Collier, Jacob	Dennis Kaleid (21)		Room 14	Doors and Hardware
162	32375	Complete	18 desk that are marked at warehouse to be brought to kaleidoscope.		9/1/2021	9/3/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)		Desk	Moving
163	32493	Complete	I'm moving from Dennis to Harris Alt Ed. Room 15. I have approximately 8 boxes, two short file cabinets (not empty), and one office chair to move to Harris from Room 12B at Dennis.		9/13/2021	9/16/2021	Medium	Rebekah Novak	Dalton, Brad	Dennis Kaleid (21)	Classroom	12B	Moving
164	32533	Complete	fix network drop in ARA worker room left of the sink	Replaced broken network drop in kitchen	9/15/2021	9/16/2021	Medium	Krystle Lockwood	Tapscott, Scott E.	Dennis Kaleid (21)		ARA Worker room	Electrical
165	32544	Complete	38 boxes of books to be taken from Kaleidoscope to mosaic		9/15/2021	9/16/2021	Medium	Krystle Lockwood	Dalton, Brad	Dennis Kaleid (21)	Hallway/Corridor	By Door D	Moving
166	32567	Complete	Room 13 door will not shut		9/17/2021	1/21/2022	Medium	Krystle Lockwood	Sigfried, Aaron	Dennis Kaleid (21)		Room 13	Doors and Hardware
167	32609	Complete	Small book shelf by door D is needed to be taken to the warehouse		9/22/2021	10/4/2021	Medium	Krystle Lockwood	Brown, Derek	Dennis Kaleid (21)		By Door D	Moving
168	32635	Complete	Bathroom in room 4 toilet is leaking around bottom	Flange broken, replaced, reset stool	9/23/2021	12/31/2021	Medium	Krystle Lockwood	Baity, James	Dennis Kaleid (21)		room 4 bathroom	Plumbing
169	32636	Complete	Door C doesn't close unless you pull it closed.	Replaced Falcon closer	9/23/2021	10/4/2021	Medium	Krystle Lockwood	Sigfried, Aaron	Dennis Kaleid (21)		Door c	Doors and Hardware
170	32637	Complete	Spray for ants by 4th table going south in all purpose room	Sprayed for ants and set traps	9/23/2021	10/6/2021	Medium	Krystle Lockwood	Bray, Thomas	Dennis Kaleid (21)		All Purpose Room	Pest Control
171	32846	Complete	White Desk outside of Room 3 is needing to be picked up and taken to warehouse		10/13/2021	10/29/2021	Medium	Krystle Lockwood	Brown, Derek	Dennis Kaleid (21)	Hallway/Corridor	By Room 3	Moving
172	32933	Complete	inappropriate pictures have been drawn on the poles of the play equipment and needs to be taken off		10/20/2021	8/15/2022	Medium	Krystle Lockwood	Johnson, James S.	Dennis Kaleid (21)		Out side play equipment	Painting
173	32985	Complete	Build a pedestal for dryer in boiler room	Built platform, re-piped exhaust from dryer to chimney	10/25/2021	10/28/2021	Medium	Krystle Lockwood	Sigfried, Aaron	Dennis Kaleid (21)		Boiler Room	General Maintenance

174	33024	Complete	Leaking in Gym by entrance door		10/28/2021	8/15/2022	Medium	Krystle Lockwood	Johnson, James S.	Dennis Kaleid (21)		Gym	Roof
175	33025	Complete	Small bookshelf by door d is needing picked up and taken to warehouse		10/28/2021	10/29/2021	Medium	Krystle Lockwood	Brown, Derek	Dennis Kaleid (21)			Moving
176	33033	Complete	I have to close my door for privacy for students. In a closed room it becomes so hot I can't function. An old fan was put in here by someone but it only works some of the time. It is not an acceptable solution.	Someone else has already looked at the problem.	10/28/2021	1/25/2022	Medium	julie Lauper	Detmers, Adam	Dennis Kaleid (21)	Classroom	By Door D social work office-12A	Heating
177	33039	Complete	A drop needs to be put in the custodians office in the north west side of the building please	Added drop	10/28/2021	11/1/2021	Medium		Jones, Cory	Dennis Kaleid (21)			
178	33059	Complete	The new TV for room 15 need installed as soon as possible it is not working properly	Replaced with used tv	10/29/2021	11/4/2021	Medium	Krystle Lockwood	Jones, Cory	Dennis Kaleid (21)		Room 16	Audio/Visual
179	33719	Complete	Outlet needs replaced under whiteboard beside file cabinet. It is extremely loose and plugs do no stay in it. I use this outlet to charge my devices to use through the day, so I need it to hold a plug.	Replaced receptacle by white board	1/7/2022	1/11/2022	Medium	Jill Robertson	Matich, James	Dennis Kaleid (21)	Classroom	5	Electrical
180	33854	Complete	Remove counter top and cut out additional space for computer monitor. Attention Aaron and Duane	Cut down countertop for more computer room	1/20/2022	1/19/2022	Medium	Stephanie Harrington	Shepherd, Duane	Dennis Kaleid (21)		Main Office	General Maintenance
181	33919	Complete	Please hang wall calendar on wall behind main desk - wall is marked of where to hang.		1/24/2022	1/27/2022	Medium	Stephanie Harrington	Brewer, James L.	Dennis Kaleid (21)		Main Office	General Maintenance
182	33964	Complete	Please replace whiteboards on the right side of classroom 20 with new whiteboards currently located in the custodial storage area.	Installed new whiteboards	1/27/2022	2/4/2022	Medium	Stephanie Harrington	Crafton, Brian	Dennis Kaleid (21)		Room 20	General Maintenance
183	33999	Complete	Water levels are needing adjusted on toilets in each restroom. One is spraying water when flushed on the floor.	Changed diaphragm on one stool and kept water supply pressure dialed back. Turned supply pressure back on other. Both toilets are quite aggressive when pressure is up	1/31/2022	2/1/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Restrooms - 1st level	Plumbing
184	34035	Complete	Please add weather stripping to top and bottom of back kitchen door. Snow is blowing inside through these areas.	Installed sweep	2/4/2022	2/16/2022	Medium	Stephanie Harrington	Collier, Jacob	Dennis Kaleid (21)		Kitchen	Doors and Hardware
185	34036	Complete	Please reattach 3rd floor boys restroom sinks to the walls - both very loose and detaching from wall	Tightened carrier screws recaulked sinks in several bathrooms throughout the school	2/4/2022	2/10/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		3rd floor Boys Restroom	Plumbing
186	34037	Complete	The restroom located on the main level - left side has a sink that is detaching from the wall. Please re-attach.	Sink is on carrier arms, handicap style sink-extra long for wheel chair access. Sink is secure to carrier arms. There is cantilever flex due to length of sink	2/4/2022	2/10/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Main Floor Restroom	Plumbing
187	34038	Complete	Please add railing to one side of the steps leading to the custodial office and storeroom area.	Installed hand rail and moved light switch	2/4/2022	2/7/2022	Medium	Stephanie Harrington	Sigfried, Aaron	Dennis Kaleid (21)		Custodial Office	General Maintenance
188	34076	Complete	PLease hang picture i Mr. Lynch's office Picture and note are in position.	Hung picture in principal office	2/8/2022	2/15/2022	Medium	Daniel Lynch	Collier, Jacob	Dennis Kaleid (21)	Classroom		Carpentry
189	34133	Complete	Lower floor restroom public side, offset drain leaking in a couple of different spots	Removed and replaced offset,	2/10/2022	2/16/2022	Medium	James Baity	Baity, James	Dennis Kaleid (21)			
190	34135	Complete	French 3rd floor girls bathroom, rebuild stop on first toilet, toilet does not flush well	Shut water off and rebuild flush valve	2/10/2022	2/15/2022	Medium	James Baity	Baity, James	Dennis Kaleid (21)			
191	34159	Complete	Door A will not stay latched and locked. Please repair		2/11/2022	2/14/2022	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)		Door A	Doors and Hardware
192	34175	Complete	Door G is not latching. Please repair		2/14/2022	2/15/2022	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)		Door G	Doors and Hardware
193	34176	Complete	Please rehang clock at a lower place on the wall and add safety cage. Clock was knocked off the wall.		2/14/2022	2/16/2022	Medium	Stephanie Harrington	Allen, Jason	Dennis Kaleid (21)		Gym	Clocks/Bells
194	34184	Complete	After power outage, tv for from camera will not turn on. We have tried power button and it will still not work. Please repair	Replaced bad monitor	2/15/2022	2/15/2022	Medium	Stephanie Harrington	Tapscott, Scott E.	Dennis Kaleid (21)		Main Office	Security Camera
195	34201	Complete	Door closure to the exterior kitchen door is leaking oil - please repair	Replaced	2/16/2022	2/18/2022	Medium	Stephanie Harrington	Sigfried, Aaron	Dennis Kaleid (21)		Kitchen	Doors and Hardware
196	34202	Complete	Door closure leading from library out to door C is leaking oil - please repair		2/16/2022	3/2/2022	Medium	Stephanie Harrington	Shepherd, Duane	Dennis Kaleid (21)		Library	Doors and Hardware
197	34437	Complete	The TV in room 6 needs replaced. Speakers went out. Thanks		3/8/2022	3/9/2022	Medium		Tapscott, Scott E.	Dennis Kaleid (21)			
198	34591	Complete	Please spray custodial closet and dungeon for bugs. Questions, please see Lee.		3/24/2022	3/24/2022	Medium	Stephanie Harrington	Brewer, James L.	Dennis Kaleid (21)		Custodial	Pest Control
199	34593	Complete	Please repair latch plate for this classroom door		3/24/2022	3/28/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Rm 14	Doors and Hardware
200	34603	Complete	Please repair the rock wall - far West panel - Bolt is pulling out of the wall on the top left		3/25/2022	4/5/2022	Medium	Stephanie Harrington	Reynolds, Derek	Dennis Kaleid (21)		Gym	General Maintenance
201	34624	Complete	Heat in new part - KG and 1st grade are is not working. The heat says it is on, but it is blowing cold air. Please repair.		3/28/2022	4/12/2022	Medium	Stephanie Harrington		Dennis Kaleid (21)		KG and 1st grade	Heating/Ventilation /Air Conditioning
202	34631	Complete	Please repair toilet in room 3. It is leaking whenever flushed. thank you.	Toilet runs for long period of time, vortex created begins to flow out of stool. Replaced diaphragm and turned flow through valve back. Flushing fine	3/29/2022	3/31/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Rm 3	Plumbing
203	34632	Complete	Please repair leaking toilet in staff restroom. It has been called in by Amanda as well.	Tried to auger then applied chemical to drain. Did not work. Replaced toilet with new Koehler, flushes fine	3/29/2022	3/31/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Staff restroom	Plumbing
204	34671	Complete	Water leak just above window in classroom 3. Please repair.		3/31/2022	10/12/2022	High	Stephanie Harrington	Marr, Kaleb	Dennis Kaleid (21)		Rm 3	Windows
205	34759	Complete	doors in cafeteria leading outside are not closing properly. Push bar is broken.		4/6/2022	4/8/2022	High	Amy Creath	Sigfried, Aaron	Dennis Kaleid (21)	Cafeteria	cafeteria	Doors and Hardware
206	34790	Complete	please deliver folding tables from buildings and grounds and deliver to Dennis Kaleidoscope to borrow this week. Pick up and return to buildings and grounds Thursday 4/14.		4/11/2022	4/21/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		office	Pick Up
207	34841	Complete	please spray for large black bugs that have been reported this week near the first set of tables near the stage.	Put down traps and gel	4/14/2022	5/13/2022	Medium	Stephanie Harrington	Bray, Thomas	Dennis Kaleid (21)		Gym	Pest Control
208	34842	Complete	Door A is still not opening consistently when released		4/14/2022	4/20/2022	Medium	Amy Creath	Tennyson, Christopher	Dennis Kaleid (21)	Hallway/Corridor	door A	Doors and Hardware
209	34883	Complete	building is very hot in some areas- especially 3rd floor	LOWER TEMP ON STAT.	4/22/2022	4/25/2022	Medium	Amy Creath	Horvath, Gary N.	Dennis Kaleid (21)	Classroom	class/building	Heating/Ventilation /Air Conditioning
210	34901	Complete	main floor bathroom in the hallway will not stop running.	Replaced diaphragm	4/25/2022	5/4/2022	High	Amy Creath	Baity, James	Dennis Kaleid (21)		hallway	Plumbing
211	34932	Complete	Julie Lauper's key is not working. Requesting a new one. room 12A		4/27/2022	5/3/2022	Medium	Amy Creath	Tennyson, Christopher	Dennis Kaleid (21)	Classroom	12A	Key and Lock
212	34943	Complete	Please pick up approx 8 boxes and deliver to Dennis Mosaic Campus. These boxes are located near the elevator entrance.		4/27/2022	4/29/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Elevator area	Pick Up

213	34993	Complete	Please pick up 9 boxes from Dennis Kaleidoscope located by Door D and deliver to Dennis Mosaic.		5/3/2022	5/5/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Door D	Pick Up
214	34997	Complete	Please re-hang and replace paper towel dispenser and soap dispenser in the teacher's lounge. Please see custodian for placement.	Installed	5/3/2022	5/6/2022	Medium	Stephanie Harrington	Sigfried, Aaron	Dennis Kaleid (21)		Teacher's Lounge	General Maintenance
215	34999	Complete	Please repair custodial vaccums. One is is not working and the other is clogged and smells hot. Unable to find the clog.		5/3/2022	9/9/2022	Medium	Stephanie Harrington	Matich, James	Dennis Kaleid (21)		Custodial Office	Floor Care
216	35010	Complete	Please pick up misting machine and deliver to B&G - it is not working.		5/5/2022	5/5/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Custodial Office	Pick Up
217	35011	Complete	Please pick up proformance vacuum and deliver to B&G.		5/5/2022	5/5/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Custodial Office	Pick Up
218	35061	Complete	lunch cart has a broken wheel. Located in the gym/cafeteria		5/9/2022	5/11/2022	Medium	Amy Creath	Shepherd, Duane	Dennis Kaleid (21)		cafeteria	Furniture Repair
219	35075	Complete	Need 15 rectangular tables delivered to Gymnasium for market day on Wednesday. Can be picked up late Wednesday afternoon.		5/10/2022	5/13/2022	Medium	Daniel Lynch	Dalton, Brad	Dennis Kaleid (21)		Cafeteria	Moving
220	35093	Complete	Can you please turn the blower back on in room 17, the air is not cooling in room 15	RESET AND RECHECK.	5/11/2022	5/19/2022	Medium	Amy Creath	Horvath, Gary N.	Dennis Kaleid (21)		room 15, 17	Air Conditioning
221	35131	Complete	Please remove cement bench located outside of main entrance. It is broken and unsafe.		5/13/2022	5/18/2022	Medium	Stephanie Harrington	Brewer, James L.	Dennis Kaleid (21)		Outside	Grounds
222	35132	Complete	Please check blowers in room 19. The blowers are turned on, but not blowing hot or cool air.	CHECK ROOFTOP & RESET.	5/13/2022	5/13/2022	Medium	Stephanie Harrington	Horvath, Gary N.	Dennis Kaleid (21)		Room 19	Heating/Ventilation /Air Conditioning
223	35151	Complete	Need 50 boxes to pack old science curriculum to send back to PDI		5/15/2022	5/16/2022	Medium	Daniel Lynch	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor	Moving
224	35167	Complete	Please repair broken window glass to the main inner door to upper stairwell when entering from maint building entrance. (Door A)	Replaced glass	5/16/2022	3/4/2022	Medium	Stephanie Harrington	Shepherd, Duane	Dennis Kaleid (21)		Main Floor Doors	Glass/Window Repairs
225	35199	Complete	Please pick up 7 boxes from Dennis Kaleidoscope located by Door D and deliver to Dennis Mosaic.		5/18/2022	5/20/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Door D	Pick Up
226	35203	Complete	air conditioning thermostat is showing an error. Teacher said it is hot. Room 5	RESET AND RECHECK.	5/18/2022	5/19/2022	Medium	Amy Creath	Horvath, Gary N.	Dennis Kaleid (21)		Classroom	Air Conditioning
227	35205	Complete	Thermostat light is flashing. Normally I can turn it off and back on and it will reset and start working again. That is not happening and it has an error message that says E2 on the display menu. It is currently 79 degrees in the classroom.	RESET AND RECHECK.	5/18/2022	5/19/2022	Medium	Jill Robertson	Horvath, Gary N.	Dennis Kaleid (21)		Classroom	Air Conditioning
228	35208	Complete	kindergarten rooms have no air- errors on the thermostats	RESET AND RECHECK.	5/19/2022	5/19/2022	Medium	Amy Creath	Horvath, Gary N.	Dennis Kaleid (21)		Classroom	Air Conditioning
229	35212	Complete	outside of room 16 in the ceiling, slow drip. Close to a light fixture	CLEANED DRAIN.	5/19/2022	5/20/2022	Medium	Amy Creath	Marr, Kaleb	Dennis Kaleid (21)		Classroom	Ceilings
230	35303	Complete	Door closer in the assistant principal's office needs fixed.	Repaired	5/26/2022	9/21/2022	Medium	Amy Creath	Crafton, Brian	Dennis Kaleid (21)		Classroom	Doors and Hardware
231	35304	Complete	assistant principal is waiting on tv for his office. I believe a ticket was put in previously	3rd duplicate ticket	5/26/2022	6/21/2022	Medium	Amy Creath	Jones, Cory	Dennis Kaleid (21)		Classroom	IT/Technology
232	35305	Complete	table in art room is still broken	Removed five broken table legs and re-tack welded.	5/26/2022	6/6/2022	Medium	Amy Creath	Arganbright, Brandon	Dennis Kaleid (21)		Classroom	Furniture Repair
233	35325	Complete	IPAD cart in office needs hung up	Hung on wall next to security monitor	5/27/2022	6/1/2022	Medium	Amy Creath	Arganbright, Brandon	Dennis Kaleid (21)		office	Miscellaneous
234	35369	Complete	Need a large industrial fan brought to the Kaleidoscope Campus		6/1/2022	6/3/2022	Medium	Daniel Lynch	Dalton, Brad	Dennis Kaleid (21)		Hallway/Corridor	Custodial
235	35383	Complete	Please reseal floor drain in boys restroom located on the 2nd floor. When mopping water is seaping through to the first floor.	Flooring vinyl has been laid over old layer of vinyl. Curling up around floor drain. Caulked with100% silicone	6/2/2022	6/17/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		2nd floor boys restroom	Plumbing
236	35424	Complete	Please replace broken toilet seat in boys restroom on 3rd floor	Replaced seat	6/6/2022	6/17/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Boys Restroom - 3rd floor	Plumbing
237	35425	Complete	Please repair leak to urinal in boys restroom. The flushing mechanism leaks any time it is flushed.	Replaced handle gasket	6/6/2022	6/17/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Boys Restroom - 3rd floor	Plumbing
238	35437	Complete	Air conditioner located inside of this classroom makes a constant humming sound and has a note on the cover that says it has a bad motor. This note is from 10/2021. Please send someone to look at this and repair.	Replaced motor and cleaned.	6/7/2022	8/2/2022	Medium	Stephanie Harrington	Horvath, Gary N.	Dennis Kaleid (21)		Rm 13	Air Conditioning
239	35440	Complete	Please hang a 50" TV and an Apple TV in the principals office at Dennis K. Office #11.	Duplicate	6/7/2022	6/21/2022	Medium		Jones, Cory	Dennis Kaleid (21)			
240	35463	Complete	Camera/Tv in main office is frozen on camera 4 - currently showing 6/8/22 11:13AM - Tv has lines flickering through it.		6/9/2022	6/28/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Main Office	Door Cameras
241	35477	Complete	Please pick up 67 boxes/items and deliver to room 8 at Garfield(Alt Ed). All boxes are labeled with yellow tags to new classroom. Thank you.		6/13/2022	6/16/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Door D	Pick Up
242	35497	Complete	Please hang a 50" TV and Apple TV in the assistant principals office at Dennis K. The room is located inside the main office closest to West Wood St.	Tv has been hung	6/14/2022	7/29/2022	Medium		Jones, Cory	Dennis Kaleid (21)			
243	35500	Complete	Please pick up 5 boxes of office records and deliver to to Dennis Mosaic Campus.		6/14/2022	6/16/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Door D	Pick Up
244	35547	Complete	Please spray second floor for pests located outside of the custodial closet neat the water cooler. Look similar to termites.	Set baits and gels	6/22/2022	6/23/2022	Medium	Stephanie Harrington	Bray, Thomas	Dennis Kaleid (21)		2nd floor	Pest Control
245	35549	Complete	Please deliver 2 TV 's to Dennis Kaleidoscope - One for new principal office (Rm 11) and one for Asst Principal Office located inside main office area. Apple TV's have been requested from IT as well.		6/22/2022	6/23/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Principal Office and Asst Principal Office	Electronics
246	35550	Complete	Please deliver TV as this will be a new classroom. Room currently doesn't have a TV. Apple TV has been requested from IT.		6/22/2022	6/23/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		New SPED Room (Inside Library)	Electronics
247	35574	Complete	Room 11 - Please paint new principal office something light and bight. It can be a white, light gray or light tan. Just make it inviting for staff, students, families to visit.		6/27/2022	8/8/2022	Medium	Stephanie Harrington	Bray, Thomas	Dennis Kaleid (21)		Rm 11	Painting
248	35580	Complete	Please pick up 35 boxes, PreK classroom furniture and refrigerator and return to Pershing Early Learning Center for classroom that has been closed at Dennis. Thank you.		6/28/2022	7/5/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Door D	Pick Up
249	35583	Complete	Please install tv in new SPED room located inside library.		6/28/2022	11/1/2022	Medium	Stephanie Harrington	Tipton, Noah	Dennis Kaleid (21)		New SPED Room (Inside Library)	Electronics
250	35584	Complete	PLease install tv inside new Principal Office located in room 11.	Installed new tv and apple box	6/28/2022	11/1/2022	Medium	Stephanie Harrington	Tipton, Noah	Dennis Kaleid (21)		Room 11	Electronics
251	35587	Complete	Please install TV in asst principal office located inside main office area.	Installed new tv	6/28/2022	11/1/2022	Medium	Stephanie Harrington	Tipton, Noah	Dennis Kaleid (21)		Asst Principal Office	Electronics
252	35588	Complete	PLease pick up 32 boxes and deliver to Dennis Mosaic. Thank you!		6/28/2022	7/1/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Door D	Pick Up
253	35595	Complete	The TV in the office that is hanging in the corner for camera viewing needs replaced with the TV that is hanging on the wall above the stairs in the doorway before the office. This request is per the building..they say they cant see the footage on the screen because the screen is too small		6/29/2022	7/7/2022	Medium		Tennyson, Christopher	Dennis Kaleid (21)			
254	35597	Complete	There are 2 iPad carts in the library that can come back to IT. One is on a box and the other one isn't		6/30/2022	7/1/2022	Medium		Dalton, Brad	Dennis Kaleid (21)			

255	35663	Complete	Please pick up student desks and teacher desk labeled at warehouse to Emily Kelley and deliver to Dennis Kaleidoscope Rm 5		7/8/2022	7/25/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Warehouse	Pick Up
256	35715	Complete	Please install table legs on new tables located in classrooms 1, 2 and 3. Table total is 12. Thanks!		7/14/2022	7/22/2022	Medium	Stephanie Harrington	Francis, Amanda	Dennis Kaleid (21)	Rm 1, 2, 3	General Maintenance
257	35716	Complete	Please install brackets to house apple TV's in asst principal office, principal office and new sped classroom located inside library. TV's have already been installed and apple TV's are ready to be set up.	Brackets are installed	7/14/2022	8/8/2022	Medium	Stephanie Harrington	Tipton, Noah	Dennis Kaleid (21)	Main Office, Principal Office, New SPED Classroom	Electronics
258	35760	Complete	Please pick up misc assortment of tables, desks, bookcases and cabinets and deliver to warehouse.		7/19/2022	7/26/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Library	Pick Up
259	35793	Complete	Please look at ceiling and replace ceiling tile in the southwest corner near ac vent and tv area. It is developing a water spot and mold. Possible leak.	Insulate pipe, replaced ceiling tile	7/22/2022	8/8/2022	Medium	Stephanie Harrington		Dennis Kaleid (21)	Main Office	Ceiling Tile
260	35800	Complete	Please repair upright vacuum. It will not turn on. Thank you!		7/22/2022	5/23/2023	Medium	Stephanie Harrington	Bolt, Floyd	Dennis Kaleid (21)	Custodial Office	Custodial Equipment Repair
261	35840	Complete	Please repair North East air unit on wall. Will not turn on.	Switched to on.	7/27/2022	7/29/2022	Medium	Stephanie Harrington	Peters, Aaron	Dennis Kaleid (21)	Library	Heating/Ventilation /Air Conditioning
262	35844	Complete	Label for door E is missing. Please add new sticker to label door E.	Installed labels on Door E	7/27/2022	8/5/2022	Medium	Stephanie Harrington		Dennis Kaleid (21)	Door E	General Maintenance
263	35856	Complete	PLease pick up 10 boxes of books and deliver to DLRC.		7/27/2022	7/28/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up
264	35878	Complete	Please spray playground on northeast side of the building for weeds. Some are completely taking over the area no matter how many times they are cut down.	Sprayed OP Pro Max and Vess EZ with surfactant at 6:40am	7/28/2022	8/17/2022	Medium	Stephanie Harrington	Durand, David	Dennis Kaleid (21)	Playground	Grounds
265	35880	Complete	Please pick up 17 boxes and deliver to Glo Chalmers at PDI		7/28/2022	8/1/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up
266	35911	Complete	Lock doesn't work - just turns and turns.	Looked at lock , it's working as designed if someone is needing me to show them email me who is having trouble	7/29/2022	8/8/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)	Rm 10	Doors and Hardware
267	35928	Complete	We need to request more E662 keys to be made for our campus. Please make 10 duplicates for our locks. Thank you		8/1/2022	8/4/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)	Main Office	Key Duplication
268	35948	Complete	Water leak coming through ceiling		8/2/2022	10/12/2022	Medium	Stephanie Harrington	Marr, Kaleb	Dennis Kaleid (21)	Rm 4	Ceilings
269	35965	Complete	Please change ballasts in the followin areas: 2nd floor - Rm 14 (1), Rm 10 (1), Rm 5 (1), and hallway closet to boys restroom has 1 out. 3rd floor - Rm 18 (4), Rm 19 (4), and hallway by girls restroom.	Replaced five ballast and replaced bulbs.	8/3/2022	8/4/2022	Medium	Stephanie Harrington	Matich, James	Dennis Kaleid (21)	2nd and 3rd floors	Lighting (Indoor)
270	36019	Complete	Please pick up large fan and return to the shop. Thank you!		8/5/2022	8/8/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up
271	36020	Complete	Please pick up misc classroom furniture, tables, 2 door cabinet and bookshelf to deliver to warehouse.		8/5/2022	8/8/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up
272	36030	Complete	Please pick up bulk mailing and deliver to mail room to send out.		8/5/2022	8/8/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Main Office	Pick Up
273	36081	Complete	Please pick up 13 boxes and deliver to Gloria at PDI.		8/9/2022	8/17/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up
274	36108	Complete	Extended care needs locks on 3 cabinets. 1 in the library and 2 in the gym on the stage. Please check with office because there are several in the gym.		8/10/2022	9/21/2022	Medium	Amy Creath	Tennyson, Christopher	Dennis Kaleid (21)	gym/library	Doors and Hardware
275	36140	Complete	Please build frame for school calendar located in school office. Please see Stephanie for calendar and to measure for framing.		8/12/2022	9/13/2022	Medium	Stephanie Harrington	Reynolds, Derek	Dennis Kaleid (21)	Main Office	General Maintenance
276	36159	Complete	Please pick up misc table, chairs and flex seating marked at warehouse and deliver to Dennis Kaleidoscope.		8/12/2022	8/15/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Warehouse	Pick Up
277	36172	Complete	Please pick up broken piano from Rm 20. It is no longer able to be tuned.		8/12/2022	8/23/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Rm 20	Pick Up
278	36188	Complete	Please adjust wooden door that enters to the library. It is slamming.	Adjusted door. It is working properly now	8/15/2022	8/30/2022	Medium	Stephanie Harrington	Crafton, Brian	Dennis Kaleid (21)	Main Office	Doors and Hardware
279	36197	Complete	Upright fridge light bulb wiring is scortche. Please repair.		8/15/2022	8/17/2022	Medium	Stephanie Harrington	Allen, Jason	Dennis Kaleid (21)	Kitchen	Appliance Repair
280	36221	Complete	Please pick up file cabinets, rounds tables, kidney table and misc storage pieces and deliver to warehouse		8/16/2022	8/19/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up
281	36232	Complete	Please repaint stall 1 and 2 in the 2nd floor girls restroom. Inappropriate words have been carved into the stalls.	Painted girls restroom stalls	8/16/2022	8/17/2022	Medium	Stephanie Harrington	Bray, Thomas	Dennis Kaleid (21)	Girls Bathroom - 2nd floor	Graffiti
282	36255	Complete	3rd floor lockers are needing handles put on them so that students can use - please repair. If possible, please install more lockers as we do not have enough for students.		8/17/2022	11/1/2022	Medium	Stephanie Harrington	Tipton, Noah	Dennis Kaleid (21)	3rd Floor	General Maintenance
283	36288	Complete	Please fill in hole in playground area near the fence line closest to college st.		8/18/2022	8/22/2022	Medium	Stephanie Harrington	Stortzum, Dennon	Dennis Kaleid (21)	Playground	Grounds
284	36332	Complete	3 ipad carts need to be moved to Mosaic from Dennis Kaleidoscope for 6th grade ipads.		8/22/2022	8/23/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up
285	36340	Complete	Air in gym is not working properly. Very humid		8/22/2022	8/22/2022	Medium	Stephanie Harrington	Horvath, Gary N.	Dennis Kaleid (21)	Gym	Heating/Ventilation /Air Conditioning
286	36375	Complete	Please deliver portable table to for lunches to Dennis Kaleidoscope. Prefer a rectangle table with benches if possible.		8/23/2022	8/29/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Lunch Room	General Maintenance
287	36376	Complete	Please repair projector in the gym.	Replaced batteries in remote and re-positioned projector so the projected image fit the screen.	8/23/2022	8/23/2022	Medium	Stephanie Harrington	Barnett, Chris	Dennis Kaleid (21)	Gym	Audio/Visual
288	36440	Complete	Vents on 2nd and 3rd floor are building condensation and developing mold. Please send some out to correct.		8/26/2022	8/26/2022	Medium	Stephanie Harrington	Horvath, Gary N.	Dennis Kaleid (21)	2nd and 3rd Floor	Heating/Ventilation /Air Conditioning
289	36501	Complete	Ceiling fan on south side of gym isn't working properly. It will not stay turned on, turns slowly even when on high.		8/30/2022	2/14/2023	Medium	Stephanie Harrington	Tapscott, Scott E.	Dennis Kaleid (21)	Gym	Heating/Ventilation /Air Conditioning
290	36502	Complete	External south door of the double doors in the gym push bar is broken and will not latch.		8/30/2022	9/12/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)	Gym	Doors and Hardware
291	36507	Complete	Please spray rooms 1 and 3 for roaches. There have been lots of large ones spotted daily.		8/31/2022	9/6/2022	Medium	Stephanie Harrington	Brewer, James L.	Dennis Kaleid (21)	Rm 1 and 3	Pest Control
292	36520	Complete	Please repair drawer under main desk in the office. It is off it taking and hanging down on one side.	The unfixable drawer was already removed.	8/31/2022	9/7/2022	Medium	Stephanie Harrington	Arganbright, Brandon	Dennis Kaleid (21)	Main Office	Furniture Repair
293	36580	Complete	The toilets are leaking at the flushing handles.	Replaced with Sloan handle kit. Tightened in room 6.	9/6/2022	9/7/2022	Medium	Stephanie Harrington	Slemp, Tim	Dennis Kaleid (21)	Rm 5 & 6	Plumbing

294	36589	Complete	Please loosen the door closure on the restroom door. It is too difficult for the students to open. Very heavy and tight.	Adjusted closer	9/7/2022	9/21/2022	Medium	Stephanie Harrington	Crafton, Brian	Dennis Kaleid (21)		Rm 6	Doors and Hardware
295	36611	Complete	Please pick up 2 black metal bookshelves tagged for Julie Lauper at Dennis Kaleidoscope and deliver to the Kaleidoscope campus. Thank you!		9/7/2022	9/26/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Warehouse	Pick Up
296	36614	Complete	The left hand side of the door is not latching and people entering the building are currently able to just open the door freely. We have attached do not use signs for the time being. Please repair	Seemed to be working fine when I looked at it.	9/7/2022	9/12/2022	Medium	Stephanie Harrington	Arganbright, Brandon	Dennis Kaleid (21)		Door A	Doors and Hardware
297	36656	Complete	furniture to be taken to warehouse. 7 tables and 3 chairs		9/12/2022	9/14/2022	Medium	Amy Creath	Dalton, Brad	Dennis Kaleid (21)	Classroom	4	Pick Up
298	36666	Complete	new secure entrance doors by Door A do not latch consistently		9/12/2022	9/19/2022	Medium	Amy Creath	Tennyson, Christopher	Dennis Kaleid (21)	Hallway/Corridor	foyer door A	Doors and Hardware
299	36667	Complete	camera in the foyer by Door A. Can it be activated and tied in to the screen in the office.	Can not be done	9/12/2022	9/21/2022	Medium	Amy Creath	Jones, Cory	Dennis Kaleid (21)	Main Entrance	Foyer Door A	Door Cameras
300	36675	Complete	secure entrance doors by Door A need weighted. Door not latching consistently.		9/12/2022	9/19/2022	Medium	Amy Creath	Tennyson, Christopher	Dennis Kaleid (21)	Hallway/Corridor	Foyer Door A	Doors and Hardware
301	36680	Complete	2 tubs of iPads in the hallway at IT that need to be taken to Dennis Kaleidoscope.		9/13/2022	9/14/2022	Medium		Dalton, Brad	Dennis Kaleid (21)			
302	36696	Complete	secure door in the office is not latching	Completed by Chris Tennyson	9/13/2022	9/21/2022	Medium	Amy Creath	Collier, Jacob	Dennis Kaleid (21)	Office	office	Electronic Door Access
303	36707	Complete	There is an iPad cart in the hallway at IT that needs to be taken to Dennis Kaleidoscope for the after school program.		9/14/2022	9/26/2022	Medium		Dalton, Brad	Dennis Kaleid (21)			
304	36774	Complete	thanks Please repair both upright vacuums located at Dennis Kscope. One has the roller brush becoming detached from the upright vacuum. The other will not even turn on. Please repair or replace.	Repaired vacuums	9/19/2022	9/20/2022	Medium	Stephanie Harrington	Match, James	Dennis Kaleid (21)		Custodial Office	Custodial Equipment Repair
305	36777	Complete	Please add drop stop to the secure door off of the library. Students are slamming it open and making dents in the wall.		9/19/2022	10/4/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Library	Doors and Hardware
306	36829	Complete	We believe seal around the bottom of toilet is broken and needing repaired. Bathroom floor is continuously wet.	Tightened bolts, repaired flush handle	9/22/2022	9/28/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Rm 6	Plumbing
307	36835	Complete	The new locked door leading from main office to library area is not always latching. This afternoon a student was tugging on it to try and leave office and was able to open the door without anyone pressing the unlock button. Please look at and adjust/repair. Thank you.		9/22/2022	9/23/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Main Office	Doors and Hardware
308	36854	Complete	Please build principal office desk that was delivered today. Desk is currently located in the Main office. Will need to go in room 25 - Principal office		9/23/2022	9/27/2022	Medium	Stephanie Harrington	Arganbright, Brandon	Dennis Kaleid (21)		Principal Office - Rm 11	General Maintenance
309	36860	Complete	Please repair PIG that is currently located by back door. It will not turn on and the back rollers have a pin missing and it doesn't roll correctly.	Replaced cord, installed set screw on rear wheels.	9/26/2022	9/28/2022	Medium	Stephanie Harrington	Match, James	Dennis Kaleid (21)		Door D	Custodial Equipment Repair
310	36884	Complete	Please repair the rubber piece between the tile and carpet in the boys restroom. It has been kicked out by students and is a trip hazard.		9/27/2022	11/17/2022	Medium	Stephanie Harrington	Shepherd, Duane	Dennis Kaleid (21)		2nd floor boys restroom	Flooring
311	36896	Complete	Please adjust air/heat upstairs to rooms 15, 16 and 20.	Adjusted temperature	9/28/2022	9/29/2022	Medium	Stephanie Harrington	Horvath, Gary N.	Dennis Kaleid (21)		3rd Floor	Heating/Ventilation /Air Conditioning
312	36906	Complete	Please cover window that is right above the entrance door to the gym - we would like it covered from the gym side rather than the 2nd floor side. Please either paint black.	Painted the window	9/28/2022	10/12/2022	Medium	Stephanie Harrington	Bray, Thomas	Dennis Kaleid (21)		Gym	General Maintenance
313	36915	Complete	Please repair latch to the door. It will not latch.		9/29/2022	10/13/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Door E	Doors and Hardware
314	36957	Complete	Please repair left hand side cabinet door under the sink. The top screw is stripped and needs replaced.		10/3/2022	10/11/2022	Medium	Stephanie Harrington	Brewer, James L.	Dennis Kaleid (21)		Rm 2	General Maintenance
315	36980	Complete	Please install 16ft, 2 x 6 on the north wall of the stage to hang equipment on. Please paint the color of the gym wall. We will order the hooks for it. Questions please see Mr. McCann, the gym teacher.		10/5/2022	11/15/2022	Medium	Stephanie Harrington	Arganbright, Brandon	Dennis Kaleid (21)		Gym	General Maintenance
316	36990	Complete	Please replace 2 ceiling tiles that need replaced in Room 17.	Replaced four water stained tile.	10/6/2022	11/14/2022	Medium	Stephanie Harrington	Arganbright, Brandon	Dennis Kaleid (21)		Rm 17	Ceiling Tile
317	36997	Complete	Please check swipe readers and main entrance. It was unable to be opened this afternoon with swipe cards and the door wasn't opening whenever guests buzzed in.		10/6/2022	10/13/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Main Entrance	Doors and Hardware
318	37013	Complete	Work order needs to be placed for a projector in the gym at Dennis K. It is in a cage in the ceiling and needs to be looked at as the gym teacher is unable to turn it on with the remote that was provided to them.	Replaced batteries in remote control, re-adjusted projector's "cage" to center picture on screen (it's constantly being hit with balls) Note*: Due to the projector's height, you have to stand directly in front of and almost under the projector for the remote to work.	10/11/2022	10/12/2022	Medium		Barnett, Chris	Dennis Kaleid (21)			
319	37026	Complete	Door access is not working. Please repair.		10/12/2022	10/17/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Door A	Electronic Door Access
320	37040	Complete	I have 3 sections of white board that are old, scratched and do NOT erase. I would like replaced. I measured: 47x84", 57x45" and 47x26". Thanks.	Informed instructor that boards need to be purchased by building administration at which time we would install.	10/12/2022	12/12/2022	Medium	Kimberly Carver	Sigfried, Aaron	Dennis Kaleid (21)	Classroom	20	Miscellaneous
321	37043	Complete	Very cold on 3rd floor - please adjust heat	Adjusted outside Delta control	10/13/2022	11/1/2022	Medium	Stephanie Harrington	Stiner, Paul	Dennis Kaleid (21)		3rd Floor	Heating/Ventilation /Air Conditioning
322	37055	Complete	Please build 5 new tables delivered to Dennis Kscope today. These are currently stored in room 4 to be built and them move upstairs to 1st grade.		10/13/2022	10/18/2022	Medium	Stephanie Harrington	Fuiten, Andrew	Dennis Kaleid (21)		Rm 4	General Maintenance
323	37108	Complete	Sink is clogged. Please unclog.	Removed rolled up paper towel, straws , paint brush, crayon	10/18/2022	10/28/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Room 5	Plumbing
324	37109	Complete	Door is broken - looks like it has been kicked in. Please repair.	Made new door, painted, and hung.	10/18/2022	11/16/2022	Medium	Stephanie Harrington	Sigfried, Aaron	Dennis Kaleid (21)		Boys Restroom - 3rd floor	Doors and Hardware
325	37115	Complete	The faucet on the left hand side sink is not attached. Please repair	Replaced washers and reset	10/19/2022	10/28/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Boys Restroom - 3rd floor	Plumbing
326	37149	Complete	Please move outside door access buzzer to main secretary desk for easier and safer access to let visitors into building.		10/20/2022	10/25/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Main Office	Electronic Door Access

327	37202	Complete	Thank you for moving the access box to the main secretary desk. Is it possible to run the wiring differently so that I don't lose usable space on the back counter and left hand side of my desk. No hurry just looking for options with the limited amount of space we have to work with. Thank you!		10/25/2022	11/2/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Main Office	Electronic Door Access
328	37217	Complete	Please adjust heat, it is very hot on the 3rd floor.	Checked out found that Shanon had already fixed the problem.	10/26/2022	11/14/2022	Medium	Stephanie Harrington	Detmers, Adam	Dennis Kaleid (21)		3rd Floor	Heating/Ventilation /Air Conditioning
329	37218	Complete	Room 19 blower continues to blow even after shutting off at the wall.	Checked operations found unit shut off turned back on	10/26/2022	11/14/2022	Medium	Stephanie Harrington	Detmers, Adam	Dennis Kaleid (21)		Rm 19	Heating/Ventilation /Air Conditioning
330	37226	Complete	Secure entry door to the library is not latching. Door can be pulled open without being released		10/26/2022	11/2/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Main Office	Doors and Hardware
331	37300	Complete	Please look at the door and electronic release on the door entering into the library from the office. It is not releasing.		11/2/2022	11/4/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Main Office	Electronic Door Access
332	37325	Complete	Outlets on the west wall of room 20 are not working. Please repair		11/3/2022	11/4/2022	Medium	Stephanie Harrington	Tapscott, Scott E.	Dennis Kaleid (21)		Rm 20	Electrical
333	37327	Complete	Fan is off in my office - room 11 -however it is extremely cold in my office and the air continues to run. Thank you	Adjusted the thermostat	11/3/2022	2/3/2023	Medium	Kamra Meador	Hawkins, Harry	Dennis Kaleid (21)	Office	11	Air Conditioning
334	37361	Complete	Please pick up and repair PIG that is located by door D. The switch is bad.		11/7/2022	11/18/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Door D	Custodial Equipment Repair
335	37368	Complete	Move two wooden glass doored cabinets from teachers lounge/work room up to room 19 (music). They are both marked with "BOLINE"		11/9/2022	1/27/2023	Medium	Sarah Boline	Johnson, James S.	Dennis Kaleid (21)	Classroom	19	Miscellaneous
336	37392	Complete	PIG located on the 3rd floor is blowing debris out of the bottom of machine. Please repair	Replaced housing for vacuum impeller	11/10/2022	11/17/2022	Medium	Stephanie Harrington	Matich, James	Dennis Kaleid (21)		3rd Floor	Custodial Equipment Repair
337	37437	Complete	Heat does not turn off when blower is switched to "off" so it gets very hot in the music room. It is very bad for the instruments and I have had kids getting sick from the heat.		11/15/2022	11/17/2022	Medium	Sarah Boline	McCullough, John	Dennis Kaleid (21)	Classroom	19	Heating
338	37481	Complete	Both upright vacuums are in need of repair. They will not suck up anything. Also PIGs are not working correctly and other work orders have already been entered for these. Please repair.	Repair mount on upright, replace housing pig.	11/18/2022	12/9/2022	Medium	Stephanie Harrington	Matich, James	Dennis Kaleid (21)		Custodial Office	Custodial Equipment Repair
339	37520	Complete	Please repair bench on south side of the blacktop. Someone ran into it with their vehicle.		11/22/2022	12/5/2022	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)		Outside Grounds	General Maintenance
340	37523	Complete	Please repair toilet in classroom 5. The toilet overflows any time that the toilet is flushed.		11/28/2022	11/28/2022	Medium	Stephanie Harrington	Slemp, Tim	Dennis Kaleid (21)		Rm 5	Plumbing
341	37561	Complete	Please pick up 39 student desks from the warehouse and deliver to Dennis Kaleidoscope during Winter Break. These desks will be used for 4th grade students.		11/30/2022	12/7/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Warehouse	Pick Up
342	37597	Complete	Door is not latching properly. Please repair		12/1/2022	12/5/2022	Medium	Stephanie Harrington	Sigfried, Aaron	Dennis Kaleid (21)		Door G	Doors and Hardware
343	37609	Complete	Very cold - please at and adjust - says filter warning/change filter	Adjusted tstat and reset filter indicator changed unit to heat	12/2/2022	12/5/2022	Medium	Stephanie Harrington	McCullough, John	Dennis Kaleid (21)		Rm 4	Heating/Ventilation /Air Conditioning
344	37622	Complete	Toilet is in need of repair. Running and makes a loud noise. Whenever it stops and is not running, it overflows. Toilet seat also needs reattached.	Vacuum breaker replace and toilet seat	12/5/2022	12/7/2022	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		2nd floor boys restroom	Plumbing
345	37634	Complete	Please repair door knob - it has to be turned forcefully to the right in order to open.		12/6/2022	12/7/2022	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Rm 13	Doors and Hardware
346	37657	Complete	Rm 5 continues to have toilet overflowing. Please repair	Augured toilet, Removed pencil.	12/8/2022	12/8/2022	Medium	Stephanie Harrington	Slemp, Tim	Dennis Kaleid (21)		Rm	Plumbing
347	37660	Complete	Rain is coming trough ceiling at right window very top.	Water appeared to be running in through the brick and mortar.	12/9/2022	4/11/2023	Medium	Stephanie Harrington	Marr, Kaleb	Dennis Kaleid (21)		Rm 12B	Ceilings
348	37674	Complete	Please pick up gray file cabinet located by door d and deliver to warehouse		12/12/2022	12/13/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Door D	Pick Up
349	37713	Complete	Break #6 in the breaker box will not reset. This breaker also has connections to the gym. Please repair.	Replaced outside GFI, repaired light.	12/15/2022	12/27/2022	Medium	Stephanie Harrington	Matich, James	Dennis Kaleid (21)		Kitchen	Electrical
350	37722	Complete	Please install dome mirror above the wow board located on the wall divide between the front and back side of the library. Custodian has the dome to install and can help with questions. thank you!		12/15/2022	12/22/2022	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)		Library	General Maintenance
351	37755	Complete	Please deliver auto scrubber for custodians to use over break.	did not have one to send, they were all being used elsewhere	12/20/2022	1/27/2023	Medium	Stephanie Harrington	Johnson, James S.	Dennis Kaleid (21)		Custodial	Custodial
352	37761	Complete	Please pick up 7 tables and deliver to storage.		12/28/2022	12/29/2022	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)		Door D	Moving
353	37806	Complete	Remove shelf on the west wall underneath clock. Safety Hazard.		1/4/2023	2/14/2023	Medium	Stephanie Harrington	Sigfried, Aaron	Dennis Kaleid (21)		Rm 4	General Maintenance
354	37817	Complete	I need a white glass board moved from Ms. Innis' room to my room & mounted. Thanks.		1/5/2023	2/15/2023	Medium	Kimberly Carver	Sigfried, Aaron	Dennis Kaleid (21)	Classroom	20	Moving
355	37825	Complete	Please repair toilet in room 1. It will not flush all the way down.	Augured stool	1/5/2023	1/9/2023	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Rm 1	Plumbing
356	37827	Complete	Please rekey the wooden 2 drawer file cabinet located inside this room for extended day.		1/5/2023	1/17/2023	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)		Room Inside Library	Key and Lock
357	37872	Complete	Rm 10 - Wood floor trim is coming off the wall in big pieces. Location is on the right side of the room underneath the window. Please repair	Re-attached trim, cut back drywall.	1/9/2023	2/14/2023	Medium	Stephanie Harrington	Sigfried, Aaron	Dennis Kaleid (21)		Rm 10	General Maintenance
358	37946	Complete	Handicap bar needs attached. Current screws are stripped. Please repair	Handicap bars were installed.	1/13/2023	1/17/2023	Medium	Stephanie Harrington	Arganbright, Brandon	Dennis Kaleid (21)		Girls Restroom - 2nd Floor	General Maintenance
359	37956	Complete	Please replace the linoleum in 1st floor bathrooms with surplus of gray and blue tile that we have stored in the custodial closet.		1/17/2023	4/17/2023	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)		1st Floor Restrooms	Flooring
360	37971	Complete	Please repair faucet in boys restroom. It is not shutting off.	Replaced valve stem	1/18/2023	2/8/2023	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)		Boys Restroom - 3rd floor	Plumbing
361	38062	Complete	Far left edging is coming unglued in the kitchen. Please repair.		1/26/2023	1/30/2023	Medium	Stephanie Harrington	Arganbright, Brandon	Dennis Kaleid (21)		Kitchen	General Maintenance
362	38078	Complete	2R far west stairwell door will not shut and it has a alarm sensor on it. Please send someone out to repair.	Repaired hinge	1/27/2023	1/30/2023	Medium	Stephanie Harrington	Sigfried, Aaron	Dennis Kaleid (21)		2R	Doors and Hardware
363	38093	Complete	Folding table on the stage needs weld repaired.		1/30/2023	2/14/2023	Medium	Stephanie Harrington	Shepherd, Duane	Dennis Kaleid (21)		Gym/Cafeteria	Cafeteria
364	38107	Complete	Please move cabinets labeled Boline in the lounge to move up to the music room, 19.	denied	1/31/2023	6/8/2023	Medium	Stephanie Harrington	Johnson, James S.	Dennis Kaleid (21)		Lounge	Moving
365	38156	Complete	Push bar will not open the door to exit building. the is the push bar on the right hand side whenever exiting.	Remounted door latch, drilled new holes for fixed mount.	2/3/2023	2/6/2023	Medium	Stephanie Harrington	Sigfried, Aaron	Dennis Kaleid (21)		Door D	Doors and Hardware

366	38157	Complete	Swipe card reader is showing green like it is activating the release, but the latch is not unlocking the door		2/3/2023	2/22/2023	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)	Door D	Electronic Door Access
367	38178	Complete	Please look a light closest to office entrance. It is making a loud buzzing sound.	Checked light, heard nothing.	2/7/2023	2/10/2023	Medium	Stephanie Harrington	Matich, James	Dennis Kaleid (21)	Library	Lighting (Indoor)
368	38207	Complete	Please build new office furniture and place in principal office - room 11. Please see main office or custodial staff to get teh 2 boxes of furniture. Thank you!	Assembled furniture	2/10/2023	2/14/2023	Medium	Stephanie Harrington	Arganbright, Brandon	Dennis Kaleid (21)	Principal Office - Rm 11	Furniture Repair
369	38246	Complete	Please pick up 2 tables, 8 chairs, 1 teacher desk labeled at the annex and deliver to Dennis Mosaic.		2/14/2023	2/21/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Main Foyer	Pick Up
370	38255	Complete	Both spray misting machines need repaired. One is leaking. Please see custodian.		2/15/2023	5/4/2023	Medium	Stephanie Harrington	Johnson, James S.	Dennis Kaleid (21)	Custodial	Custodial Equipment Repair
371	38296	Complete	The custodian is requesting 2 sections of 4-5ft of chain each and 2 padlocks to secure the garbage barrels to the playground areas. Thank you	Teachers are requesting garbage barrels on the playground areas. Custodian is requesting two sections of chains 4-5ft each and two padlocks to secure the garbage barrels to the playground area. Thank you	2/21/2023	5/4/2023	Medium	Kamra Meador	Johnson, James S.	Dennis Kaleid (21)	Athletic Field	Miscellaneous
372	38340	Complete	Please replaces ballast in 2 light fixtures in the hallway on the 2nd floor	Replaced ballast 4 lights/replaced bulbs	2/24/2023	3/6/2023	Medium	Stephanie Harrington	Allen, Jason	Dennis Kaleid (21)	2nd floor	Lighting (Indoor)
373	38341	Complete	2nd floor water fountain is broken. Please repair.	Found D/F to be limed up, took valve apart and soaked in CLR. Put back together, working as it should.	2/24/2023	2/27/2023	Medium	Stephanie Harrington	Slemp, Tim	Dennis Kaleid (21)	2nd floor water fountain	General Maintenance
374	38345	Complete	2nd request - Locker is now not opening at all. Please repair locker 213 on the 2nd floor. The metal piece is broken and custodial staff has the metal piece.		2/24/2023	2/27/2023	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)	2nd Floor	Locker Repair
375	38417	Complete	Ceiling leak at the entrance to gym from hallway. Please repair.	Flashing seams and caulk around window were repaired.	3/3/2023	4/11/2023	Medium	Stephanie Harrington	Marr, Kaleb	Dennis Kaleid (21)	Gym	General Maintenance
376	38432	Complete	called B&G - leaks throughout building with water coming down walls - Kitchen/kitchen storage room, room 8, backdoor, at elevator	Multiple repairs were made. No leaks since - will monitor.	3/3/2023	4/11/2023	Medium	Stephanie Harrington	Marr, Kaleb	Dennis Kaleid (21)	Multiple Areas	General Maintenance
377	38445	Complete	Bolts are coming loose on the release bars. Please repairs		3/6/2023	3/7/2023	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)	Door A	Doors and Hardware
378	38460	Complete	Security camera TV is not working correctly since power outage on Friday. There is currently no way to get the picture in picture for security cameras on main office TV again. Also, the box inside Principal office will not connect to internet.		3/7/2023	3/7/2023	Medium	Stephanie Harrington	Tapscott, Scott E.	Dennis Kaleid (21)	Main Office	IT/Technology
379	38511	Complete	Please repair ballast out in the teachers lounge and in the stairway outside of the teacher lounge.	Replaced ballast/bulbs in fixtures on first floor.	3/14/2023	3/21/2023	Medium	Stephanie Harrington	Allen, Jason	Dennis Kaleid (21)	Teacher's Lounge/Stairwell	Lighting (Indoor)
380	38568	Complete	Please repair leaf blowers at the Kaleidoscope Campus. Currently neither on will start.	complete	3/21/2023	3/24/2023	Medium	Stephanie Harrington	Johnson, James S.	Dennis Kaleid (21)	Custodial Office	Grounds Equipment Repair
381	38589	Complete	Please install hook in ceiling for hanging items. Look at other window/ceiling area for reference.		3/22/2023	3/24/2023	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)	Front Foyer Area	General Maintenance
382	38641	Complete	Please repair the fence on the west side that borders that basketball court and the south side closest to the parking area. Fencing is no longer secured to the the fence pole. Please repair.	Fence repair	3/27/2023	4/3/2023	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)	School Grounds	Fence Repair
383	38652	Complete	Please pick up horizontal shelves that Julie Lauper labeled for room 18 at Dennis Kscope.		3/28/2023	4/5/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Warehouse	Pick Up
384	38656	Complete	Please rekey custodial office/supply room door to Master (BM 21)		3/28/2023	3/31/2023	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)	Custodial Office	Key and Lock
385	38695	Complete	Please pick up round table and deliver to the warehouse.		3/30/2023	4/5/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up
386	38696	Complete	Please pick up blue sports supply cart and deliver to Dennis Mosaic		3/30/2023	4/5/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up
387	38710	Complete	Please paint cross walk from Door D to playground fencing. Add signage for crosswalk. Safety Hazard!		3/31/2023	5/10/2023	Medium	Stephanie Harrington	Campbell, David	Dennis Kaleid (21)	School Grounds	Parking Lot Striping
388	38713	Complete	Please deliver 15 portable tables and 20 chairs for Dennis PBL Night at Dennis Kaleidoscope. Please deliver April 20 or 21st. Thank you!!		3/31/2023	4/24/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Main Office	Delivery
389	38725	Complete	One of the blowers is worse than before the repair. String will no longer pull to start blower. Please see custodian staff with questions.		4/3/2023	5/4/2023	Medium	Stephanie Harrington	Johnson, James S.	Dennis Kaleid (21)	Custodial Office	Grounds Equipment Repair
390	38729	Complete	Please repair locking mechanism that secures that table bench to the wall. Located along east wall of the gym.	Replaced broken locking mechanism	4/3/2023	5/23/2023	Medium	Stephanie Harrington	Shepherd, Duane	Dennis Kaleid (21)	Cafeteria	Cafeteria
391	38731	Complete	Please put down bait or spray for roaches. Teacher is finding several throughout the classroom.	Set baits and gels	4/3/2023	4/14/2023	Medium	Stephanie Harrington	Bray, Thomas	Dennis Kaleid (21)	Rm 3	Pest Control
392	38736	Complete	Please repair IonoMAX mister - humming and will not dispense mist	Repaired motor on mister	4/4/2023	5/10/2023	Medium	Stephanie Harrington	Johnson, James S.	Dennis Kaleid (21)	Custodial Office	Custodial Equipment Repair
393	38768	Complete	Please repair 1st sink inside the door. It is leaking.	Replaced p-trap gasket	4/5/2023	4/12/2023	Medium	Stephanie Harrington	Slemp, Tim	Dennis Kaleid (21)	Girls Restroom - 2nd Floor	Plumbing
394	38784	Complete	The sink closest to the bathroom stall is leaking from cold water handle. Please repair.	Replaced cold cartridge.	4/6/2023	4/12/2023	Medium	Stephanie Harrington	Slemp, Tim	Dennis Kaleid (21)	1st Floor - Staff Restroom	Plumbing
395	38798	Complete	Please deliver 200 chairs and set up in the parking lot (west) for our Project Based Learning evening held on April 27th 2023. Chairs will need set up facing the building. Please contact office if you have questions.		4/11/2023	5/2/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Main Office	Delivery
396	38826	Complete	Please fill in hole in back playground located on the east side, near the bench.		4/13/2023	4/18/2023	Medium	Stephanie Harrington		Dennis Kaleid (21)	School Grounds	Grounds
397	38827	Complete	Please remove dead branch that is hanging from tree behind shed on back playground		4/13/2023	4/18/2023	Medium	Stephanie Harrington		Dennis Kaleid (21)	School Grounds	Grounds
398	38838	Complete	Please pick up 8 chairs, 2 standing desks, 5 regular tables and 1 teacher desk and deliver to room 20 at Dennis Kaleidoscope		4/14/2023	4/17/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Rm 20	Pick Up
399	38841	Complete	Please pick up 2 piles of sticks located north of the back playground by the base of two trees nearest main street		4/14/2023	4/18/2023	Medium	Stephanie Harrington		Dennis Kaleid (21)	School Grounds	Grounds
400	38842	Complete	Please pick up from warehouse and deliver to Dennis Kaleidoscope: wooden desk, kidney table, blue book shelves, student corral, large wood bookshelf and 6 alt seating		4/14/2023	4/17/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Room 16	Pick Up
401	38893	Complete	Please treat room for roaches. There have been multiple sightings		4/19/2023	4/21/2023	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)	Room 1	Pest Control
402	38918	Complete	Please pick up two desks and one table and take to warehouse		4/20/2023	4/25/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up

403	38938	Complete	Please repair sink handles in staff restroom. Handles are currently leaking	Need to order new faucets.	4/21/2023	5/25/2023	Medium	Stephanie Harrington	Slemp, Tim	Dennis Kaleid (21)	1st Floor - Staff Restroom	Plumbing
404	38952	Complete	Please look at windows - currently none of them will open		4/24/2023	5/10/2023	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)	Room 2	Windows
405	38995	Complete	Please repair 1st floor water fountain - the covering of the water fountain is coming off.	Installed new schroud.	4/25/2023	4/26/2023	Medium	Stephanie Harrington	Slemp, Tim	Dennis Kaleid (21)	1st Floor - Water Fountain	Plumbing
406	39001	Complete	Please pick up table and deliver to storage		4/26/2023	5/4/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Door D	Pick Up
407	39005	Complete	Please restrng flag pole so that we can put a flag up at the Kaleidoscope campus		4/26/2023	5/5/2023	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)	School Grounds	Flagpole
408	39041	Complete	1st floor stairwell door across from restrooms will not shut. Please repair. Hinge looks to be bent.	Replaced hinges with Roton hinge	5/1/2023	5/19/2023	Medium	Stephanie Harrington	Shepherd, Duane	Dennis Kaleid (21)	1st Floor	Doors and Hardware
409	39087	Complete	Please tighten toilet seat in room 4's restroom	Tightened nuts	5/4/2023	5/22/2023	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)	room 4	Plumbing
410	39098	Complete	Please deliver a large shop fan and the dehumidifier for summer cleaning		5/5/2023	5/10/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	Custodial Office	Custodial Equipment Repair
411	39106	Complete	Picnic tables are becoming very weak and unsafe. Please repair or replace.		5/5/2023	5/11/2023	Medium	Stephanie Harrington	Peck, Dwight D.	Dennis Kaleid (21)	School Grounds	Lunch Tables
412	39121	Complete	Unit on wall without windows will not turn on Please repair.	Turned chiller on	5/8/2023	7/5/2023	Medium	Stephanie Harrington	Detmers, Adam	Dennis Kaleid (21)	Rm 15	Heating/Ventilation /Air Conditioning
413	39122	Complete	Classroom units will not cool. Please repair.	Turned chiller on	5/8/2023	7/5/2023	Medium	Stephanie Harrington	Detmers, Adam	Dennis Kaleid (21)	2nd and 3rd floors	Heating/Ventilation /Air Conditioning
414	39123	Complete	The rear unit in the lounge will not turn on. Please repair.	Turned unit on	5/8/2023	7/5/2023	Medium	Stephanie Harrington	Detmers, Adam	Dennis Kaleid (21)	Lounge	Heating/Ventilation /Air Conditioning
415	39190	Complete	Pleas spray or treat room 8 for roaches		5/12/2023	5/22/2023	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)	Room 8	Pest Control
416	39191	Complete	Sink handle has broken off and is currently in the on position. There is not shutoff valve to sink. Please send someone out to repair.	Replaced valve cartridge	5/12/2023	5/22/2023	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)	Room 2	Plumbing
417	39210	Complete	Please treat these areas for roaches. There have been several spotted just this morning.		5/15/2023	5/22/2023	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)	Gym, Kitchen and hallway	Pest Control
418	39266	Complete	Please deliver barricades and orange cones to block off parking areas for our school field day. We would need items by May 23. Thank you		5/18/2023	5/25/2023	Medium	Stephanie Harrington	Dalton, Brad	Dennis Kaleid (21)	School Grounds	Pick Up
419	39267	Complete	First sink is leaking underneath the drain pipe. Please repair	Drain is too high for sink so trap is installed backwards. Tightened trap nuts	5/18/2023	5/22/2023	Medium	Stephanie Harrington	Baity, James	Dennis Kaleid (21)	2nd fl - Girls Restroom	Plumbing
420	39289	Complete	There is a key broken off inside the lock of the kitchen door. Please repair.		5/22/2023	5/23/2023	Medium	Stephanie Harrington	Tennyson, Christopher	Dennis Kaleid (21)	Kitchen Door	Doors and Hardware
421	39290	Complete	The rubber is coming up off of the stairs in them main stair case. Please repair.	Picked up angle piece of trim and installed over the bullnose of the runner.	5/22/2023	5/23/2023	Medium	Stephanie Harrington	Arganbright, Brandon	Dennis Kaleid (21)	Main Staircase	Flooring
422	39345	Complete	Door A - west side side door closure is not closing and leaving the door ajar.	Replaced hinges and closer. Frame is still compromised. Frame is emaniated to the point where it is not allowing door to latch properly.	5/25/2023	5/30/2023	Medium	Stephanie Harrington	Sigfried, Aaron	Dennis Kaleid (21)	Door A	Doors and Hardware
423	39346	Complete	Please till the northwest corner for PBL project garden near monroe and main		5/25/2023	5/30/2023	Medium	Stephanie Harrington	Bolt, Floyd	Dennis Kaleid (21)	School Grounds	Grounds
424	39374	Complete	Push bar on gym door exiting to the outside is broken. Please repair.		5/26/2023	5/31/2023	Medium	Stephanie Harrington	Bolt, Floyd	Dennis Kaleid (21)	Gym	Doors and Hardware